

Center Township Advisory Board

January 2, 2024

A Center Township Advisory Board Meeting took place on Thursday, January 2, 2024, at 12:00 pm. The meeting was held at the Darmstadt Inn. Those in attendance were Trustee - Gary Burdsall, Chairman – Thomas Gant and Board Member – J Stucki.

1. Reviewed and approved the minutes from last board meeting on October 12, 2023.
2. This is a required meeting by the State Board of Accounts to elect the positions on the Advisory Board. The following was voted unanimously.

Advisory Board & Financial Board

Chairman – Thomas Gant

Secretary / Treasurer – James Tolen

3. Reviewed and approved the TAX ID's and Banking for 2024
4. Reviewed and discussed the December 2023 Settlement.
5. Reviewed and discussed the letter from Fire Chief, Nick Adams about his resignation. He will continue to volunteer for the fire department but will no longer be Chief. Brandon Elliott to going to replace him as of January 1, 2024.
6. Reviewed and approved the 2024 Contract with McCutchanville Volunteer Fire Department. Changes: New budget amounts. Will forward to MVFD for them for approval as well.
7. Reviewed and discussed proof of the 2024 budget submitted on Gateway on time.
8. Reviewed and discussed the 1782 Notice received from DLGF regarding budget 2024. We did not receive any cuts and we were approved for our budget in full.
9. Each board member received a Certification of Township Board Members being in compliance with the Nepotism policies for 2023. Those members in attendance each signed and Anna Dillon, Chief Deputy will get with James Tolen so he can sign his certification.
10. Reviewed and approved the Nepotism in Contracting Policy for 2024. No changes were made.
11. Reviewed and approved the Nepotism in Employment Policy for 2024. No changes were made.
12. Reviewed and approved the Travel Policy for 2024. The mileage rate was updated to .67 cents per mile and the per diem was increased to \$69 a day.
13. Reviewed and approved the Compensation and Benefits Policy for 2024. The State Board of Accounts Auditor wanted us to add to the policy the following things: Board

Meetings can include meals. Employees are allowed to receive meals, gift cards and any other appreciation gift the Trustee may want to give.

14. Reviewed and approved the Deposit and Investment Policy for 2024 along with the list of Investments for 2023. The purchase of the new fire truck was added to the Investment listing.
15. Reviewed and approved the Credit Card Policy for 2024. The State Board of Accounts Auditor recommended we get this Credit Card, and this policy is required to go along with the card. The Board agreed that we should get the card through our bank, German American Bank.

The meeting was adjourned at 1:00 p.m.

DATED: 2/20/2024



Gary Burdsall, Trustee



Thomas Gant, Chairman



J.E. Stucki, Board Member