

BOARD MEETING AGENDA

Location: Deerhead Cafe
Date: January 7, 2025
Time: 12:00 P.M.
Facilitator: Gary Burdsall,
Trustee

Attendees:

Gary Burdsall, Trustee, Thomas Gant, James Tolen & JE Stucki

1. **Minutes from October 10, 2024** – Review and approve minutes.
2. **Proof of Budget 2025 submission** – Review
3. **1782 Notice – Budget approved for 2025 with no cuts to budget** - Review
4. **December 2024 Settlement** - Review
5. **MVFD Mileage for Quarter 3 – 2024** – Review
6. **Amendment for Fire Contract with MVFD for 2024** - Review & sign.
New Chief, Brandon Elliott found signed Amendment on Prior Chiefs desk after we called about not receiving it back.
7. **2025 Board Election** – Vote & sign.
Please put who was elected and for which positions in the minutes.
8. **2025 Bank Information & Tax ID verification** – Review & sign
9. **Nepotism in Employment Policy for 2025** – Review & sign.
10. **Nepotism in Contracting Policy for 2025** – Review & sign.
11. **Certification of Compliance with Nepotism Policies for 2024** – Each member needs to complete and return.
12. **Travel Policy for 2025** – Review & sign.
Mileage rate for IRS increased to \$.70 a mile.
Per Diem rate is \$68 a day.

13. Compensation & Benefits Policy for 2025 – Review & sign.

14. Deposit & Investment Policy for 2025 – Review & sign.

* Investment listing for 2024 attached.

15. Credit Card Policy for 2025 – Review & sign.

16. Standards & Guidelines for 2025 – Review & sign.

Increased the Non-food voucher amount by \$4.

Updated required changes for Burial Policy.

17. MVFD – Contract for 2025 – Review & sign.

18. Gary's Bond for 2025 – Review

19. W4's & WH4's for 2025 – Complete and return

Center Township Advisory Board

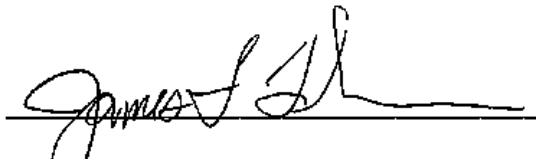
Minutes for October 10, 2024

Budget Adoption

The Center Township 2025 Budget Adoption was held on October 10, 2024, at 8:00 AM at the Center Township Office. In attendance were Trustee Gary Burdsall, Chief Deputy Anna Dillon, Board members J Stucki, Tom Gant and Jim Tolen. The meeting was held after proper publication in advance was made to the public. No taxpayers from Center Township have opposed the budget for 2025.

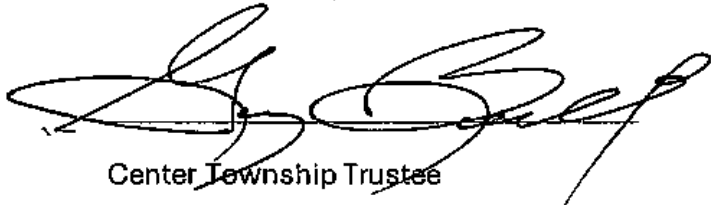

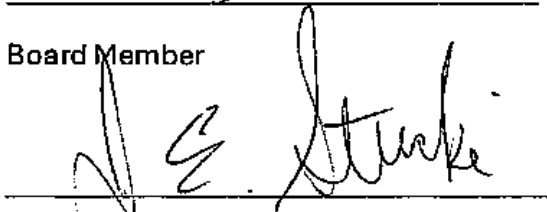
1. The minutes from the September 26, 2024, meeting was reviewed and approved.
2. The adoption of the budget for 2025 was reviewed and approved by signing the Gateway Form 4.

The meeting was adjourned at 8:30 AM.




James F. Tolen, Secretary / Treasurer

Center Township Advisory Board of Vanderburgh County


Accepted this 7 day of Jan, 2025.


Center Township Trustee
Board Member
Board Member

Select from Available Forms

| | |
|--|--|
|  <u>Error Prevention Report</u> <u>Chart</u> |  <u>Budget Forms Flow</u> |
|--|--|

*Proof
of
Budget
Submission*

| | |
|--|---|
| Current Year Financial Worksheet: Additional Calculations for Form 4B | |
| Debt Worksheet | |
| Form 1: Budget Estimate | |
| Form 2: Estimate of Miscellaneous Revenues | |
| Form 3: Notice to Taxpayers | |
| Form 4: Ordinance / Resolution of Appropriations and Tax Rates | |
| Form 4B: Budget Estimate, Financial Statement and Proposed Tax Rate | |
|  Click to view form | <input checked="" type="checkbox"/> This form has been submitted. |
| Submitted on 10/18/2024 12:42:38 PM | |
| 1782 Recipients: Registration of 1782 Notice E-mail Recipients | |

**1782 Notice
Budget Year 2025**

8220002 CENTER TOWNSHIP

NOTICE OF FINAL BUDGET RECOMMENDATIONS PURSUANT TO IC 6-1.1-17-16(g)

This notice sets out by fund the final information proposed for your taxing unit. It includes proposed revenue, levy, and budget adjustments that resulted from the application of final assessed values as certified by the county auditor. Applicable cumulative fund rates have been capped based on the calculation required in IC 6-1.1-18-12.

Units must respond to this notice within 10 calendar days with requested changes as specified in IC 6-1.1-17-16(g). No extension will be granted. If no response is received, the budgets, rates, and levies identified in this 1782 Notice will be certified in the final budget order for your county.

Your response must be received no later than November 25, 2024.

Questions on this Notice and the information and calculations contained on the within may be directed to your Budget Field Representative. Requests for adjustments may be provided to the Department electronically by either emailing your signed response to the Department at 1782Notices@dlgf.in.gov or by fax to (317) 232-0178.

Check the appropriate Box:

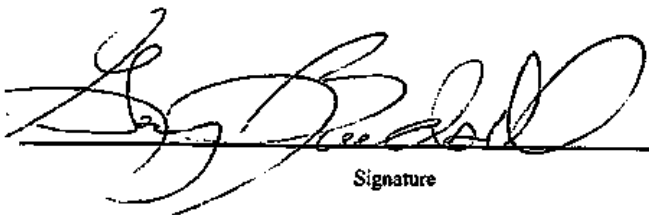
☒

No changes requested

☐

Please make the following changes
according to the attached information

I acknowledge receipt of the notice:


Signature

burdsall@gmail.com
Email

GARY BURDOSA II
Printed Name

Trustee
Title

11/20/2024
Date

**Respond by
Email : 1782Notices@dlgf.in.gov**

FAX: (317) 232-0178

**1782 Notice Notes Report
Pay 2025**

**UNIT NUMBER 8220002
CENTER TOWNSHIP**

County Vanderburgh (82)

\$454,640

0101 GENERAL

Budget approved for displayed amount.

Rate reduced due to increased assessed valuation.

\$588,270

0840 TOWNSHIP ASSISTANCE

Budget approved for displayed amount.

Rate reduced due to increased assessed valuation.

\$1,300,000

1111 TOWNSHIP FIRE AND E.M.S.

Budget approved for displayed amount.

Rate reduced due to increased assessed valuation.

\$378,000

1190 CUMULATIVE FIRE (Township)

Budget approved for displayed amount.

Cumulative fund rate cannot be increased over previous years rate until the fund is re-established.

Funds Report Pay 2025

8220002 CENTER TOWNSHIP
July to December - 2024

| Revenues | Fund: 0101 | Fund: 0840 | Fund: 1111 | Fund: 1190 |
|---------------------------------------|------------|------------|------------|------------|
| 1. June 30 Cash Balance (6) | 883,121 | 729,204 | 522,077 | 591,355 |
| 2. Property Taxes to be Collected (7) | 105,469 | 136,753 | 532,719 | 211,150 |
| 3. Miscellaneous Revenue (8a) | 316,370 | 15,542 | 47,709 | 18,911 |
| 4. Total Cash and Revenues | 1,304,960 | 881,499 | 1,102,505 | 821,416 |
| Expenses | | | | |
| 5. Necessary Expenditures (2) | 302,337 | 434,121 | 650,000 | 194,908 |
| 6. Additional Appropriation (3) | - | - | - | - |
| 7a. Outstanding Temp Loans (4a) | - | - | - | - |
| 7b. Permanent Transfers (4a) | - | - | - | - |
| 7c. School Transfers (4a) | - | - | - | - |
| 8. Total Expenses | 302,337 | 434,121 | 650,000 | 194,908 |
| 9. Est. Dec.31, 2024 Cash Balance | 1,002,623 | 447,378 | 452,505 | 626,508 |

Budget Year - 2025

| | | | | |
|---|---------------|---------------|---------------|---------------|
| Revenues | | | | |
| 10. Levy Excess (15) | - | - | - | - |
| 11. Property Tax Levy (16) | 282,652 | 361,303 | 1,322,840 | 544,797 |
| 12. Property Tax Cap Impact | - | - | - | - |
| 13. Miscellaneous Revenue (8b) | 698,680 | 27,934 | 83,023 | 34,192 |
| 14. Budget Year Total Revenues | 981,332 | 389,237 | 1,405,863 | 578,989 |
| Expenses | | | | |
| 15. 2025 Budget Estimate (1) | 454,640 | 588,270 | 1,300,000 | 378,000 |
| 16a. Outstanding Temp Loans (4b) | - | - | - | - |
| 16b. Permanent Transfers (4b) | - | - | - | - |
| 16c. School Transfers Out (1a) | - | - | - | - |
| 17. Total 2025 Expenses | 454,640 | 588,270 | 1,300,000 | 378,000 |
| 18. Operating Balance (Est. Dec.31 2025, Cash Balance) | 1,529,315 | 248,345 | 558,368 | 827,497 |
| 19. Tax Rate (17) | 0.0115 | 0.0147 | 0.0794 | 0.0327 |
| 20. Assessed Value | 2,457,845,397 | 2,457,845,397 | 1,666,045,063 | 1,666,045,063 |
| Max Levy Type | UT | UT | TF | 00 |

Funds Report Pay 2025

8220002 CENTER TOWNSHIP

| Fund Code | Fund | Assessed Value | Rate | Levy | Control |
|------------|----------------------------|----------------|--------|-----------|---------|
| 0101 | GENERAL | 2,457,845,397 | 0.0115 | 282,652 | UT |
| 0840 | TOWNSHIP ASSISTANCE | 2,457,845,397 | 0.0147 | 361,303 | UT |
| 1111 | TOWNSHIP FIRE AND E.M.S. | 1,666,045,063 | 0.0794 | 1,322,840 | TF |
| 1190 | CUMULATIVE FIRE (Township) | 1,666,045,063 | 0.0327 | 544,797 | 00 |
| UNIT TOTAL | | | 0.1383 | 2,511,592 | |

TOWNSHIP FIRE

| | |
|-------------------|-----------|
| Normal Max Levy | 1,323,124 |
| Minus LOIT | 0 |
| Minus Levy Excess | 0 |
| Plus Misc Changes | 0 |
| Working Max Levy | 1,323,124 |

CTL TF Working Max \$1,323,124
Under Max by \$284

UNIT

| | |
|-------------------|---------|
| Normal Max Levy | 646,933 |
| Minus LOIT | 0 |
| Minus Levy Excess | 0 |
| Plus Misc Changes | 0 |
| Working Max Levy | 646,933 |

CTL UT Working Max \$646,933
Under Max by \$2,978

**DLGF Estimates of Miscellaneous
Revenues for Budget Year 2025
Estimated Amounts to be Received**

8220002 CENTER TOWNSHIP

| | | Column A July 1, 2024 - Dec 31, 2024 | Column B Jan 1, 2025 - Dec 31, 2025 |
|-------------|---|---|--|
| 0101 | GENERAL | | |
| R112 | Financial Institution Tax Distribution | 94 | 181 |
| R114 | Vehicle/Aircraft Excise Tax Distribution | 10,097 | 18,055 |
| R135 | Commercial Vehicle Excise Tax Distribution (CVET) | 1,795 | 3,619 |
| R138 | Local Income Tax (LIT) Certified Shares | 276,384 | 635,325 |
| R902 | Earnings on Investments and Deposits | 27,000 | 40,000 |
| R913 | Other Receipts | 1,000 | 1,500 |
| | Fund Total | 316,370 | 698,680 |
| 0840 | TOWNSHIP ASSISTANCE | | |
| R112 | Financial Institution Tax Distribution | 123 | 231 |
| R114 | Vehicle/Aircraft Excise Tax Distribution | 13,092 | 23,078 |
| R135 | Commercial Vehicle Excise Tax Distribution (CVET) | 2,327 | 4,625 |
| | Fund Total | 15,542 | 27,934 |
| 1111 | TOWNSHIP FIRE AND E.M.S. | | |
| R114 | Vehicle/Aircraft Excise Tax Distribution | 47,256 | 82,126 |
| R135 | Commercial Vehicle Excise Tax Distribution (CVET) | 453 | 897 |
| R138 | Local Income Tax (LIT) Certified Shares | 0 | 0 |
| | Fund Total | 47,709 | 83,023 |
| 1190 | CUMULATIVE FIRE (Township) | | |
| R114 | Vehicle/Aircraft Excise Tax Distribution | 18,731 | 33,823 |
| R135 | Commercial Vehicle Excise Tax Distribution (CVET) | 180 | 369 |
| | Fund Total | 18,911 | 34,192 |

2025 RATE CAP CALCULATIONS
IC 6-1.1-18-12

8220002 CENTER TOWNSHIP

FUND: 1190 - CUMULATIVE FIRE (Township)

The prior year maximum rate for fund 1190 is 0.0333. And it is not subjected to trending, this is the rate cap for Budget year 2025.

2025 Max Levy Report

8220002 CENTER TOWNSHIP

County : Vanderburgh
Control Code: TF

| | |
|---|------------------|
| Factored adjusted tax levy | 1,323,124 |
| 2024 Pay 2025 Assessed value | 1,666,045,063 |
| 2024 Pay 2025 AV using pay 2024 geographic area | 1,666,045,063 |
| Annexation factor | 1.0000 |
| Maximum factor due to annexation | 1.15 |
| Lesser of above two factors | 1.0000 |
| Multiply factor adjusted tax levy by annex factor | 1,323,124 |
| Services provided in prior year | 0 |
| Factored adjusted tax levy increase for services | 1,323,124 |
| Greater of factored levy or increased levy | 1,323,124 |
| Cumulative operating LOIT (if any) | 0 |
| Maximum Levy Limit Subtotal | 1,323,124 |
| DLGF approved levy increase | 0 |
| Adjusted maximum levy | 1,323,124 |
| Adjustment to correct error and/or shortfall | 0 |
| Adj. max levy due to error correction and/or shortfall | 1,323,124 |

2025 Max Levy Report

8220002 CENTER TOWNSHIP

County : Vanderburgh

Control Code: UT

| | |
|---|---------------|
| Factored adjusted tax levy | 646,933 |
| 2024 Pay 2025 Assessed value | 2,457,845,397 |
| | ----- |
| 2024 Pay 2025 AV using pay 2024 geographic area | 2,457,845,397 |
| Annexation factor | 1.0000 |
| Maximum factor due to annexation | 1.15 |
| Lesser of above two factors | 1.0000 |
| Multiply factor adjusted tax levy by annex factor | 646,933 |
| Services provided in prior year | 0 |
| Factored adjusted tax levy increase for services | 646,933 |
| Greater of factored levy or increased levy | 646,933 |
| Cumulative operating LOIT (if any) | 0 |
| Maximum Levy Limit Subtotal | 646,933 |
| DLGF approved levy increase | 0 |
| Adjusted maximum levy | 646,933 |
| Adjustment to correct error and/or shortfall | 0 |
| Adj. max levy due to error correction and/or shortfall | 646,933 |

COUNTY AUDITOR'S CERTIFICATE OF TAX DISTRIBUTION

County Form
No. 22 (Rev. 1998)

Evansville, IN

December 10, 2024

PREPARE FOUR COPIES

1. Taxing Unit
2. County Treasurer
3. County Auditor
4. DLGF

I hereby certify that I have this day issued Warrant No. _____ on the Treasurer of VANDERBURGH
 Indiana, in favor _____
 who is _____ of CENTER TOWNSHIP
 in the sum of Four Thousand Seven Hundred Fifty Four
 on account of taxes due said governmental unit as follows: _____ Dollars

| 588 ID | 1998 YEAR | 82 CO | 1 TYPE | 0000 KEY | TAXES | | | | DEDUCTIONS | | | NET TOTAL DISTRIBUTED |
|---------------------|--------------|----------|-----------|-------------|---------------------|-------------------|---------------------------|----------|------------|----------|---------------------------|-----------------------------|
| NAME OF FUND | | | | | GENERAL PROPERTY | LICENSE EXCISE | FINANCIAL INSTITUTIONS | CVET | TOTAL | ADVANCES | EXAMINATION OF RECORDS | |
| TOWNSHIP GENERAL | | | | | | | | 1,794.38 | 1,794.38 | | | 1,794.38 |
| TOWNSHIP ASSISTANCE | | | | | | | | 2,326.62 | 2,326.62 | | | 2,326.62 |
| FIRE FIGHTING | | | | | | | | 0.00 | 0.00 | | | 0.00 |
| CUMULATIVE FIRE | | | | | | | | 179.68 | 179.68 | | | 179.68 |
| EMS FIRE | | | | | | | | 453.32 | 453.32 | | | 453.32 |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| TOTALS | | | | | | | | 4,754.00 | 4,754.00 | | | 4,754.00 |

Received by: _____

Vanderburgh County Auditor

COUNTY AUDITOR'S CERTIFICATE OF TAX DISTRIBUTION

County Form
No. 22 (Rev. 1988)

Evansville, IN

12/10/2024

PREPARE FOUR COPIES

1. Taxing Unit
2. County Treasurer
3. County Auditor
4. DLGF

I hereby certify that I have this day issued Warrant No _____ on the Treasurer of VANDERBURGH
 Indiana, in favor
 who is _____ of _____
 In the sum of TWO HUNDRED SIXTEEN AND EIGHTY FOUR HUNDREDTHS
 on account of taxes due said governmental unit as follows: _____ Dollars

| 588 ID | 1998 YEAR | 82 CO | 1 TYPE | 0000 KEY | TAXES | | | | DEDUCTIONS | | | NET TOTAL DISTRIBUTED |
|---------------------|--------------|----------|-----------|-------------|---------------------|-------------------|---------------------------|------|------------|----------|---------------------------|-----------------------------|
| NAME OF FUND | | | | | GENERAL PROPERTY | LICENSE EXCISE | FINANCIAL INSTITUTIONS | CVET | TOTAL | ADVANCES | EXAMINATION OF RECORDS | |
| TOWNSHIP GENERAL | | | | | | | 94.42 | | 94.42 | | | 94.42 |
| TOWNSHIP ASSISTANCE | | | | | | | 122.42 | | 122.42 | | | 122.42 |
| FIRE FIGHTING | | | | | | | 0.00 | | 0.00 | | | 0.00 |
| CUMULATIVE FIRE | | | | | | | 0.00 | | 0.00 | | | 0.00 |
| | | | | | | | | | | | | |
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| | | | | | | | | | | | | |
| TOTALS | | | | | | | 216.84 | | 216.84 | | | 216.84 |

Received by: _____

Vanderburgh County Auditor

COUNTY AUDITOR'S CERTIFICATE OF TAX DISTRIBUTION

County Form
No. 22 (Rev. 1998)

Evansville, IN

6/1/2024 ✓

PREPARE FOUR COPIES

1. Taxing Unit
2. County Treasurer
3. County Auditor
4. DLGF

I hereby certify that I have this day issued Warrant No _____ on the Treasurer of VANDERBURGH
 Indiana, in favor _____
 who is _____ of _____
 in the sum of _____
 on account of taxes due said governmental unit as follows: Four Hundredths ✓ Dollars

| 588 ID | 1998 YEAR | 82 CO | 1 TYPE | 0000 KEY | TAXES | | | | DEDUCTIONS | | | NET TOTAL DISTRIBUTED |
|---------------------|--------------|----------|-----------|-------------|---------------------|-------------------|--------------------------------------|------|------------|----------|---------------------------|-----------------------------|
| NAME OF FUND | | | | | GENERAL PROPERTY | LICENSE EXCISE | IN LIEU OF TAXES HOUSING AUTH. | CVET | TOTAL | ADVANCES | EXAMINATION OF RECORDS | |
| TOWNSHIP GENERAL | | | | | | | 0.02 | | 0.02 | | | 0.02 ✓ |
| TOWNSHIP ASSISTANCE | | | | | | | 0.02 | | 0.02 | | | 0.02 ✓ |
| | | | | | | | | | | | | |
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| | | | | | | | | | | | | |
| TOTALS | | | | | | | 0.04 | | 0.04 | | | 0.04 ✓ |

Received by: _____

Vanderburgh County Auditor

Prescribed by the
State Board of Accounts

| |
|---------------------|
| 1. Taxing Unit |
| 2. County Treasurer |
| 3. County Auditor |
| 4. DLGF |

COUNTY AUDITOR'S CERTIFICATE OF TAX DISTRIBUTION

2024 PROPERTY TAX SETTLEMENT

December 20, 2024

County Form No. 22
(Rev. 1970)

I hereby certify that I have this day issued Warrant No. _____ on the Treasurer of **VANDERBURGH**
Who is _____ of **COUNTY**, Indiana, in favor of

Center Township

Disbursement in the sum of **\$1,105,723.46**

on account of taxes due as follows:

| NAME OF FUND | TAXES | | | DEDUCTIONS | | NET TOTAL DISTRIBUTED |
|--------------------------|----------------|-------------|----------------|------------|----------------|--------------------------|
| | Property Tax | Excise Tax | Total | Advances | SBOA Exam Fees | |
| General | \$108,124.83 | \$10,169.30 | \$118,294.23 | \$0.00 | \$4,047.67 | \$114,246.56 |
| Township Assistance | \$140,195.88 | \$13,185.61 | \$153,381.49 | \$0.00 | \$0.00 | \$153,381.49 |
| Township Cumulative Fire | \$218,490.65 | \$18,406.03 | \$237,896.88 | \$0.00 | \$0.00 | \$237,896.88 |
| Township Fire fighting | \$651,236.37 | \$48,980.16 | \$600,198.53 | \$0.00 | \$0.00 | \$600,198.53 |
| TOTALS | \$1,018,050.03 | \$91,721.10 | \$1,109,771.13 | \$0.00 | \$4,047.67 | \$1,105,723.46 |

County Auditor

Quarterly Apparatus Mileage Report
Quarter 3 2024

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|---------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| Brush 5 | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/1/2024 16:19 | Brush 5 | J. Guntel | 1/1/2024 | Full | 25710 |
| 2024 - Q1 | Truck Checks | 1/9/2024 17:40 | Brush 5 | J. Guntel | 1/9/2024 | Full | 25715 |
| 2024 - Q1 | Truck Checks | 1/17/2024 16:06 | Brush 5 | J. Guntel | 1/17/2024 | Full | 25719 |
| 2024 - Q1 | Truck Checks | 1/29/2024 16:36 | Brush 5 | C. Elliott | 1/29/2024 | Full | 25719 |
| 2024 - Q1 | Truck Checks | 2/6/2024 16:06 | Brush 5 | C. Elliott | 2/6/2024 | Full | 25742 |
| 2024 - Q1 | Truck Checks | 2/12/2024 16:04 | Brush 5 | J. Guntel | 2/12/2024 | Full | 25757 |
| 2024 - Q1 | Truck Checks | 2/20/2024 16:10 | Brush 5 | J. Guntel | 2/20/2024 | 3/4 | 25768 |
| 2024 - Q1 | Truck Checks | 2/26/2024 16:01 | Brush 5 | J. Guntel | 2/26/2024 | 3/4 | 25793 |
| 2024 - Q1 | Truck Checks | 3/5/2024 19:33 | Brush 5 | C. Elliott | 3/5/2024 | Full | 25020 |
| 2024 - Q1 | Truck Checks | 3/11/2024 15:44 | Brush 5 | J. Guntel | 3/11/2024 | Full | 25826 |
| 2024 - Q1 | Truck Checks | 3/19/2024 15:43 | Brush 5 | J. Guntel | 3/19/2024 | Full | 25835 |
| 2024 - Q1 | Truck Checks | 3/25/2024 15:08 | Brush 5 | J. Guntel | 3/25/2024 | Full | 25835 |
| 2024 - Q1 Subtotal | | | | | | | 125 |
| 2024 - Q2 | Truck Checks | 4/2/2024 16:48 | Brush 5 | J. Guntel | 4/2/2024 | 3/4 | 25857 |
| 2024 - Q2 | Truck Checks | 4/8/2024 14:23 | Brush 5 | C. Elliott | 4/8/2024 | Full | 25865 |
| 2024 - Q2 | Truck Checks | 4/8/2024 15:34 | Brush 5 | Z. Day | 4/8/2024 | Full | 15954 |
| 2024 - Q2 | Truck Checks | 4/16/2024 15:06 | Brush 5 | J. Guntel | 4/16/2024 | Full | 25891 |
| 2024 - Q2 | Truck Checks | 4/19/2024 21:01 | Brush 5 | J. Guntel | 4/19/2024 | Full | 25898 |
| 2024 - Q2 | Truck Checks | 4/22/2024 15:11 | Brush 5 | J. Guntel | 4/22/2024 | Full | 25933 |
| 2024 - Q2 | Truck Checks | 4/30/2024 20:14 | Brush 5 | J. Guntel | 4/30/2024 | Full | 25987 |
| 2024 - Q2 | Truck Checks | 5/6/2024 18:02 | Brush 5 | J. Guntel | 5/6/2024 | Full | 25987 |
| 2024 - Q2 | Truck Checks | 5/14/2024 18:53 | Brush 5 | J. Guntel | 5/14/2024 | Full | 26118 |
| 2024 - Q2 | Truck Checks | 5/20/2024 13:14 | Brush 5 | C. Elliott | 5/20/2024 | Full | 26121 |
| 2024 - Q2 | Truck Checks | 6/3/2024 12:37 | Brush 5 | J. White | 6/3/2024 | Full | 26134 |
| 2024 - Q2 | Truck Checks | 6/11/2024 19:39 | Brush 5 | J. Guntel | 6/11/2024 | Full | 26154 |
| 2024 - Q2 | Truck Checks | 6/17/2024 18:09 | Brush 5 | J. Guntel | 6/17/2024 | Full | 26178 |
| 2024 - Q2 | Truck Checks | 6/25/2024 16:45 | Brush 5 | J. Guntel | 6/25/2024 | Full | 26178 |
| 2024 - Q2 Subtotal | | | | | | | 343 |
| 2024 - Q3 | Truck Checks | 7/1/2024 14:19 | Brush 5 | C. Elliott | 7/1/2024 | Full | 26187 |
| 2024 - Q3 | Truck Checks | 7/9/2024 16:17 | Brush 5 | J. Guntel | 7/9/2024 | Full | 26200 |
| 2024 - Q3 | Truck Checks | 7/15/2024 17:08 | Brush 5 | J. Guntel | 7/15/2024 | Full | 26232 |

Quarterly Apparatus Mileage Report
Quarter 3 2024

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|-------------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q3 | Truck Checks | 7/23/2024 15:11 | Brush 5 | C. Elliott | 7/23/2024 | Full | 26241 |
| 2024 - Q3 | Truck Checks | 7/29/2024 15:13 | Brush 5 | J. Guntel | 7/29/2024 | 3/4 | 26241 |
| 2024 - Q3 | Truck Checks | 8/12/2024 15:33 | Brush 5 | C. Elliott | 8/12/2024 | Full | 26312 |
| 2024 - Q3 | Truck Checks | 8/20/2024 14:28 | Brush 5 | C. Elliott | 8/20/2024 | Full | 26317 |
| 2024 - Q3 | Truck Checks | 8/26/2024 14:31 | Brush 5 | Guntel | 8/26/2024 | Full | 26317 |
| 2024 - Q3 | Truck Checks | 9/3/2024 14:52 | Brush 5 | C. Elliott | 9/3/2024 | Full | 26325 |
| 2024 - Q3 | Truck Checks | 9/9/2024 14:47 | Brush 5 | J. Guntel | 9/9/2024 | Full | 26337 |
| 2024 - Q3 | Truck Checks | 9/17/2024 13:45 | Brush 5 | J. White | 9/17/2024 | Full | 26343 |
| 2024 - Q3 | Truck Checks | 9/23/2024 14:07 | Brush 5 | J. Guntel | 9/23/2024 | Full | 26344 |
| 2024 - Q3 | Truck Checks | 9/27/2024 22:02 | Brush 5 | C. Hayes | 9/27/2024 | Full | 26344 |
| 2024 - Q3 Subtotal | | | | | | | 166 |
| 2024 Brush 5 YTD Total | | | | | | | 634 |
| | | | | | | | |
| Duango (5A1) | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/12/2024 17:03 | Durango (5A1) | B. Elliott | 1/12/2024 | Full | 13452 |
| 2024 - Q1 | Truck Checks | 2/25/2024 21:05 | Durango (5A1) | B. Elliott | 2/25/2024 | Full | 13977 |
| 2024 - Q1 | Truck Checks | 3/8/2024 16:36 | Durango (5A1) | B. Elliott | 3/8/2024 | 3/4 | 14555 |
| 2024 - Q1 Subtotal | | | | | | | 1103 |
| | | | | | | | |
| 2024 - Q2 | Truck Checks | 4/16/2024 21:13 | Durango (5A1) | B. Elliott | 4/16/2024 | 3/4 | 15355 |
| 2024 - Q2 | Truck Checks | 6/9/2024 21:45 | Durango (5A1) | B. Elliott | 6/9/2024 | Full | 16601 |
| 2024 - Q2 Subtotal | | | | | | | 2046 |
| | | | | | | | |
| 2024 - Q3 | Truck Checks | 7/24/2024 14:20 | Durango (5A1) | B. Elliott | 7/24/2024 | Full | 17633 |
| 2024 - Q3 | Truck Checks | 8/2/2024 17:28 | Durango (5A1) | B. Elliott | 8/2/2024 | 3/4 | 17944 |
| 2024 - Q3 | Truck Checks | 9/14/2024 16:28 | Durango (5A1) | B. Elliott | 9/14/2024 | Full | 18849 |
| 2024 - Q3 Subtotal | | | | | | | 2248 |
| 2024 Durango (5A1) YTD Total | | | | | | | 5397 |
| | | | | | | | |
| Duango (5A2) | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/19/2024 17:36 | Durango (5A2) | N. Adams | 1/19/2024 | 3/4 | 7799 |
| 2024 - Q1 | Truck Checks | 2/9/2024 16:12 | Durango (5A2) | N. Adams | 2/9/2024 | Full | 8277 |
| 2024 - Q1 | Truck Checks | 3/17/2024 16:07 | Durango (5A2) | N. Adams | 3/17/2024 | Full | 8633 |

Quarterly Apparatus Mileage Report
Quarter 3 2024

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|-------------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q1 Subtotal | | | | | | | 834 |
| 2024 - Q2 | Truck Checks | 3/17/2024 16:07 | Durango (5A2) | N. Adams | 3/17/2024 | Full | 8633 |
| 2024 - Q2 | Truck Checks | 6/21/2024 21:55 | Durango (5A2) | N. Adams | 6/21/2024 | 45355 | 9768 |
| 2024 - Q2 Subtotal | | | | | | | 1135 |
| 2024 - Q3 | Truck Checks | 7/19/2024 23:14 | Durango (5A2) | N. Adams | 7/19/2024 | 3/4 | 9976 |
| 2024 - Q3 | Truck Checks | 9/14/2024 7:32 | Durango (5A2) | N. Adams | 9/14/2024 | Full | 10806 |
| 2024 - Q3 Subtotal | | | | | | | 1038 |
| 2024 Durango (5A2) YTD Total | | | | | | | 3007 |
| Engine 10 | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/8/2024 14:03 | Engine 10 | A. Smith | 1/8/2024 | Full | 72486 |
| 2024 - Q1 | Truck Checks | 1/8/2024 14:58 | Engine 10 | C. Gathings | 1/8/2024 | Full | 72486 |
| 2024 - Q1 | Truck Checks | 1/17/2024 13:41 | Engine 10 | C. Gathings | 1/17/2024 | Full | 72846 |
| 2024 - Q1 | Truck Checks | 1/25/2024 1:06 | Engine 10 | A. Smith | 1/24/2024 | Full | 73056 |
| 2024 - Q1 | Truck Checks | 2/13/2024 14:00 | Engine 10 | C. Gathings | 2/13/2024 | Full | 73420 |
| 2024 - Q1 | Truck Checks | 2/15/2024 14:11 | Engine 10 | C. Gathings | 2/15/2024 | Full | 73458 |
| 2024 - Q1 | Truck Checks | 2/27/2024 18:58 | Engine 10 | A. Smith | 2/27/2024 | Full | 73949 |
| 2024 - Q1 | Truck Checks | 3/4/2024 13:43 | Engine 10 | A. Smith | 3/4/2024 | Full | 74106 |
| 2024 - Q1 Subtotal | | | | | | | 1620 |
| 2024 - Q2 | Truck Checks | 4/1/2024 18:13 | Engine 10 | A. Smith | 4/1/2024 | Full | 74895 |
| 2024 - Q2 | Truck Checks | 4/8/2024 13:08 | Engine 10 | J. Guntel | 4/8/2024 | Full | 75075 |
| 2024 - Q2 | Truck Checks | 4/25/2024 13:19 | Engine 10 | A. Smith | 4/25/2024 | Full | 75470 |
| 2024 - Q2 | Truck Checks | 4/29/2024 15:07 | Engine 10 | J. White | 4/29/2024 | Full | 75682 |
| 2024 - Q2 | Truck Checks | 6/6/2024 14:31 | Engine 10 | A. Smith | 6/6/2024 | Full | 76440 |
| 2024 - Q2 Subtotal | | | | | | | 2334 |
| 2024 - Q3 | Truck Checks | 7/22/2024 12:51 | Engine 10 | A. Smith | 7/22/2024 | Full | 77352 |
| 2024 - Q3 | Truck Checks | 8/5/2024 12:48 | Engine 10 | A. Smith | 8/5/2024 | Full | 77848 |
| 2024 - Q3 | Truck Checks | 8/15/2024 12:44 | Engine 10 | A. Smith | 8/13/2024 | Full | 78104 |
| 2024 - Q3 | Truck Checks | 8/19/2024 12:57 | Engine 10 | A. Smith | 8/19/2024 | Full | 78277 |
| 2024 - Q3 | Truck Checks | 8/26/2024 1:22 | Engine 10 | C. Hayes | 8/25/2024 | Full | 78516 |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|---------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q3 | Truck Checks | 8/27/2024 14:30 | Engine 10 | Z. Day | 8/27/2024 | Full | 70528 |
| 2024 - Q3 | Truck Checks | 9/10/2024 12:52 | Engine 10 | A. Smith | 9/10/2024 | Full | 78885 |
| 2024 - Q3 | Truck Checks | 9/16/2024 14:09 | Engine 10 | A. Smith | 9/16/2024 | Full | 78998 |
| 2024 - Q3 | Truck Checks | 9/26/2024 12:51 | Engine 10 | A. Smith | 9/26/2024 | Full | 79184 |
| 2024 - Q3 | Truck Checks | 9/30/2024 13:47 | Engine 10 | C. Hayes | 9/30/2024 | Full | 79288 |
| 2024 - Q3 Subtotal | | | | | | | 2848 |
| 2024 Engine 10 YTD Total | | | | | | | 6802 |
| Engine 15 | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/1/2024 16:42 | Engine 15 | J. Guntel | 1/1/2024 | Full | 69052 |
| 2024 - Q1 | Truck Checks | 1/9/2024 18:24 | Engine 15 | Z. Day | 1/9/2024 | Full | 69057 |
| 2024 - Q1 | Truck Checks | 1/17/2024 16:20 | Engine 15 | J. Guntel | 1/17/2024 | 3/4 | 69057 |
| 2024 - Q1 | Truck Checks | 2/6/2024 16:11 | Engine 15 | J. Guntel | 2/6/2024 | 3/4 | 69365 |
| 2024 - Q1 | Truck Checks | 2/12/2024 16:26 | Engine 15 | J. Guntel | 2/12/2024 | 3/4 | 69438 |
| 2024 - Q1 | Truck Checks | 2/20/2024 16:24 | Engine 15 | J. Guntel | 2/20/2024 | 3/4 | 69481 |
| 2024 - Q1 | Truck Checks | 2/26/2024 20:09 | Engine 15 | J. Guntel | 2/26/2024 | Full | 69493 |
| 2024 - Q1 | Truck Checks | 3/5/2024 19:12 | Engine 15 | J. Guntel | 3/5/2024 | 3/4 | 69495 |
| 2024 - Q1 | Truck Checks | 3/10/2024 9:48 | Engine 15 | J. White | 3/10/2024 | 3/4 | 4671 |
| 2024 - Q1 | Truck Checks | 3/11/2024 16:11 | Engine 15 | J. Guntel | 3/11/2024 | Full | 69555 |
| 2024 - Q1 | Truck Checks | 3/19/2024 16:38 | Engine 15 | Z. Day | 3/19/2024 | Full | 69600 |
| 2024 - Q1 Subtotal | | | | | | | 548 |
| 2024 - Q2 | Truck Checks | 4/2/2024 17:05 | Engine 15 | J. Guntel | 4/2/2024 | Full | 69733 |
| 2024 - Q2 | Truck Checks | 4/8/2024 15:00 | Engine 15 | C. Elliott | 4/8/2024 | 3/4 | 69749 |
| 2024 - Q2 | Truck Checks | 4/16/2024 15:20 | Engine 15 | J. Guntel | 4/16/2024 | 3/4 | 69763 |
| 2024 - Q2 | Truck Checks | 4/20/2024 17:03 | Engine 15 | J. White | 4/20/2024 | Full | 69863 |
| 2024 - Q2 | Truck Checks | 4/22/2024 15:37 | Engine 15 | C. Hayes | 4/22/2024 | Full | 69963 |
| 2024 - Q2 | Truck Checks | 4/30/2024 20:35 | Engine 15 | J. Guntel | 4/30/2024 | Full | 70065 |
| 2024 - Q2 | Truck Checks | 5/4/2024 19:30 | Engine 15 | C. Hayes | 5/4/2024 | Full | 70097 |
| 2024 - Q2 | Truck Checks | 5/6/2024 18:18 | Engine 15 | J. Guntel | 5/6/2024 | 3/4 | 70129 |
| 2024 - Q2 | Truck Checks | 5/11/2024 17:58 | Engine 15 | J. White | 5/11/2024 | Full | 70158 |
| 2024 - Q2 | Truck Checks | 5/14/2024 19:29 | Engine 15 | Z. Day | 5/14/2024 | Full | 70173 |
| 2024 - Q2 | Truck Checks | 5/18/2024 18:02 | Engine 15 | C. Hayes | 5/18/2024 | Full | 70253 |
| 2024 - Q2 | Truck Checks | 5/20/2024 13:27 | Engine 15 | C. Hayes | 5/20/2024 | Full | 70333 |

Quarterly Apparatus Mileage Report
Quarter 3 2024

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|---------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q2 | Truck Checks | 5/24/2024 22:57 | Engine 15 | C. Hayes | 5/24/2024 | Full | 70413 |
| 2024 - Q2 | Truck Checks | 5/28/2024 15:09 | Engine 15 | J. Guntel | 5/28/2024 | Full | 70494 |
| 2024 - Q2 | Truck Checks | 6/2/2024 17:26 | Engine 15 | J. White | 6/2/2024 | Full | 70584 |
| 2024 - Q2 | Truck Checks | 6/3/2024 12:47 | Engine 15 | J. White | 6/3/2024 | Full | 70489 |
| 2024 - Q2 | Truck Checks | 6/11/2024 20:17 | Engine 15 | J. Guntel | 6/11/2024 | 3/4 | 70772 |
| 2024 - Q2 | Truck Checks | 6/16/2024 14:29 | Engine 15 | C. Hayes | 6/16/2024 | Full | 70814 |
| 2024 - Q2 | Truck Checks | 6/17/2024 18:20 | Engine 15 | J. Guntel | 6/17/2024 | 3/4 | 70857 |
| 2024 - Q2 | Truck Checks | 6/25/2024 17:39 | Engine 15 | J. Guntel | 6/25/2024 | Full | 70858 |
| 2024 - Q2 | Truck Checks | 6/30/2024 22:28 | Engine 15 | J. White | 6/30/2024 | Full | 70869 |
| 2024 - Q2 Subtotal | | | | | | | 1269 |
| 2024 - Q3 | Truck Checks | 7/1/2024 13:14 | Engine 15 | J. White | 7/1/2024 | Full | 70930 |
| 2024 - Q3 | Truck Checks | 7/9/2024 16:26 | Engine 15 | J. Guntel | 7/9/2024 | Full | 70936 |
| 2024 - Q3 | Truck Checks | 7/15/2024 17:23 | Engine 15 | J. Guntel | 7/15/2024 | Full | 70977 |
| 2024 - Q3 | Truck Checks | 7/20/2024 2:15 | Engine 15 | C. Hayes | 7/19/2024 | Full | 71046 |
| 2024 - Q3 | Truck Checks | 7/23/2024 15:18 | Engine 15 | J. Guntel | 7/23/2024 | Full | 71084 |
| 2024 - Q3 | Truck Checks | 7/28/2024 2:13 | Engine 15 | J. White | 7/27/2024 | Full | 71105 |
| 2024 - Q3 | Truck Checks | 7/29/2024 15:28 | Engine 15 | J. Guntel | 7/29/2024 | Full | 71186 |
| 2024 - Q3 | Truck Checks | 8/6/2024 17:17 | Engine 15 | J. Guntel | 8/6/2024 | 3/4 | 71236 |
| 2024 - Q3 | Truck Checks | 9/17/2024 19:59 | Engine 15 | J. White | 9/17/2024 | Full | 71433 |
| 2024 - Q3 | Truck Checks | 9/23/2024 14:25 | Engine 15 | J. Guntel | 9/23/2024 | Full | 71436 |
| 2024 - Q3 | Truck Checks | 9/28/2024 1:17 | Engine 15 | J. White | 9/27/2024 | Full | 71450 |
| 2024 - Q3 Subtotal | | | | | | | 581 |
| 2024 Engine 15 YTD Total | | | | | | | 2398 |
| Engine 5 | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/1/2024 17:09 | Engine 5 | J. Guntel | 1/1/2024 | Full | 37665 |
| 2024 - Q1 | Truck Checks | 1/9/2024 18:22 | Engine 5 | C. Elliott | 1/9/2024 | Full | 37810 |
| 2024 - Q1 | Truck Checks | 1/17/2024 16:36 | Engine 5 | Z. Day | 1/17/2024 | Full | 37952 |
| 2024 - Q1 | Truck Checks | 1/23/2024 22:43 | Engine 5 | Z. Day | 1/23/2024 | Full | 38114 |
| 2024 - Q1 | Truck Checks | 1/29/2024 20:26 | Engine 5 | Z. Day | 1/29/2024 | Full | 38247 |
| 2024 - Q1 | Truck Checks | 2/6/2024 16:49 | Engine 5 | C. Elliott | 2/6/2024 | 3/4 | 38339 |
| 2024 - Q1 | Truck Checks | 2/12/2024 16:28 | Engine 5 | Z. Day | 2/12/2024 | Full | 38399 |
| 2024 - Q1 | Truck Checks | 2/20/2024 18:01 | Engine 5 | C. Elliott | 2/20/2024 | Full | 38524 |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|--------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q1 | Truck Checks | 2/26/2024 22:15 | Engine 5 | Z. Day | 2/26/2024 | Full | 38691 |
| 2024 - Q1 | Truck Checks | 3/5/2024 19:35 | Engine 5 | C. Elliott | 3/5/2024 | Full | 38820 |
| 2024 - Q1 | Truck Checks | 3/11/2024 16:15 | Engine 5 | Z. Day | 3/11/2024 | Full | 38924 |
| 2024 - Q1 | Truck Checks | 3/26/2024 1:44 | Engine 5 | Z. Day | 3/25/2024 | Full | 39319 |
| 2024 - Q1 Subtotal | | | | | | | 1654 |
| 2024 - Q2 | Truck Checks | 4/2/2024 18:40 | Engine 5 | Z. Day | 4/2/2024 | Full | 39486 |
| 2024 - Q2 | Truck Checks | 4/8/2024 15:11 | Engine 5 | Z. Day | 4/8/2024 | Full | 39609 |
| 2024 - Q2 | Truck Checks | 4/16/2024 21:34 | Engine 5 | C. Elliott | 4/16/2024 | 3/4 | 39697 |
| 2024 - Q2 | Truck Checks | 4/22/2024 15:53 | Engine 5 | Z. Day | 4/22/2024 | Full | 39823 |
| 2024 - Q2 | Truck Checks | 4/30/2024 20:51 | Engine 5 | Z. Day | 4/30/2024 | Full | 40084 |
| 2024 - Q2 | Truck Checks | 5/6/2024 18:38 | Engine 5 | Z. Day | 5/6/2024 | Full | 40232 |
| 2024 - Q2 | Truck Checks | 5/20/2024 13:15 | Engine 5 | C. Elliott | 5/20/2024 | 3/4 | 40390 |
| 2024 - Q2 | Truck Checks | 5/28/2024 15:33 | Engine 5 | Z. Day | 5/28/2024 | 3/4 | 40579 |
| 2024 - Q2 | Truck Checks | 6/3/2024 19:04 | Engine 5 | Z. Day | 6/3/2024 | Full | 40726 |
| 2024 - Q2 | Truck Checks | 6/11/2024 20:26 | Engine 5 | C. Elliott | 6/11/2024 | Full | 40963 |
| 2024 - Q2 | Truck Checks | 6/17/2024 19:38 | Engine 5 | Z. Day | 6/17/2024 | Full | 41108 |
| 2024 - Q2 | Truck Checks | 6/25/2024 20:02 | Engine 5 | Z. Day | 6/25/2024 | Full | 41247 |
| 2024 - Q2 Subtotal | | | | | | | 1928 |
| 2024 - Q3 | Truck Checks | 7/1/2024 14:20 | Engine 5 | Z. Day | 7/1/2024 | Full | 41342 |
| 2024 - Q3 | Truck Checks | 7/9/2024 16:18 | Engine 5 | Z. Day | 7/9/2024 | Full | 41556 |
| 2024 - Q3 | Truck Checks | 7/23/2024 14:36 | Engine 5 | Z. Day | 7/23/2024 | Full | 41909 |
| 2024 - Q3 | Truck Checks | 7/29/2024 15:50 | Engine 5 | Z. Day | 7/29/2024 | Full | 42002 |
| 2024 - Q3 | Truck Checks | 8/6/2024 19:33 | Engine 5 | Z. Day | 8/6/2024 | Full | 42258 |
| 2024 - Q3 | Truck Checks | 8/12/2024 15:19 | Engine 5 | Z. Day | 8/12/2024 | Full | 42384 |
| 2024 - Q3 | Truck Checks | 8/20/2024 15:36 | Engine 5 | Z. Day | 8/20/2024 | Full | 42620 |
| 2024 - Q3 | Truck Checks | 8/26/2024 16:06 | Engine 5 | Z. Day | 8/26/2024 | Full | 42766 |
| 2024 - Q3 | Truck Checks | 9/3/2024 15:22 | Engine 5 | Z. Day | 9/3/2024 | Full | 42910 |
| 2024 - Q3 | Truck Checks | 9/10/2024 2:16 | Engine 5 | Z. Day | 9/9/2024 | Full | 43089 |
| 2024 - Q3 | Truck Checks | 9/17/2024 19:29 | Engine 5 | J. Guntel | 9/17/2024 | 3/4 | 43318 |
| 2024 - Q3 | Truck Checks | 9/23/2024 15:28 | Engine 5 | C. Elliott | 9/23/2024 | Full | 43361 |
| 2024 - Q3 Subtotal | | | | | | | 2114 |
| 2024 Engine 5 YTD Total | | | | | | | 5696 |

Quarterly Apparatus Mileage Report
Quarter 3 2024

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|--------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| Explorer | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/1/2024 21:19 | Explorer | J. Guntel | 1/1/2024 | Full | 102278 |
| 2024 - Q1 | Truck Checks | 1/8/2024 16:21 | Explorer | J. Guntel | 1/8/2024 | Full | 102517 |
| 2024 - Q1 | Truck Checks | 2/24/2024 3:16 | Explorer | M. Heim | 2/23/2024 | Full | 104054 |
| 2024 - Q1 | Truck Checks | 2/26/2024 22:08 | Explorer | J. Guntel | 2/26/2024 | 3/4 | 104129 |
| 2024 - Q1 | Truck Checks | 3/4/2024 15:56 | Explorer | C. Gathings | 3/2/2024 | Full | 104329 |
| 2024 - Q1 | Truck Checks | 3/4/2024 16:06 | Explorer | J. Guntel | 3/4/2024 | Full | 104472 |
| 2024 - Q1 | Truck Checks | 3/11/2024 18:26 | Explorer | J. Guntel | 3/11/2024 | Full | 104759 |
| 2024 - Q1 | Truck Checks | 3/18/2024 15:12 | Explorer | J. Guntel | 3/18/2024 | Full | 104820 |
| 2024 - Q1 | Truck Checks | 3/25/2024 15:42 | Explorer | J. Guntel | 3/25/2024 | 3/4 | 105158 |
| 2024 - Q1 Subtotal | | | | | | | 2880 |
| 2024 - Q2 | Truck Checks | 4/1/2024 18:10 | Explorer | J. Guntel | 4/1/2024 | Full | 105341 |
| 2024 - Q2 | Truck Checks | 4/22/2024 15:06 | Explorer | J. Guntel | 4/22/2024 | Full | 105946 |
| 2024 - Q2 | Truck Checks | 4/27/2024 19:09 | Explorer | M. Heim | 4/27/2024 | Full | 106140 |
| 2024 - Q2 | Truck Checks | 5/14/2024 19:25 | Explorer | J. Guntel | 5/14/2024 | Full | 106912 |
| 2024 - Q2 | Truck Checks | 5/27/2024 21:19 | Explorer | J. Guntel | 5/27/2024 | Full | 107301 |
| 2024 - Q2 | Truck Checks | 6/3/2024 18:40 | Explorer | J. Guntel | 6/3/2024 | Full | 107553 |
| 2024 - Q2 | Truck Checks | 6/25/2024 17:54 | Explorer | J. Guntel | 6/25/2024 | Full | 108137 |
| 2024 - Q2 Subtotal | | | | | | | 2979 |
| 2024 - Q3 | Truck Checks | 7/8/2024 14:34 | Explorer | J. Guntel | 7/8/2024 | Full | 108417 |
| 2024 - Q3 | Truck Checks | 7/23/2024 15:30 | Explorer | J. Guntel | 7/23/2024 | 3/4 | 108877 |
| 2024 - Q3 | Truck Checks | 7/29/2024 16:11 | Explorer | J. Guntel | 7/29/2024 | 3/4 | 109050 |
| 2024 - Q3 | Truck Checks | 8/16/2024 16:58 | Explorer | J. Guntel | 8/13/2024 | Full | 109926 |
| 2024 - Q3 | Truck Checks | 8/20/2024 15:03 | Explorer | J. Guntel | 8/20/2024 | Full | 110028 |
| 2024 - Q3 | Truck Checks | 8/26/2024 15:03 | Explorer | J. Guntel | 8/26/2024 | Full | 110199 |
| 2024 - Q3 | Truck Checks | 9/16/2024 14:20 | Explorer | J. Guntel | 9/16/2024 | Full | 110411 |
| 2024 - Q3 | Truck Checks | 9/29/2024 13:23 | Explorer | J. Cartwright | 9/29/2024 | Full | 110829 |
| 2024 - Q3 Subtotal | | | | | | | 2692 |
| 2024 Explorer YTD Total | | | | | | | 8551 |
| Quint 10 | | | | | | | |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|--------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q1 | Truck Checks | 3/4/2024 15:54 | Quint 10 | C. Gathings | 2/27/2024 | Full | 28262 |
| 2024 - Q1 | Truck Checks | 3/26/2024 22:23 | Quint 10 | C. Gathings | 3/26/2024 | Full | 28286 |
| 2024 - Q1 Subtotal | | | | | | | 24 |
| 2024 - Q2 | Truck Checks | 4/1/2024 18:09 | Quint 10 | J. Guntel | 4/1/2024 | Full | 28286 |
| 2024 - Q2 | Truck Checks | 4/8/2024 13:55 | Quint 10 | J. Guntel | 4/8/2024 | Full | 28287 |
| 2024 - Q2 | Truck Checks | 4/17/2024 13:20 | Quint 10 | C. Gathings | 4/15/2024 | Full | 28302 |
| 2024 - Q2 | Truck Checks | 4/29/2024 20:01 | Quint 10 | C. Gathings | 4/29/2024 | Full | 28367 |
| 2024 - Q2 | Truck Checks | 6/12/2024 13:00 | Quint 10 | C. Gathings | 6/10/2024 | Full | 28457 |
| 2024 - Q2 Subtotal | | | | | | | 171 |
| 2024 - Q3 | Truck Checks | 7/2/2024 15:03 | Quint 10 | A. Smith | 7/2/2024 | Full | 28481 |
| 2024 - Q3 | Truck Checks | 8/8/2024 4:29 | Quint 10 | C. Gathings | 8/7/2024 | Full | 28489 |
| 2024 - Q3 | Truck Checks | 8/21/2024 14:02 | Quint 10 | C. Gathings | 8/13/2024 | Full | 28533 |
| 2024 - Q3 | Truck Checks | 8/21/2024 14:04 | Quint 10 | C. Gathings | 8/21/2024 | Full | 28533 |
| 2024 - Q3 | Truck Checks | 8/27/2024 14:48 | Quint 10 | J. Guntel | 8/27/2024 | Full | 28533 |
| 2024 - Q3 | Truck Checks | 9/7/2024 22:05 | Quint 10 | C. Gathings | 9/2/2024 | Full | 28534 |
| 2024 - Q3 | Truck Checks | 9/10/2024 16:31 | Quint 10 | J. Guntel | 9/10/2024 | 3/4 | 28534 |
| 2024 - Q3 | Truck Checks | 9/12/2024 18:09 | Quint 10 | C. Gathings | 9/10/2024 | Full | 28535 |
| 2024 - Q3 | Truck Checks | 9/26/2024 14:12 | Quint 10 | A. Smith | 9/26/2024 | Full | 28540 |
| 2024 - Q3 Subtotal | | | | | | | 83 |
| 2024 Quint 10 YTD Total | | | | | | | 278 |
| Quint 5 | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/1/2024 21:12 | Quint 5 | J. Guntel | 1/1/2024 | Full | 15918 |
| 2024 - Q1 | Truck Checks | 1/17/2024 17:02 | Quint 5 | J. Guntel | 1/17/2024 | Full | 15918 |
| 2024 - Q1 | Truck Checks | 1/29/2024 17:14 | Quint 5 | J. Guntel | 1/29/2024 | Full | 15918 |
| 2024 - Q1 | Truck Checks | 3/11/2024 18:25 | Quint 5 | J. Guntel | 3/11/2024 | Full | 15944 |
| 2024 - Q1 Subtotal | | | | | | | 26 |
| 2024 - Q2 | Truck Checks | 4/22/2024 15:49 | Quint 5 | J. Guntel | 4/22/2024 | 3/4 | 15963 |
| 2024 - Q2 | Truck Checks | 5/24/2024 17:50 | Quint 5 | J. Guntel | 5/24/2024 | 3/4 | 15975 |
| 2024 - Q2 | Truck Checks | 6/3/2024 18:32 | Quint 5 | J. Guntel | 6/3/2024 | 3/4 | 15975 |
| 2024 - Q2 | Truck Checks | 6/17/2024 19:47 | Quint 5 | J. Guntel | 6/17/2024 | Full | 15984 |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|-------------------------------|--------------|-----------------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q2 Subtotal | | | | | | | 40 |
| 2024 - Q3 | Truck Checks | 7/1/2024 14:57 | Quint 5 | Z. Day | 7/1/2024 | Full | 15984 |
| 2024 - Q3 | Truck Checks | 7/18/2024 22:50 | Quint 5 | J. Guntel | 7/15/2024 | Full | 15984 |
| 2024 - Q3 | Truck Checks | 7/29/2024 16:05 | Quint 5 | J. Guntel | 7/29/2024 | Full | 15984 |
| 2024 - Q3 | Truck Checks | 7/1/2024 14:57 | Quint 5 | Z. Day | 7/1/2024 | Full | 15984 |
| 2024 - Q3 | Truck Checks | 7/18/2024 22:50 | Quint 5 | J. Guntel | 7/15/2024 | Full | 15984 |
| 2024 - Q3 | Truck Checks | 7/29/2024 16:05 | Quint 5 | J. Guntel | 7/29/2024 | Full | 15954 |
| 2024 - Q3 | Truck Checks | 8/14/2024 19:45 | Quint 5 | J. Guntel | 8/14/2024 | Full | 15984 |
| 2024 - Q3 | Truck Checks | 8/26/2024 14:58 | Quint 5 | J. Guntel | 8/26/2024 | Full | 15991 |
| 2024 - Q3 Subtotal | | | | | | | 7 |
| 2024 Quint 5 YTD Total | | | | | | | 73 |
| Rescue 5 | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/1/2024 16:52 | Rescue 5 | J. Guntel | 1/1/2024 | Full | 4575 |
| 2024 - Q1 | Truck Checks | 1/1/2024 16:58 | Rescue 5 | C. Elliott | 1/1/2024 | Full | 4575 |
| 2024 - Q1 | Truck Checks | 1/9/2024 18:02 | Rescue 5 | J. Guntel | 1/9/2024 | Full | 4576 |
| 2024 - Q1 | Truck Checks | 1/17/2024 16:40 | Rescue 5 | J. Guntel | 1/17/2024 | Full | 4577 |
| 2024 - Q1 | Truck Checks | 1/29/2024 16:33 | Rescue 5 | J. Guntel | 1/29/2024 | Full | 4578 |
| 2024 - Q1 | Truck Checks | 2/6/2024 16:47 | Rescue 5 | Z. Day | 2/6/2024 | Full | 4578 |
| 2024 - Q1 | Truck Checks | 2/12/2024 16:48 | Rescue 5 | Z. Day | 2/12/2024 | Full | 4579 |
| 2024 - Q1 | Truck Checks | 2/20/2024 17:02 | Rescue 5 | Z. Day | 2/20/2024 | Full | 4580 |
| 2024 - Q1 | Truck Checks | 2/26/2024 21:58 | Rescue 5 | J. Guntel | 2/26/2024 | Full | 4580 |
| 2024 - Q1 | Truck Checks | 3/5/2024 19:34 | Rescue 5 | J. Guntel | 3/5/2024 | Full | 4583 |
| 2024 - Q1 | Truck Checks | 3/11/2024 16:41 | Rescue 5 | J. Guntel | 3/11/2024 | Full | 4588 |
| 2024 - Q1 | Truck Checks | 3/19/2024 16:06 | Rescue 5 | C. Elliott | 3/19/2024 | Full | 4585 |
| 2024 - Q1 | Truck Checks | 3/25/2024 15:19 | Rescue 5 | J. Guntel | 3/25/2024 | Full | 4588 |
| 2024 - Q1 Subtotal | | | | | | | 13 |
| 2024 - Q2 | Truck Checks | 4/2/2024 22:14 | Rescue 5 | C. Elliott | 4/2/2024 | Full | 4590 |
| 2024 - Q2 | Truck Checks | 4/8/2024 15:15 | Rescue 5 | C. Elliott | 4/8/2024 | Full | 4592 |
| 2024 - Q2 | Truck Checks | 4/16/2024 15:44 | Rescue 5 | J. Guntel | 4/16/2024 | Full | 4592 |
| 2024 - Q2 | Truck Checks | 4/22/2024 15:30 | Rescue 5 | J. Guntel | 4/22/2024 | Full | 4597 |
| 2024 - Q2 | Truck Checks | 5/6/2024 18:38 | Rescue 5 | J. Guntel | 5/6/2024 | Full | 4597 |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|--------------------------------|--------------|-----------------|------------------------|---------------|---------------|------------|-----------------|
| 2024 - Q2 | Truck Checks | 5/14/2024 19:21 | Rescue 5 | J. Guntel | 5/14/2024 | Full | 4597 |
| 2024 - Q2 | Truck Checks | 5/20/2024 13:18 | Rescue 5 | J. White | 5/20/2024 | Full | 4598 |
| 2024 - Q2 | Truck Checks | 5/28/2024 15:24 | Rescue 5 | J. Guntel | 5/28/2024 | Full | 4599 |
| 2024 - Q2 | Truck Checks | 6/3/2024 18:05 | Rescue 5 | J. Guntel | 6/3/2024 | Full | 4599 |
| 2024 - Q2 | Truck Checks | 6/11/2024 20:52 | Rescue 5 | J. Guntel | 6/11/2024 | Full | 4599 |
| 2024 - Q2 | Truck Checks | 6/17/2024 19:30 | Rescue 5 | J. Guntel | 6/17/2024 | Full | 4600 |
| 2024 - Q2 | Truck Checks | 6/25/2024 17:50 | Rescue 5 | J. Guntel | 6/25/2024 | 3/4 | 4601 |
| 2024 - Q2 Subtotal | | | | | | | 13 |
| 2024 - Q3 | Truck Checks | 7/1/2024 14:16 | Rescue 5 | B. Elliott | 7/1/2024 | 3/4 | 4602 |
| 2024 - Q3 | Truck Checks | 7/15/2024 19:30 | Rescue 5 | J. Guntel | 7/15/2024 | Full | 4605 |
| 2024 - Q3 | Truck Checks | 7/23/2024 15:13 | Rescue 5 | C. Elliott | 7/23/2024 | Full | 4606 |
| 2024 - Q3 | Truck Checks | 7/29/2024 15:51 | Rescue 5 | C. Elliott | 7/29/2024 | Full | 4608 |
| 2024 - Q3 | Truck Checks | 8/6/2024 17:56 | Rescue 5 | E. Deckard | 8/6/2024 | 1/2 | 4913 |
| 2024 - Q3 | Truck Checks | 8/12/2024 15:36 | Rescue 5 | C. Elliott | 8/12/2024 | Full | 4614 |
| 2024 - Q3 | Truck Checks | 8/20/2024 14:28 | Rescue 5 | J. Guntel | 8/20/2024 | Full | 4616 |
| 2024 - Q3 | Truck Checks | 8/26/2024 14:46 | Rescue 5 | J. Guntel | 8/26/2024 | Full | 4618 |
| 2024 - Q3 | Truck Checks | 9/3/2024 14:56 | Rescue 5 | J. Guntel | 9/3/2024 | Full | 4619 |
| 2024 - Q3 | Truck Checks | 9/9/2024 15:06 | Rescue 5 | C. Hayes | 9/9/2024 | Full | 4623 |
| 2024 - Q3 Subtotal | | | | | | | 22 |
| 2024 Rescue 5 YTD Total | | | | | | | 48 |
| Utility 10 (Silverado) | | | | | | | |
| 2024 - Q1 | Truck Checks | 1/5/2024 23:58 | Utility 10 (Silverado) | C. Gathings | 1/2/2024 | Full | 32000 |
| 2024 - Q1 | Truck Checks | 2/26/2024 14:13 | Utility 10 (Silverado) | Z. Day | 2/26/2024 | Full | 33159 |
| 2024 - Q1 | Truck Checks | 3/1/2024 23:20 | Utility 10 (Silverado) | J. Cartwright | 3/1/2024 | 3/4 | 33174 |
| 2024 - Q1 | Truck Checks | 3/8/2024 22:30 | Utility 10 (Silverado) | J. Martin | 3/8/2024 | Full | 33518 |
| 2024 - Q1 Subtotal | | | | | | | 1518 |
| 2024 - Q2 | Truck Checks | 4/1/2024 12:48 | Utility 10 (Silverado) | A. Smith | 4/1/2024 | Full | 34181 |
| 2024 - Q2 | Truck Checks | 4/8/2024 13:57 | Utility 10 (Silverado) | J. Sturgeon | 4/8/2024 | Full | 34376 |
| 2024 - Q2 | Truck Checks | 4/26/2024 21:49 | Utility 10 (Silverado) | J. Cartwright | 4/26/2024 | Full | 34955 |
| 2024 - Q2 | Truck Checks | 5/10/2024 21:52 | Utility 10 (Silverado) | J. Martin | 5/10/2024 | Full | 35329 |
| 2024 - Q2 | Truck Checks | 5/24/2024 21:47 | Utility 10 (Silverado) | J. Cartwright | 5/24/2024 | Full | 35580 |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|--------------------------------|--------------|-----------------|------------------------|-------------------|---------------|------------|-----------------|
| 2024 - Q2 | Truck Checks | 6/14/2024 21:33 | Utility 10 (Silverado) | C. Hayes | 6/14/2024 | Full | 36202 |
| 2024 - Q2 | Truck Checks | 6/21/2024 21:42 | Utility 10 (Silverado) | J. Cartwright | 6/21/2024 | Full | 36297 |
| 2024 - Q2 | Truck Checks | 6/28/2024 22:01 | Utility 10 (Silverado) | J. Martin | 6/28/2024 | Full | 36479 |
| 2024 - Q2 Subtotal | | | | | | | 2961 |
| 2024 - Q3 | Truck Checks | 7/5/2024 22:04 | Utility 10 (Silverado) | J. Cartwright | 7/5/2024 | Full | 36732 |
| 2024 - Q3 | Truck Checks | 7/19/2024 22:39 | Utility 10 (Silverado) | C. Hayes | 7/19/2024 | Full | 37206 |
| 2024 - Q3 | Truck Checks | 7/26/2024 21:26 | Utility 10 (Silverado) | C. Hayes | 7/26/2024 | Full | 37362 |
| 2024 - Q3 | Truck Checks | 8/16/2024 21:54 | Utility 10 (Silverado) | J. Cartwright | 8/16/2024 | Full | 37662 |
| 2024 - Q3 | Truck Checks | 8/23/2024 21:35 | Utility 10 (Silverado) | J. Martin | 8/23/2024 | 3/4 | 37878 |
| 2024 - Q3 | Truck Checks | 8/30/2024 14:15 | Utility 10 (Silverado) | J. Guntel | 8/30/2024 | Full | 38057 |
| 2024 - Q3 | Truck Checks | 9/20/2024 22:21 | Utility 10 (Silverado) | J. Martin | 9/20/2024 | Full | 38642 |
| 2024 - Q3 Subtotal | | | | | | | 2163 |
| 2024 Rescue 5 YTD Total | | | | | | | 6642 |
| Utility 5 (Tahoe) | | | | | | | |
| 2024 - Q1 | Truck Checks | 3/1/2024 23:36 | Utility 5 (Tahoe) | C. Gathings | 3/1/2024 | Full | 91335 |
| 2024 - Q1 | Truck Checks | 3/19/2024 15:50 | Utility 5 (Tahoe) | J. Guntel | 3/19/2024 | Full | 91500 |
| 2024 - Q1 | Truck Checks | 3/25/2024 15:38 | Utility 5 (Tahoe) | J. Guntel | 3/25/2024 | Full | 91510 |
| 2024 - Q1 | Truck Checks | 3/29/2024 22:04 | Utility 5 (Tahoe) | Z. Day | 3/29/2024 | Full | 91524 |
| 2024 - Q1 Subtotal | | | | | | | 189 |
| 2024 - Q2 | Truck Checks | 4/8/2024 14:04 | Utility 5 (Tahoe) | C. Elliott | 4/8/2024 | 3/4 | 91780 |
| 2024 - Q2 | Truck Checks | 4/12/2024 22:35 | Utility 5 (Tahoe) | M. Heim | 4/12/2024 | Full | 91826 |
| 2024 - Q2 | Truck Checks | 4/19/2024 20:01 | Utility 5 (Tahoe) | J. Martin | 4/19/2024 | Full | 91937 |
| 2024 - Q2 | Truck Checks | 5/13/2024 12:57 | Utility 5 (Tahoe) | A. Smith | 5/13/2024 | Full | 92316 |
| 2024 - Q2 Subtotal | | | | | | | 792 |
| 2024 - Q3 | Truck Checks | 8/12/2024 16:49 | Utility 5 (Tahoe) | Chad gathings | 8/9/2024 | Full | 94288 |
| 2024 - Q3 | Truck Checks | 8/16/2024 22:14 | Utility 5 (Tahoe) | Jacob Martin | 8/16/2024 | Full | 94304 |
| 2024 - Q3 | Truck Checks | 8/23/2024 21:53 | Utility 5 (Tahoe) | Christopher Hayes | 8/23/2024 | Full | 94360 |
| 2024 - Q3 | Truck Checks | 9/2/2024 14:40 | Utility 5 (Tahoe) | Guntel | 9/2/2024 | Full | 94571 |
| 2024 - Q3 | Truck Checks | 9/7/2024 22:08 | Utility 5 (Tahoe) | Chad gathings | 9/6/2024 | Full | 94822 |
| 2024 - Q3 | Truck Checks | 9/9/2024 14:58 | Utility 5 (Tahoe) | Guntel | 9/9/2024 | Full | 94951 |

| Year - Quarter | Report Name | Date/Time | Truck / Vehicle | Recorded Name | Date of Check | Fuel Level | Mileage / Hours |
|-------------------------|-------------|-----------|-----------------|---------------|---------------|------------|-----------------|
| 2024 - Q3 Subtotal | | | | | | | 2635 |
| 2024 Rescue 5 YTD Total | | | | | | | 3616 |

AMENDMENT TO
FIRE PROTECTION SERVICES AGREEMENT

This Amendment ("Amendment") is by and between by and between the undersigned, the **TRUSTEE OF CENTER TOWNSHIP**, Vanderburgh County, Indiana, hereinafter called "Trustee" and the **McCUTCHANVILLE VOLUNTEER FIRE DEPARTMENT, INC.**, an Indiana Not-For-Profit corporation located in Vanderburgh County, Indiana, hereinafter called "MVFD".

WHEREAS, the Trustee and MVFD entered into that certain Fire Protection Services Agreement on January 2, 2024 (the "2024 Agreement") for the provision of certain services by MVFD to the Trustee, all as more particularly set forth in the 2024 Agreement

WHEREAS, the parties discovered an error in Section 11 of the 2024 Agreement regarding the dates in which the 2024 Cum Fund Amount (as defined in the 2024 Agreement) is to be paid by the Trustee, which the parties desire to correct;

NOW, THEREFORE, for and in consideration of the obligations and agreements of the parties herein undertaken, and the performance thereof, Trustee and MVFD do hereby agree as follows:

1. **Amendment of Section 11.** Section 11 of the 2024 Agreement shall be revoked in its entirety and the following inserted in its place, as if originally set forth therein:

"11. **Cumulative Firefighting Building and Equipment Fund.** Pursuant to Indiana statutes IC 36-8-14 et seq., the Trustee established a special Cumulative Fire Fighting Building and Equipment Fund, hereinafter called "the Fund", by following the procedures for the creation of said Fund with the Indiana State Board of Tax Commissioners, which Fund provides for a tax levy outside the current maximum levy limitations, and which extra tax levy will not exceed \$.0333 on each \$100.00 assessed valuation. The Fund received approval of the Indiana State Board of Tax Commissioners. The Trustee received tax levies designated for the Fund beginning in 1992, which amounts in the Fund are to be disbursed in accordance with this agreement and applicable state law. Further, the Trustee by and through the members of the Center Township Board has budgeted Three Hundred Twenty Thousand (\$320,000.00) (the "2024 Cum Fund Amount") for the year 2024 from this special levied Fund, which shall be paid in two (2) installments as follows: (1) the sum of One Hundred Thirty-three Thousand Six Hundred Three and 94/100 Dollars (\$133,603.94) paid directly by the Trustee to PNC Bank on or before July 31, 2024, and applied to the loan for a new Enforcer 7010 HDRP 189' Body, Pumper, Heavy Duty Rescue Fire Truck (the "Fire Truck Loan"), with the balance of Twenty-six Thousand Three Hundred Ninety-six and 06/100 Dollars (\$26,396.06) being paid to MVFD on or before July 31, 2024; and two (2) the sum of One Hundred Thirty-three Thousand Six Hundred Three and 94/100 Dollars (\$133,603.94) paid directly by the Trustee to PNC Bank on or before January 14, 2025, and applied to the Fire Truck Loan, with the balance of Twenty-six Thousand Three Hundred Ninety-six and 06/100 Dollars (\$26,396.06) being paid to MVFD on or before January 31, 2025. Notwithstanding, in the event that the Trustee has not received its portion of the Vanderburgh County Tax Distribution by the aforesaid dates that said payments to MVFD are due, the due dates for said payments shall be extended to such dates that are seven (7) days after receipt by the Trustee of said funds from Vanderburgh County. Further notwithstanding, in the event that the sums received by the Trustee pursuant to said special tax levy are less than the aggregate budgeted amount (including funds received as part of the Fund that are not being distributed to MVFD hereunder), then the sums to be paid to MVFD pursuant to the Paragraph 11 shall be reduced in proportion to the sums not received by the Trustee.

The expenditures from the Fund shall be solely as those permitted under IC 36-8-14 et seq., which purposes include the purchase, construction, renovation or addition to buildings used by the MVFD; and the purchase of firefighting equipment for the use of the MVFD serving the Township. The MVFD is to be reimbursed by the Trustee for any such allowed expenditure under the Indiana Statute in any manner prescribed by the State Board of Accounts. The MVFD may purchase with its own funds and seek reimbursement from the Trustee, or the MVFD may encumber the funds in the Fund for appropriate expenditures, or may present purchase orders or paid receipts for reimbursement. The Trustee will notify the MVFD each year of those funds that are available in the Fund; the Fund will vary from year to year depending upon the assessed valuation of the Township."

2. **Not a Novation.** This Amendment is an amendment only and not a novation. Except as specifically herein provided, all terms and conditions of the 2024 Agreement are in all respects ratified, approved, and confirmed and shall remain in full force and effect.

IN WITNESS WHEREOF, Trustee and MVFD hereunto set their respective hands and seals this 20 day of July, 2024.

**MCCUTCHANVILLE VOLUNTEER
FIRE DEPARTMENT, INC.**

By: Nicholas Adams

Name: Nicholas Adams
Title: President

CENTER TOWNSHIP TRUSTEE

By: Gary Burdall

Name: Gary Burdall
Title: Trustee

Approved by:

**CENTER TOWNSHIP
ADVISORY BOARD**

James H. [Signature]
Board Member

Board Member

Board Member

GARY BURDSALL, Trustee

CENTER TOWNSHIP, VANDERBURGH COUNTY

Phone: (812) 435-5502
2900 N. First Avenue
Evansville, Indiana 47710-3078
E-mail: gburdsall@centertwp.org
Fax: (812) 435-5074

The Board Members of the Center Township Trustee, Vanderburgh County, Indiana, have voted on the following for the year 2025.

Advisory Board Positions

The Chairman of the Advisory Board shall be Tom Gant.

The Secretary / Treasurer of the Advisory Board shall be Jim Tolen.

Financial Board Positions

The Chairman of the Financial Board shall be Jim Tolen.

The Secretary / Treasurer of the Financial Board shall be Jim Tolen.

I agree that the above was voted on and is true and correct under penalties of perjury.

[Signature]

ATTEST: Gary Burdsall, Center Township Trustee

DATED: 1-7-2025

[Signature]

Thomas Gant, Board Member

[Signature]

James Tolen, Board Member

[Signature]

J.E. Stucki, Board Member

GARY BURDSALL, Trustee

CENTER TOWNSHIP, VANDERBURGH COUNTY

Phone: (812) 435-5502
2900 N. First Avenue
Evansville, Indiana 47710-3078
E-mail: gburdsall@centertwp.org
Fax: (812) 435-5074

January 7, 2025

The Board of Center Township Trustee, Vanderburgh County, Indiana, agree that it is in the best interest of the entity to keep our financial business with **GERMAN AMERICAN BANCORP for the year of 2025.**


WHEREAS, we agree that under the penalties of perjury that tax ID numbers

FEDERAL TAX ID # 35-6003166

&

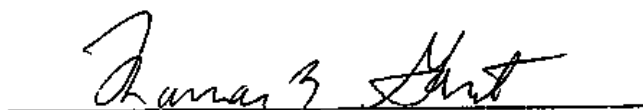
STATE TAX ID # 003125181-001

Do in fact belong to the **CENTER TOWNSHIP TRUSTEE, VANDERBURGH COUNTY, INDIANA** and were rightfully assigned to our business entity.

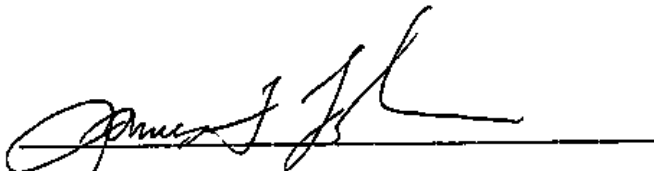


Gary Burdsall, Center Township Trustee

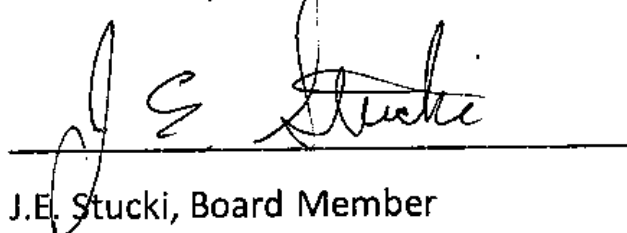
DATED: 1-7-2025



Thomas Gant, Board Member



James Tolen, Board Member



J.E. Stucki, Board Member

GARY BURDSALL, Trustee

CENTER TOWNSHIP, VANDERBURGH COUNTY

Phone: (812) 435-5502
2900 N. First Avenue
Evansville, Indiana 47710-3078
E-mail: gburdsall@centertwp.org
Fax: (812) 435-5074

RESOLUTION OF THE CENTER TOWNSHIP BOARD, VANDERBURGH COUNTY, INDIANA

WHEREAS, the Indiana General Assembly adopted HEA 1005 in the 2012 Regular Session, which added IC 36-1-20.2 to the Indiana Code regarding Nepotism; and,

WHEREAS, IC 36-1-20.2-9(a) requires a local unit of government to adopt a nepotism policy that includes at a minimum the requirements set out in the statute; and,

WHEREAS, the Township Board has considered the requirements of the Act and wishes to comply on nepotism in employment:

NOW THEREFORE, BE IT RESOLVED that the Township Board adopts the following policy on nepotism in employment:

NEPOTISM IN EMPLOYMENT

Section 1. DEFINITIONS

A. "Relative" means any of the following:

- (1) A spouse.
- (2) A parent or stepparent.
- (3) A child or stepchild, including an adopted child or stepchild.
- (4) A brother, sister, stepbrother, or stepsister, including a brother or sister by half blood.
- (5) A niece or nephew.
- (6) An aunt or uncle.
- (7) A daughter-in-law or son-in-law.

B. "Employed" means an individual who is employed by the Township on a full-time, part-time, temporary, intermittent, or hourly basis. The term does not include an individual who holds only an elected office. The term includes an individual who is a party to an employment contract with the Township.

C. "Direct line of supervision" means an elected officer or employee who is in a position to affect the terms and conditions of another individual's employment, including making decisions about work assignments, compensation, grievances, advancement, or performance evaluation. The term does not include the responsibilities of the executive, legislative body, or fiscal body of the Township, as provided by law, to make decisions regarding salary ordinances, budgets, or personnel policies of the township.

D. "Member of the fire department" means the fire chief of a firefighter appointed to the department.

Section 2. **EMPLOYMENT POLICY**

A. Individuals who are relatives may not be employed by the Township in a position that results in one (1) relative being in the direct line of supervision of the other relative.

B. This Subsection (B) applies to an individual who:

(1) is employed by the Township on the date the individual's relative begins serving a term of an elected office of the Township; and

(2) is not exempt from the application under Section 3 of this Policy.

Notwithstanding, Subsection 2(A), an individual may remain employed by the Township and maintain the individual's position or rank even if the individual's employment would violate this Policy. However, an individual described in this Subsection, may not be promoted, unless such promotion is within the merit ranks of a merit fire department, if the promotion would otherwise violate this Policy.

C. This Policy does not abrogate or affect an employment contract with the Township that:

(1) an individual is a party to; and

(2) is in effect on the date the individual's relative begins serving a term of an elected office of the Township.

Section 3. EXEMPTIONS

A. An individual who is employed by the Township on July 1, 2012, is not subject to this Policy unless the individual has a break in employment with the Township. The following are not considered a break in employment with the Township:

- (1) The individual is absent from the workplace while on paid or unpaid leave, including vacation, sick, or family medical leave, or worker's compensation.
- (2) The individual's employment with the Township is terminated followed by immediate reemployment by the Township, without loss of payroll time.

B. For purposes of this Policy, the performance of the duties of:

- (1) a precinct election officer (as defined in IC 3-5-2-40.1) that are imposed by IC 3; or
- (2) a volunteer firefighter;

is not considered employment by the Township.

C. If the Township Trustee's office is located in the Township Trustee's personal residence, the Township Trustee may hire only one (1) employee who is a relative. The employee:

- (1) may be hired to work only in the Township Trustee's office;
- (2) may be in the Township Trustee's direct line of supervision; and
- (3) may not receive total salary, benefits, and compensation that exceed five thousand dollars (\$5,000) per year.

Section 4. CERTIFICATION

A. Each elected officer of the Township shall annually certify in writing, subject to the penalties for perjury, that the officer has not violated this Policy. An officer shall submit the certification to the Trustee of the Township not later than December 31 of each year.

B. The annual report filed by the Township with the State Board of Accounts under IC 5-11-13-1 must include a statement by the Trustee of the Township stating whether the Township has implemented a policy under IC 36-1-20.2.

DATED this 7 day of Jun, 2025.

AYE

NAY

James J. [Signature]

[Signature]

[Signature]

[Signature]

[Signature]

ATTEST:

Gary Burdall, Center Township Trustee

GARY BURDSALL, Trustee

CENTER TOWNSHIP, VANDERBURGH COUNTY

Phone: (812) 435-5502
2900 N. First Avenue
Evansville, Indiana 47710-3078
E-mail: gburdsall@centertwp.org
Fax: (812) 435-5074

RESOLUTION OF THE CENTER TOWNSHIP BOARD, VANDERBURGH COUNTY, INDIANA

WHEREAS, the Indiana General Assembly adopted HEA 1005 in the 2012 Regular Session, which added IC 36-1-21 to the Indiana Code regarding Nepotism; and,

WHEREAS, IC 36-1-21-4(a) requires a local unit of government to adopt a nepotism policy that includes at a minimum the requirements set out in the statute; and,

WHEREAS, the Township Board has considered the requirements of the Act and wishes to comply with its provisions:

NOW THEREFORE, BE IT RESOLVED that the Township Board adopts the following policy on nepotism in contracting

NEPOTISM IN CONTRACTING

Section 1. DEFINITIONS

A. "Relative" means any of the following:

- (1) A spouse.
- (2) A parent or stepparent.
- (3) A child or stepchild, including an adopted child or stepchild.
- (4) A brother, sister, stepbrother, or stepsister, including a brother or sister by half blood.
- (5) A niece or nephew.
- (6) A aunt or uncle.
- (7) A daughter-in-law or son-in-law.

B. "Elected Official" means:

- (1) the Township Trustee
- (2) a member of the Township Board
- (3) the Township Small Claims Court Judge or Constable.

Section 2. CONTRACTING POLICY

A. The Township may enter into a contract or renew a contract for the of goods and services or a contract for public works with:

- (1) an individual who is a relative of an elected official; or
- (2) a business entity that is wholly or partially owned by a relative of an elected official;

Only if the requirements of this Section are satisfied and the elected official does not violate IC 35-44.1-1-4.

B. The Township may enter into a contract or renew a contract with an individual or business entity described in Subsection (A) if all of the following are satisfied:

(1) The elected official files with the Township a full disclosure, which must:

- (a) be in writing;
- (b) describe the contract or purchase to be made by the Township;
- (c) describe the relationship that the elected official has to the individual or business entity that contracts or purchases;
- (d) be affirmed under penalty of perjury;
- (e) be submitted to the Township Board and be accepted by the Township Board on a public meeting prior to final action on the contract or purchase, with:
 - (i) the State Board of Accounts; and
 - (ii) the Clerk of the Circuit Court in the county where the Township takes final action on the contract or purchase;

(2) The appropriate agency of the Township:

(a) makes a certified statement that the contract amount or purchase price was the lowest amount or price bid or offered; or

(b) makes a certified statement of the reasons why the vendor or contractor was selected; and

(3) The Township satisfies any other requirements under IC 5-22 or IC 35-44.1-1-4, if applicable.

(4) The elected official complies with the disclosure provisions of IC 36-1-12.

(C) This Section does not affect the initial term of a contract in existence at the time the term of office of the elected official of the Township begins.

Section 3. CERTIFICATION

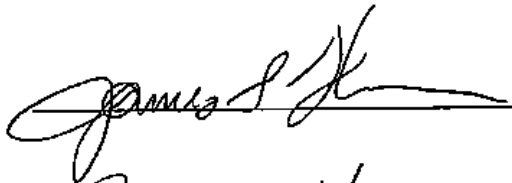
(A) Each elected officer of the Township shall annually certify in writing, subject to the penalties for perjury, that the officer is in compliance with this Policy. An officer shall submit the certification to the Trustee of the Township not later than December 31 of each year.

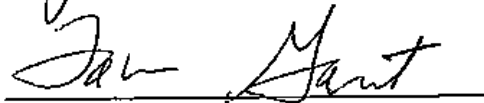
(B) The annual report filed by the Township with the State Board of Accounts under IC 5-11-13-1 must include a statement by the Trustee of the Township stating whether the Township has implemented a policy under IC 36-1-21.

DATED this 7 day of Jan 2025.

AYE


NAY







ATTEST:



Gary Burdall, Center Township Trustee

**CERTIFICATION OF TOWNSHIP BOARD MEMBER TO THE TRUSTEE OF CENTER
TOWNSHIP ON COMPLIANCE WITH TOWNSHIP NEPOTISM POLICY**

CENTER TOWNSHIP; VANDERBURGH COUNTY, INDIANA

My signature below certifies that, subject to the penalties for perjury, I have not violated the provisions of ***IC 36-1-20.2*** and ***IC 36-1-21*** and am in compliance with our township policies in regards to ***IC 36-1-20.2 (Nepotism in Employment)*** and ***IC 36-1-21 (Nepotism in Contracting)***.

I, Gary Burdett (printed name), the elected Township Board Member of CENTER TOWNSHIP TRUSTEE certify that I have not violated the Center Township Nepotism in Contracting Policy nor Employment Policy, as related to contracts of my relatives' business interests with the township. I understand that "relative" means my spouse, parent or stepparent, child or stepchild, brother, sister, stepbrother, stepsister, niece, nephew, aunt, uncle, daughter-in-law or son-in-law (including half-bloods and adopted children). I intend for this to be submitted to the Trustee prior to the end of this calendar year.

I hereby ceretify under the penalty of perjury that the foregoing statements are true.

Dated this 7 day of Jan, 2025

Signature

Printed Name

Title

Date

**CERTIFICATION OF TOWNSHIP BOARD MEMBER TO THE TRUSTEE OF CENTER
TOWNSHIP ON COMPLIANCE WITH TOWNSHIP NEPOTISM POLICY**

CENTER TOWNSHIP; VANDERBURGH COUNTY, INDIANA

My signature below certifies that, subject to the penalties for perjury, I have not violated the provisions of ***IC 36-1-20.2*** and ***IC 36-1-21*** and am in compliance with our township policies in regards to ***IC 36-1-20.2 (Nepotism in Employment)*** and ***IC 36-1-21 (Nepotism in Contracting)***.

I, Thomas Gant (printed name), the elected Township Board Member of CENTER TOWNSHIP TRUSTEE certify that I have not violated the Center Township Nepotism in Contracting Policy nor Employment Policy, as related to contracts of my relatives' business interests with the township. I understand that "relative" means my spouse, parent or stepparent, child or stepchild, brother, sister, stepbrother, stepsister, niece, nephew, aunt, uncle, daughter-in-law or son-in-law (including half-bloods and adopted children). I intend for this to be submitted to the Trustee prior to the end of this calendar year.

I hereby ceretify under the penalty of perjury that the foregoing statements are true.

Dated this 7 day of January, 2025.

Thomas B Gant

Signature

Thomas Gant

Printed Name

Advisory Board Chair

Title

1/7/2025

Date

**CERTIFICATION OF TOWNSHIP BOARD MEMBER TO THE TRUSTEE OF CENTER
TOWNSHIP ON COMPLIANCE WITH TOWNSHIP NEPOTISM POLICY**

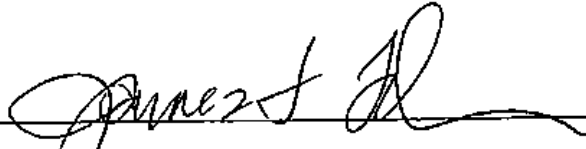
CENTER TOWNSHIP; VANDERBURGH COUNTY, INDIANA

My signature below certifies that, subject to the penalties for perjury, I have not violated the provisions of ***IC 36-1-20.2*** and ***IC 36-1-21*** and am in compliance with our township policies in regards to ***IC 36-1-20.2 (Nepotism in Employment)*** and ***IC 36-1-21 (Nepotism in Contracting)***.

I, JAMES F. TOLAN (printed name), the elected Township Board Member of CENTER TOWNSHIP TRUSTEE certify that I have not violated the Center Township Nepotism in Contracting Policy nor Employment Policy, as related to contracts of my relatives' business interests with the township. I understand that "relative" means my spouse, parent or stepparent, child or stepchild, brother, sister, stepbrother, stepsister, niece, nephew, aunt, uncle, daughter-in-law or son-in-law (including half-bloods and adopted children). I intend for this to be submitted to the Trustee prior to the end of this calendar year.

I hereby ceretify under the penalty of perjury that the foregoing statements are true.

Dated this 7th day of JANUARY, 2025


Signature

JAMES F. TOLAN
Printed Name

SECT, TREAS
Title

1/7/2025
Date

**CERTIFICATION OF TOWNSHIP BOARD MEMBER TO THE TRUSTEE OF CENTER
TOWNSHIP ON COMPLIANCE WITH TOWNSHIP NEPOTISM POLICY**

CENTER TOWNSHIP; VANDERBURGH COUNTY, INDIANA

My signature below certifies that, subject to the penalties for perjury, I have not violated the provisions of ***IC 36-1-20.2*** and ***IC 36-1-21*** and am in compliance with our township policies in regards to ***IC 36-1-20.2 (Nepotism in Employment)*** and ***IC 36-1-21 (Nepotism in Contracting)***.

I, J E. Stucke (printed name), the elected Township Board Member of CENTER TOWNSHIP TRUSTEE certify that I have not violated the Center Township Nepotism in Contracting Policy nor Employment Policy, as related to contracts of my relatives' business interests with the township. I understand that "relative" means my spouse, parent or stepparent, child or stepchild, brother, sister, stepbrother, stepsister, niece, nephew, aunt, uncle, daughter-in-law or son-in-law (including half-bloods and adopted children). I intend for this to be submitted to the Trustee prior to the end of this calendar year.

I hereby ceretify under the penalty of perjury that the foregoing statements are true.

Dated this Jan day of 7, 2025

J E. Stucke
Signature

J E. STUCKE
Printed Name

BOARD MEMBER
Title

Date

GARY BURDSALL, Trustee

CENTER TOWNSHIP, VANDERBURGH COUNTY

Phone: (812) 435-5502
2900 N. First Avenue
Evansville, Indiana 47710-3078
E-mail: gburdsall@centertwp.org
Fax: (812) 435-5074

Travel Policy

2025

5The State Board of Accounts Accounting and Uniform Compliance Guidelines Manual for Townships advises townships to adopt a policy regarding travel.

The Board of Center Township Trustee, Vanderburgh County, Indiana has determined that it is in the best interest of the Township and its employees to adopt a Travel Policy for traveling for the purpose of business held within the office.

WHEREAS, the Board of Center Township Trustee hereby adopts the following travel policy and procedures;

1. COMMUTING

The township will not reimburse the cost of commuting to and from an employee's home to the place within the township where the person works.

2. REIMBURSEMENT FOR TRAVEL

Employee travel for township business should be conducted by the most effective and economical means available.

(I) The township will reimburse travel in the Trustee or an employee's personal vehicle, within the county, to investigate or inspect poor relief cases; to perform other routine employment assignments requiring driving to other locations; to attend approved meetings, seminars, conferences, educational programs or training sessions for the improvement of the functions of township government.

(II) The township will reimburse travel outside the county, but within the state, necessitated by the Trustee and/or employee's job duties; to attend approved meetings, seminars, conferences, educational programs or training sessions for the improvement of the their knowledge and skills; or to attend approved meetings, seminars, conferences, educational programs, or training sessions for the improvement of the functions of township government.

(III) The township will reimburse travel outside the state, necessitated by the Trustee and/or employee's job duties; to attend approved minutes, seminars, conferences, educational programs or training sessions for the improvement of their knowledge and skills; or to attend approved meetings, seminars, conferences, educational programs, or training sessions for the improvement of the functions of township government. All reimbursed travel outside the state must be approved in advance, by the Trustee.

A. METHOD FOR CALCULATING MILEAGE

If the Trustee and/or employee travels on township business, using their personal vehicle, mileage will be reimbursed at the sum per mile paid to state officers and employees, which is **currently \$.70 per mile**, as follows:

(I) Mileage traveled within the county shall be measured by the actual round-trip mileage between the employee's township office and the location of the particular assignment and will include in actual mileage between assignments where multiple locations are included in a single trip.

(II) Mileage traveled outside the county shall be measured according to State Highway Map mileage tables (if available) or miles measured on the state Highway map. Mileage outside the state shall be measured similarly by using commercially available tables or maps. For trips of less than 50 miles one-way, actual mileage may be used.

B. PARKING AND TOLLS

All claims for parking and tolls will be reimbursed upon filing of actual receipts for such expenses. These claims must be submitted together with any claims for mileage reimbursement for the same trip.

C. OTHER TRAVEL REIMBURSEMENT

Reimbursement for other methods of transportation, including travel by air, train, ferry boat, ship, bus, taxicabs, or rental car, etc. shall be reimbursed based on the actual cost of business class travel for that trip. Whenever possible, such travel should be arranged by the township for direct billing or charge to the township. Receipts for all such travel, if not paid directly by the township, must be submitted with any claim for reimbursement.

D. FILING CLAIMS FOR REIMBURSEMENT

All claims for reimbursement for travel must be filed, on the prescribed forms within 10 (10) business days after the completion of the trip. Claims for employees who routinely use their personal vehicle in the performance of duties should file weekly claims for the mileage traveled during the week. Claims for travel reimbursement should include:

- a. The date of the travel;
- b. The location of the travel, including a list if multiple locations visited, if appropriate;
- c. The purpose of the travel (i.e. poor relief home investigation)
- d. For travel within the county using the employee's personal vehicle, the beginning and ending vehicle odometer reading and the total miles driven;
- e. For travel outside the county using the employee's personal vehicle, a copy of the map or mileage table used; and
- f. All receipts for travel costs not directly paid by the township.

Mileage claims for Poor Relief Investigators must be filed on a fully completed P.R. Form No. 7M-1970 as prescribed by the State Board of Accounts. All other mileage claims must be filed on a fully completed Mileage Claim Form No. 101, prescribed by the State Board of Accounts.

3. LODGING, PARKING, TELEPHONE CALLS, AND OTHER NECESSARY EXPENSES, (EXCLUDING MEALS) FOR TRAVEL OUTSIDE THE COMMUNITY.

Whenever possible, arrangements for lodging, telephone calls, and other necessary expenses should be made by the township for either direct billing or charge to the township. The actual cost of lodging, telephone calls, and other necessary expenses, excluding meals, if not directly paid by the township, will be reimbursed to an employee upon the following conditions:

- A. The trip has been pre-approved by the trustee;
- B. The trip (including both travel time and work time) will take more than (4) four hours to complete, unless this requirement is specifically waived, in writing, by the trustee; and
- C. The Trustee and/or employee submits a claim for reimbursement, on Form No. 101 as prescribed by the State Board of Accounts, to the township within (10) ten business days after the completion of the trip. Claims for reimbursement should include the following:
 - a. The date of the trip;
 - b. The location of the trip (i.e. convention, seminar, etc.); and
 - c. The location of the trip, including a list of multiple locations visited, if appropriate;
 - d. All receipts for costs not directly paid by the township.

The cost of pay for view movies or television, gifts, or other personal expenses will not be reimbursed.

Under IC 5-11-14-1(g), lodging reimbursement for attendance at the annual conference called by the State Board of Accounts is limited to the single room rate for each night preceding conference attendance. In addition, lodging for a day conference called by the State Board of Accounts is only allowed for attendees who live more than 50 miles away. Additionally, round trips back and forth from the office to the convention do not qualify for reimbursement. You will need to consult with your accountant or legal counsel for the method of treating a trip to the State Board of Accounts annual conference, if that trip combined with a trip to the ITA convention beyond the State Board of Accounts annual conference day.

4. MEALS

OPTION 1

Actual cost of meals, if not directly paid by the township, will be reimbursed to an employee upon the following conditions:

- A. The trip has been pre-approved by the trustee;
 - B. The trip (including both travel time and work time) will take more than 4 hours to complete; and
 - C. The Trustee and/or employee submits a claim for reimbursement on Form No. 101, as prescribed by the State Board of Accounts, to the township within 10 business days after the completion of the trip.
- Claims for reimbursement should include the following:

- a. The date of the trip;
- b. The location of the trip, including a list of multiple locations visited, if appropriate;
- c. The purpose of the trip (i.e. Conventions, Seminars, etc.); and
- d. All receipts for cost not directly paid by the township.

All claims for meal costs are subject to review by the trustee for reasonableness.

OPTION 2

A. Per Diem Reimbursement for Meals.

Employees will be provided with a per diem reimbursement for the cost of meals incurred by reason of travel on township business. Per Diem will be paid on a full day or partial day basis.

- A. A full per diem reimbursement will be paid for each day of a trip upon the following conditions:
 - a. The trip has been pre-approved by the trustee; and
 - b. The trip meets the following requirements:
 - i. The trip will require an overnight stay; and
 - ii. The day for which the per diem is being paid begins before 10:00 am or ends after 8:00 pm.
- B. A partial per diem reimbursement will be paid for each day of a trip upon the following conditions:
 - a. The trip has been pre-approved by the trustee; and
 - b. The trip meets the following requirements:
 - i. The trip will require an overnight stay and begins after 10:00 am, but before 2:00 pm prior to the overnight stay; or
 - ii. The trip will require an overnight stay and ends after 2:00 pm after the overnight stay; or
 - iii. The trip will not require an overnight stay; the trip (including both travel time and work time) will take more than six (6) hours; and the trip begins before 8:00 am or ends after 8:00 pm.
- C. The full rate of per diem reimbursement shall be **\$68 per day**; **OR** the partial per diem reimbursement shall be one-half (½) of the full per diem rate.

D. Per Diem reimbursement may be claimed by filing a claim of Form No. 101, as prescribed by the State Board of Accounts. Claims for reimbursement should include the following:

- a. The date of the trip, including beginning and ending times;
- b. The location of the trip, including a list of multiple locations visited, if appropriate; and
- c. The purpose of the trip (I.e. Conventions, seminars, etc.)

This policy is adopted this 7 day of Jan, 2025.

Aye

Nay

Thomas B. Gant

Thomas Gant

James Tolen

James Tolen

J.E. Stucki

J.E. Stucki

ATTEST:

Gary Burdall

Gary Burdall, Center Township Trustee



70 cents per mile

Beginning on January 1, 2025, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) are: **70 cents per mile driven for business use**, up 3 cents from 2024. 21 cents per mile driven for medical purposes, the same as last year. 16 hours ago



Cornell University

<https://finance.cornell.edu> › travel › news › irs-increases-... ⋮

IRS increases the standard mileage rate for business use in ...

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People also ask ⋮

Is the IRS going to change the mileage rate?

What is the mileage rate for PCS 2024?

What is current IRS rate for mileage reimbursement?

What are the IRS guidelines for mileage reimbursement?

Feedback



IRS (.gov)

<https://www.irs.gov> › tax-professionals › standard-mileag... ⋮

Standard mileage rates | Internal Revenue Service

2025 mileage rates · **Self-employed and business: 70 cents/mile** · Charities: 14 cents/mile · Medical: 21 cents/mile · Moving (military only): 21 cents/mile.

IRS increases · IRS issues standard mileage... · IRS increases the standard...



IRS (.gov)

<https://www.irs.gov> › [pub](#) › [irs-drop](#) PDF ⓘ

2025 Standard Mileage Rates Notice 2025-5 SECTION 1. ...

The standard mileage rate for transportation or travel expenses for 2025 is **70 cents per mile for all miles of business use** (business standard mileage rate).

5 pages



IRS (.gov)

<https://www.irs.gov> › [newsroom](#) › [irs-increases-the-stand...](#) ⓘ

key rate increases 3 cents to 70 cents per mile

Dec 19, 2024 — Home · News · News releases · **IRS increases the standard mileage rate for business use in 2025**; key rate increases 3 cents to 70 cents per mile ...



Carr, Riggs & Ingram


<https://www.criadv.com> › [insight](#) › [standard-mileage-rate...](#) ⓘ

IRS Issues Standard Mileage Rates for 2025

6 days ago — **70 cents per mile for business use**, an increase of 3 cents from 2024. · 21 cents per mile for medical purposes or relocation for qualified active ...

Discussions and forums

New IRS Mileage Rate For 2025

 The eBay Community ⓘ

Kinda good news -- the IRS mileage rate is increasing from 67 cents to 70 cents, effective January 1, 2025. Happy New Year. [More >](#)

Re: New IRS Mileage Rate For 2025 - Page 2

 The eBay Community · 5 days ago ⓘ

IRS increases the standard mileage rate for business use in 2025

 ATX Community · 2 weeks ago ⓘ

[See more](#) →

| Primary destination | County | M&IE total | Breakfast | Lunch | Dinner | Incidental expenses |
|----------------------------|---|------------|-----------|-------|--------|---------------------|
| Standard Rate | Applies for all locations without specified rates | \$68 | \$16 | \$19 | \$28 | \$5 |
| Bloomington | Monroe | \$74 | \$18 | \$20 | \$31 | \$5 |
| Indianapolis / Carmel | Marion / Hamilton | \$80 | \$20 | \$22 | \$33 | \$5 |
| Lafayette / West Lafayette | Tippecanoe | \$74 | \$18 | \$20 | \$31 | \$5 |

Showing 1 to 4 of 4 entries

Center Township Trustee, Vanderburgh County, Indiana
Compensation and Benefits Policy
2025

Compensation

All compensation and benefits paid to officials and employees must be included in a labor contract, salary ordinance, invoice, or resolution / salary scheduled adopted by the governing body unless otherwise authorized by statute. Compensation should be made in a manner that will facilitate compliance with state and federal reporting requirements.

Employee Benefits

The Center Township Advisory Board will adopt a policy governing sick leave, vacation leave, and any other types of special leave.

The federal Fair Labor Standards Act (FLSA) requires that records of all leave taken be kept on GENERAL FORM 99A, EMPLOYEES' SERVICE RECORD. Additional information regarding FLSA rules and regulations may be obtained from the Department of Labor.

Accurately recording time worked and time off is the responsibility of every employee. The Trustee / Chief Deputy shall keep a record leave time and part-time work in order to calculate employee pay and benefits.

Eligible employees are provided with a range of benefits. The Center Township Trustee's Office is included in the Vanderburgh County Employee Insurance and Benefits. A number of the programs (such as Social Security, worker's compensation, state disability and unemployment insurance) cover all employees in the manner prescribed by law. Benefits eligibility is dependent upon a variety of factors including employee classification. As prescribed by the County's insurance carrier, there is a full-time employee active service requirement for employees to qualify for life and medical benefits.

The Chief Deputy / County Auditor's office Insurance Clerk can identify for which you are eligible. ***Details of many of these programs can be found elsewhere in the employee handbook for Vanderburgh County employees. Some benefit programs may require contributions from the employee.***

-Vacation Benefits

Paid vacation is available to regular full-time employees to provide opportunities for rest, relaxation and personal pursuits. Annual vacation benefits are based upon an employee's length of service and are calculated on a calendar basis. All vacation benefits will start on January 1 of the current year.

*Vacation days must be taken in the benefit year earned.

*Vacation benefits will not be rolled over into the next year.

Vacation benefits accrue in accordance with the following schedule:

Less than one (1) year of service by January 1

.833 days per month for each month of continuous service prior to January 1 of the current year

At least 1 year and less than 4 years of services prior to first day of January of the current year

10 workings days of vacation earned at .833 days per month

At least 4 years of service and less than 9 years of service prior to January 1 of the current year

15 working days of vacation earned at 1.25 days per month

9 years and less than 14 years of service prior to January 1 of the current year

20 working days of vacation earned at 1.666 days per month

14 years and less than 19 years of service prior to January 1 of current year

25 working days of vacation earned at 2.08 days per month

19 years or more of service prior to January 1 of the current year

30 working days of vacation earned at 2.50 days per month

- Sick Leave Benefits

The Center Township Trustee provides sick leave benefits to all regular full-time employees for periods of temporary absence due to illness or injuries. Part-time, temporary and probationary employees are not eligible for this benefit.

Eligible employees will receive regular pay for illness or injury for up to five (5) days each calendar year. Unused sick leave can roll over into the following year, not to exceed 20 collective days.

The following conditions and stipulations shall apply to sick leave:

A. Sick leave may be taken only for reasons of sickness or injury. Sick leave may be granted:

1. When incapacitated for the performance of duty by sickness or injury.
2. For medical, dental, or optical examination or treatment.
3. When, through exposure to contagious disease, presence at work would jeopardize the health of others.

B. Employees who are unable to report to work due to illness or injury should notify the Chief Deputy / Trustee before the start of their workday if possible. They should be notified each day of absence.

- Bereavement Leave

In the event of a death in an employee's immediate family (step-mother, step-father, mother-in-law, father-in-law, brother, sister, grandchildren, grandparents, aunt, uncle, or cousin), the employee shall be entitled to be absent from work for a period of up to, but not more than, three (3) working days for the purpose of making necessary arrangements and attending the funeral. An employee shall be eligible for up to five (5) working days for the death of the employee's mother, father, spouse, or child. An employee shall be eligible for one (1) day of work for the death of a brother-in-law, sister-in-law, and spouse's grandparents. During such absence, the employee shall be compensated at his/her regular pay.

Additional funeral leave will be at the discretion of the Center Township Trustee.

-Compensatory Time / Overtime

All employees will be notified at the time of employment about any Compensation Time / Overtime policy that is available to them.

- Holidays

All regular full-time employees will receive regular pay for those holidays designated by the County Commissioners / Center Township Trustee. Part-time and temporary employees do not receive compensation for holidays.

- Jury Duty

The Center Township Trustee's Office encourages employees to fulfill their civic responsibilities by serving jury duty when required. Employees that are full-time qualify for paid jury duty leave.

Employees must show their jury duty summons to the Trustee/ Chief Deputy as soon as possible so that they may make arrangements to accommodate the employee's absence. The employee should report to work whenever the court schedule permits.

An employee subpoenaed to testify as the result of employment by the County shall receive regular pay, if such employee is required to testify during the regular work schedule. Any such employee receiving a subpoena should immediately either notify the County Attorney or the County Prosecutor.

Either the County or the employee may request an excuse from jury duty if, in the employer's judgment, the employee's absence would create serious operational difficulties.

- Educational Leave

With the approval of the Trustee, time may be granted for the attendance at seminars, workshops, training programs, or other employment related educational functions including out of town travel. (See Travel Policy for Center Township Trustee)

In addition, with Trustee approval, employees may receive meals and other accommodations necessary.

- Personal Leave

Each regular full-time employee will receive two (2) personal leave per calendar year with pay for the transaction of personal business and/or the

conduct of personal or civic affairs. Personal leave days shall not roll over and are forfeited if not taken.

- Worker's Compensation

The Center Township Trustee's Office provides a worker's compensation program at no cost to employees. This program covers any injury or illness sustained in the course of employment that requires medical, surgical, or hospital treatment. Subject to applicable legal requirements, worker's compensation insurance provides benefits after a short waiting period or, if the employee is hospitalized, immediately.

Any employee who sustains a work-related injury or illness should inform the Trustee/ Chief Deputy immediately. No matter how minor an on the job injury may appear, it is important that it be reported immediately. This will enable an eligible employee to qualify for coverage as quickly as possible.

Neither the Trustee's office nor the insurance carrier will be liable for the payment of worker's compensation benefits for injuries that occur during an employee's voluntary participation in any off duty recreational, social or athletic activity sponsored by Vanderburgh County.

If an employee is injured on the job and sent to the designated health care facility for evaluation/treatment, the time that the employee is gone on that day for treatment is credited as time worked.

- Family and Medical Leave

The Family and Medical Leave Act of 1993 provides eligible employees with up to 12 weeks of unpaid leave for their own serious illness, the birth or adoption of a child or the care of a seriously ill child, spouse or parent. For an employee to be eligible for medical leave, he or she must have been employed by the County or Center Township Trustee's Office for at least one (1) year and have worked 1,250 hours within the previous 12-month period. The County utilizes a rolling 12-month period measured backward from the date an employee uses any leave under the FMLA for computing eligibility for leave.

When an employee plans to take FMLA under this policy, the employee is required to give the employers 30 days written notice or if this not possible, as much notice as possible. Requests for leave of absence forms must be submitted to the Department Head and thereafter given to the Board of County Commissioners for final approval. An employee undergoing planned

treatment is required to make a reasonable effort to schedule the treatment to minimize disruptions to office operations.

The employee may be required to report to the Center Township Trustee periodically during the leave period on the employee's leave status and the employee's intention to return to work. Employees returning from FMLA leave will be given the same job or an equivalent job with equivalent pay, benefits and other employment terms. The Center Township Trustee will consider an employee's failure to report to work at the end of the leave as an employee resignation.

We may require medical certification to support a claim for leave for an employee's serious illness or the serious illness of a child, spouse or parent. For an employee's own medical leave, the certification must include a statement that the employee is unable to perform the functions of his or her position.

For leave to care for a seriously ill child, spouse, or parent the certification must include an estimate of the amount of the employee's time that will be needed to care for the child, parent, or spouse. We reserve the right to request a second opinion from an independent medical provider. We will pay for the second opinion and will designate a provider who is not an employee of the County of Vanderburgh. If the two opinions conflict, the employer will pay for a third opinion. The opinion of the third provider is final and binding on both the County and employee.

The provision of this policy shall be governed by the FMLA act of 1993.

- Leave of absence with no pay

Regular full-time employees may be granted, after 1 year of service, a leave of absence without pay not to exceed six (6) months. A leave of absence should be taken for reasons which are in the best interest of the employer and the employee upon sufficient notice and at the discretion of the County Commissioners.

During such period the employee will not accrue time for any other benefit provided herein.

Upon return to employment, the employee will, for the purpose of accrual and eligibility for benefits, be reinstated in the position or comparable position the employee was assigned at commencement of the leave of absence.

- Short-Term Disability & Group Life Policies

All full-time employees are covered under the Short-Term Disability & Group Life Policies provided by Center Township Trustee's office.

- Group Life Policy – This policy is a 100% Employer paid Group Term Life policy along with an Accidental Death & Dismemberment policy available to all full-time employees in the event that you would pass while currently employed with Center Township Trustee. This policy can provide dependent life and spouse life benefits along with Accelerated Benefits. Please see the Trustee or Chief Deputy for current policy terms and information.
- Short-Term Disability Policy – This policy is a 100% Employer paid Short-Term Disability Policy available to all full-time employees. An employee will be considered disabled if, because of sickness, injury or pregnancy, one of the following applies:
 - Unable to perform a majority of the substantial and material duties of his/her own job; OR
 - Unable to earn 80% of his/her pre-disability income while working in his/her own job in a modified capacity or any job.

Maximum benefit duration is 24 weeks with a maximum weekly benefit of \$750.00.

Please see the Trustee or Chief Deputy for current policy terms and information. The employee may be required to report to the Center Township Trustee periodically during the leave period on the employee's leave status and the employee's intention to return to work. We may require medical certification to support a claim for leave for an employee's serious illness or disability.

Please see the Trustee or Chief Deputy to file a claim.

- Retirement/PERF

All full-time salaried employees are covered by PERF, a retirement program with Vanderburgh County established and maintained by the State of Indiana. PERF pays benefits to cover workers or their dependents upon retirement, death and, in certain cases, serious illness or injury. The contributions and accumulated interest credits are refundable when an employee terminates employment prior to being eligible for benefits. PERF's Employer Financed Pension requires 10 (ten) years of service to become vested and is paid by the County based on an employee's length of employment, average salary and age at retirement.

At this time, PERF requires enrolled employees to pay 3% and employers to pay 11.2% of each gross payroll. The employees' 3% will be paid for by the Township. Each employee can choose to contribute an additional voluntary amount up to 10% of the gross payroll amount.

Questions concerning the program should be directed to: Indiana Public Retirement System {INPRS}, One North Capital, Suite 001, Indianapolis, Indiana 46204 (844)464-6777

- Health Insurance

The Center Township Trustee's Office provides medical group insurance with Vanderburgh County for elected officials and regular full time County employees. All enrolled employees will have health insurance deducted monthly from payroll. The rates of insurance will match the rates that Vanderburgh County employees pay. Specific details are contained in the County's insurance plan, of which copies are provided to eligible employees. Questions regarding insurance benefits should be directed to the County Auditor's Office.

Group Health Insurance Plan for Retired County Employees: Pursuant to the terms and conditions set forth in IC 5-10-8-2.6(e) through (g), the Vanderburgh County group health insurance plan, as provided to full time employees, is hereby made available to qualified retired employees. Eligible employees who want to maintain this benefit upon retirement must meet all eligibility requirements and complete an application in order to participate in this plan. However, pursuant to IC 5-10-8-2.6(i), the Board of Commissioners of Vanderburgh County may waive any of the requirements set forth in IC 5-10-8-2.6(e) through (g) for a retired employee upon such person's filing of a waiver application with the County Auditor's Office setting

forth the reason for such waiver request. Any waiver application, to be effective, must be approved by the Board of Commissioners of Vanderburgh County. The County Group Health Insurance Plan application form, waiver form, and eligibility requirements are available in the County Auditor's Office.

- OTHER BENEFITS

The Township may provide meals for any meetings, not limited to but including any staff meetings, training, public hearings and board meetings. The township may reimburse the purchase of the meals with the Trustee's permission and the receipt of purchase.

Employee Appreciation gifts may be given in any form with the Trustee's approval and reimbursements may only be given with receipts of purchase.

- Separation of employment

Since employment with the Center Township Trustee's Office is at-will based upon mutual consent, both the employer and employee have the right to terminate employment at any time, with or without cause.

Termination of employment is an inevitable part of personnel activity within any organization, and many of the reasons for termination are routine. Below are examples of some of the most common circumstances under which employment is separated:

RESIGNATION: Voluntary employment termination initiated by an employee. Although advance is not required, 2-week notice is appreciated.

DISCHARGE: Involuntary employment termination initiated by the employer.

LAYOFF: Involuntary employment termination initiated by the employer for non-disciplinary reasons.

RETIREMENT: Voluntary employment termination initiated by the employee meeting the requirements for retirement.

Severance Pay may be determined by the Trustee at the time of separation from employment.

The Center Township Trustee's Office/ Vanderburgh County shall provide all eligible retired employees (and, where applicable, to the employee's surviving spouse and dependents) the group health insurance programs maintains from time for its active employees, all in accordance with and subject to the terms and conditions of IC 5-10-8-1 through 5-10-8-4.

The eligible retired employee securing coverage under this section must file a written request for such insurance coverage with the County Auditor within ninety (90) days after his or her retirement date and shall follow the written procedures prescribed by the County Auditor for collection and payment of the insurance premium.

- Discipline/Termination/Work Rules

The Center Township Trustee's Office hopes that your working relationship with us will be mutually satisfactory. However, your employment will continue only so long as you are satisfied with our office, and the office is satisfied with your performance.

We expect all employees to follow our established policies, procedures, and rules and to act in a professional manner at all times. The Center Township Trustee expects employees to perform their assigned duties in an efficient, effective, and competent manner. There may be occasions, however, where employees perform at an unsatisfactory level, violate a policy, or behave inappropriately. The Trustee will endeavor, when it is deemed appropriate, to provide employees with reasonable opportunities to correct their deficiencies. The Trustee may utilize certain forms of discipline that are less severe than discharge in certain cases. Additionally, you may be placed on a investigatory leave to allow the Trustee time to review fully the circumstances related to a potential disciplinary matter. Investigatory leave is not disciplinary and will not be reflected in your performance review or in your personal file.

Because circumstances vary in each case involving possible disciplinary action, each situation will be handled on an individual basis with the severity and frequency of the conduct being taken into consideration. Although one or more of the steps described above may be taken in connection with a particular employee, no formal order or system is necessary.

The work rules set forth below are intended to provide you with fair notice of what is expected of you. It is not possible, however, to provide an exhaustive list of all types of impermissible conduct and performance, and these work rules are only examples of behaviors that are specifically

unacceptable and, if found to exist, can result in disciplinary action up to and including immediate discharge. You should, therefore, be aware that conduct not specifically listed below, but which adversely affects or is otherwise detrimental to the interests of the Center Township Trustee's Office, other employees, or citizens may also result in disciplinary action, including discharge.

1. ATTENDANCE – Engaged in a pattern of absenteeism; neglect or carelessness; failing to report an absence.
2. CONFIDENTIAL MATTERS – Discussing or revealing confidential business matters with individuals outside of the employees or who are not authorized to have such information.
3. CRIMINAL ACTIVITY – Being convicted of or pleading guilty to crime that reflects unfitness for the job or raises a threat to the safety or well-being of the office employees, customers, or property. The Trustee will have the final decision on these matters.
4. PUBLIC AND COWORKER RELATIONS – Mistreating, abusing, threatening or intimidating citizens, visitors, contractors, or other employees; reporting to work in an unclean or inappropriate manner.
5. DETRIMENTAL BEHAVIOR – Making false, misleading, or malicious statements about other employees, the Center Township Trustee/ Vanderburgh County practices or engaging in conduct which undermines, or is intended to undermine, the reputation of an employee or employer, falsifying employment records or time sheets or assisting other employees with falsification of records.
6. DISHONESTY – Falsifying, altering, or making an omission on an employment application or any other office record; giving false information to management personnel or concealing defective work.
7. DRUGS AND ALCOHOL – Violating the County's Drug-Free/Alcohol-Free Workplace Policy.
8. EQUAL EMPLOYMENT OPPORTUNITY/ ANTI-HARASSMENT – Violating or failing to support the County's Equal Employment Opportunity / Anti-Harassment Policy.
9. FIGHTING – Fighting, baiting, or other behavior that instigates fighting or other conduct that violates the County's Workplace Violence Policy.

10. **MISHANDLING PROPERTY** – Mishandling, misusing, or stealing the office's money, funds, or property.

11. **INSUBORDINATION** – Failing to follow safety instructions or work orders in a timely manner; refusing to perform assigned work or comply with the instructions of the Trustee / Chief Deputy.

12. **FAILURE TO COOPERATE** – Failing or refusing to cooperate in an investigation conducted by the office/ County.

13. **POOR PERFORMANCE** - Failing to produce quality and timely work or meet performance expectations.

14. **SAFETY** - Failing to use materials and supplies in accordance with County policies and practices; violating safety or health rules or practices or engaging in horseplay or other conduct that creates a safety or health hazard.

15. **NON-COMPLIANCE WITH LAWS/REGULATIONS** – Failing to comply with local, state, and federal laws and/ or regulations.

PROBLEM RESOLUTION

If an employee has a complaint, it should be first discussed with the Trustee / Chief Deputy. The employee should schedule a time to discuss the situation with the supervisor. Every effort should be expended to resolve the issue at this meeting.

In the event that the complaint involves the conduct of an elected official an employee may submit a letter to the County Commissioners. The County Commissioners will take appropriate action as deemed necessary.

SEVERABILITY AND CONFLICT WITH BARGAINING UNIT CONTRACTS

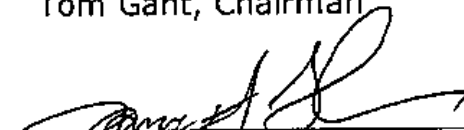
A. The policies and procedures contained in this handbook are subject to all applicable federal and state laws, County of Vanderburgh, Indiana rules and regulations, and shall be interpreted wherever possible so as to comply fully with such laws, provisions or any judicial interpretations. If an article or section of this handbook shall be held invalid by operation of law or tribunal or competent jurisdiction or compliance with or enforcement of any article or section of this handbook shall be restrained by tribunal, the remainder of this and any amendments thereto shall not be affected and shall remain in

full force and effect. The Center Township Trustee's Office, Vanderburgh County, reserves the right to delete, modify, or amend the policies contained herein or allocate new policies as needed.

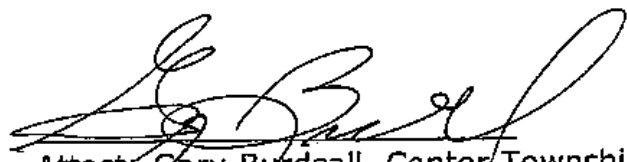
B. If there is a conflict between the provisions of this handbook and any written contract between a bargaining unit and the Center Township Trustee's Office, such written contract shall control

We the Board of Center Township Trustee, Vanderburgh County,
Indiana, hereby certify that we have reviewed and approve the Policy
and Benefits for Center Township Trustee, Vanderburgh County,
Indiana on the 7 day of June, 2025.


Tom Gant, Chairman


James Tolent, Secretary


J.E. Stucki, Board Member


Attest: Gary Burdsall, Center Township Trustee

Deposit and Investment Policy

2025

The State Board of Accounts Accounting and Uniform Compliance Guidelines Manual for Townships advises townships to adopt a policy regarding Deposits and Investments.

The Board of Center Township Trustee, Vanderburgh County, Indiana has determined that it is in the best interest of the Township and its employees to adopt a policy for the purpose of business held within the office.

WHEREAS, the Board of Center Township Trustee hereby adopts the following deposit and investment policy and procedures:

DESIGNATION OF DEPOSITORIES

Definition of Financial Institution

A depository is a Financial Institution designated as a depository of public funds. A financial institution is defined to mean:

1. A bank, trust company, or mutual savings bank that:
 - i. Was incorporated under the law of Indiana or any other state; and
 - ii. Has its principal office or a branch in Indiana?
2. A national banking association with its principal office or a branch in Indiana.
3. A savings association operating as a deposit association incorporated under Indiana law.
4. A federally chartered savings association with its principal office or branch in Indiana.
5. A federally chartered savings bank with its principal office or a branch in Indiana.
6. A state-chartered credit union in Indiana that is federally insured or privately insured and that has assets of three million dollars (\$3,000,000) or more.

(IC 5-13-4-10)

Depository Designation of State Board of Finance

A financial institution may at any time file an application to become a depository and receive public funds of the state on deposit. Except as provided in IC 5-13-8-1 and IC 5-13-8-7, designation of a depository to receive public funds of the state qualifies a depository to receive public funds of a political subdivision. Applications for the State Board of Finance must be filed with the Treasurer of State. The Treasurer shall submit each application to the board.

An application must:

1. Be made in writing on forms prescribed under section 8 of this chapter;
2. Contain terms and conditions as required and authorized by this chapter; and
3. Offer to:
 - a. Receive public funds of the state on deposit; and
 - b. Provide the security required by IC 5-13-13-7 for the safekeeping and prompt payment of the deposited funds.

A financial institution is ineligible to become a depository and receive public funds of the state if the institution fails to maintain a capital ratio in excess of the minimum required by the governmental supervisory body of the institution. If the financial institution is already a depository, the institution may continue to hold the public funds until maturity to avoid the imposition of a penalty upon the depositor, although the financial institution may not accept the public funds for reinvestment and may not accept additional public funds. A determination of the ratio described in this subsection must be based on the institution's governmental supervisory body under the regulatory accounting principles as prescribed by the supervisory body.

A financial institution shall furnish to the board a certificate executed by an officer of the institution signifying that the institution satisfies:

1. the requirements of IC 5-13-9.5-1(c); and
2. the requirement in IC 5-13-9.5-6(b) of this chapter that the sum of:
 - A. the total principal amount of the depository's outstanding loans to Indiana residents; plus
 - B. the total value of the depository's investments in Indiana residents;

is at least equal to the total amount of public funds of the state and political subdivisions of the state that are on deposit in the depository.

The board may rely on a certificate furnished under this subsection in determining whether to deposit public funds or reinvest public funds in the institution.

Financial Institutions With Which the Political Subdivision May Deposit Funds

Pursuant to IC 5-13-8-1(a), a political subdivision may deposit public funds in a financial institution only if the financial institution:

1. is a depository eligible to receive state funds; and
2. Has a principal office or branch that is located within the territorial limits of the political subdivision, except as provided below:

No Financial Institution Within the County or Political Subdivision. If there is no principal office or branch of a financial institution located in the county or political subdivision or if no financial institution with a principal office or branch in the county or political subdivision will accept public funds, the board of finance of the county and the boards of finance of the political subdivisions in the county shall designate one or more financial institutions with a principal office or branch outside of the county or political subdivision, and in the State, as a depository or depositories. [IC 5-13-8-9(c)]

Only One Financial Institution Located in the County or Political Subdivision. IC 5-13-8-9(e) provides that if only one financial institution with a branch or principal office in a county or political subdivision is willing to accept public funds, the board of finance of the county or political subdivision may:

1. Treat the financial institution that is located within the county or political subdivision as if the financial institution were not located within the county or political subdivision; and

2. Designate one or more financial institution to receive public funds under the requirements of IC 5-13-8-9(c).

Political Subdivision District Crosses County Lines. If the political subdivision crosses one or more county lines, the local board of finance may limit its boundaries to that portion of the district within the county where its principal office is located. [IC 5-13-8-9(a)] Note, this subsection does not apply to a city, town or school corporation.

The State Board of Finance shall make available information concerning financial institutions eligible to receive state funds as may be requested by a local board of finance. A local board of finance may rely on the certificate regarding the minimum capital ratio requirements in determining to deposit public funds or reinvest public funds in the financial institution. [IC 5-13-8-4(b)]

Revocation of Depository Commission by Local Board of Finance

The local board of finance under which any depository operates may, at any time, revoke the commission of any depository at a meeting called for the purpose of revoking a commission, of which the depository shall have been notified by advance written notice sent by first class or registered mail not less than twenty (20) days before the meeting and at which the depository has the right to be heard. Not later than thirty (30) days after a local board of finance revokes the commission of a depository, the local board of finance shall give written notice of the action to the board of depositories. The local board of finance may revoke the commission of any depository to do business with the political subdivision:

1. If the depository is unwilling or unable to perform the banking services reasonably required by the board of finance, considering the volume of the transactions, that are:
 - a. related to the public funds deposited in a deposit account described in IC 5-13-9-4(a); and
 - b. required by the political subdivision served by the local board of finance to carry out the responsibilities of the political subdivision, as determined by the local board of finance.
2. If the depository is unwilling or unable to comply with a state or federal statute, rule or other regulation that governs the records or handling of public funds of the political subdivision served by the local board of finance, as determined by the local board of finance;
3. If the depository ceases to qualify as a depository under IC 5-13-9, as determined by the local board of finance;
4. If the depository fails to conduct lending activities in Indiana to such an extent that, at the end of each quarter, pursuant to the depository's certification, the sum of:
 - a. the total principal amount of outstanding loans to Indiana residents (as defined in IC 5-13-8-7(a)); plus
 - b. the total value of investments in Indiana residents (as defined in IC 5-13-8-7(b));
 will at least equal the total amount of the public funds of the state and political subdivision of the state that are on deposit in the financial institution; or
5. For any other cause that is adopted in the written rules of the board of finance and is directly related to the safe handling of public funds.

Upon revocation, the depository shall immediately render an accounting and make settlement for all public funds deposited with the depository. [IC 5-13-6-7(e)]

DEPOSITS IN TRANSACTION ACCOUNTS

Definition of Transaction Account

Transaction Account means any of the following:

1. Any account subject to withdrawal by negotiable orders of withdrawal, unlimited as to amount or number, and without penalty, including NOW accounts.
2. Passbook Savings Accounts.
3. Money Market Deposit Accounts.
4. Any interest bearing account that is authorized to be set up and offered by a financial institution in the course of its respective business.

A certificate of deposit is not a transaction account. [IC 5-13-4-24 and IC 5-13-4-7]

Number of Financial Institutions Required to Receive Funds

The investing officer must deposit and maintain deposits as follows:

1. In one or more depositories designated for the political subdivision, if the sum of the monthly average balances of all the transaction accounts for the political subdivision does not exceed one hundred thousand dollars (\$100,000).
2. In each depository designated for the political subdivision, if subdivision (1) does not apply and less than three financial institutions are designated by the local board of finance as a depository.
3. In at least two depositories designated for the political subdivision, if subdivision (1) does not apply and at least three financial institutions are designated by the local board of finance as a depository. [IC 5-13-9-4(a)]

CERTIFICATES OF DEPOSIT

Depositories Designated by Local Board of Finance

The following procedures should be used when purchasing certificates of deposit from depositories designated by the local board of finance:

Obtain Quotes. The investing officer making a deposit in a certificate of deposit shall obtain quotes of the specific rates of interest for the certificate of deposit that each designated depository will pay on the certificate of deposit. Quotes may be solicited and taken by telephone. A memorandum of all quotes solicited and taken shall be retained by the investing officer as a public record of the political subdivision under IC 5-14-3. [IC 5-13-9-4(b)]

Highest Rate of Interest. The deposit must be placed in the designated depository quoting the highest rate of interest. If more than one depository submits a quote of the highest interest rate quoted for the investment, the deposit may be placed in any or all of the designated depositories quoting the highest rate in the amount or amounts determined by the investing officer, in the investing officer's discretion. [IC 5-13-9-4(b)]

Depositories Designated by State Board of Finance

The following procedures should be used when purchasing certificates of deposit from depositories that have not been designated by the local board of finance but have been designated by the State Board of Finance as a depository for state deposits under IC 5-13-9-5.

Ordinance or Resolution Required. The board of county commissioners of each county, and the fiscal body of each political subdivision other than a county, may by ordinance or resolution authorize the investing officer of each, respectively, to invest in certificates of deposit of depositories which have not been designated by the local board of finance of either but have been designated by the State Board of Finance as a depository for state deposits under IC 5-13-9-5. The ordinance or resolution must provide that the authority granted in the ordinance or resolution expires on a date that is not later than two years after the date the ordinance or resolution is adopted. [IC 5-13-9-5(a)]

Obtain Quotes. Quotes must be solicited from at least three depositories. If only one depository has been designated for the political subdivision by its local board of finance, a quote must be solicited from that depository. If two or more depositories have been designated for the political subdivision by its local board of finance, at least two quotes must be solicited from the depositories thus designated. The quotes may be taken and solicited by telephone. A memorandum of all quotes solicited and taken shall be retained by the investing officer as a public record of the political subdivision under IC 5-14-3. [IC 5-13-9-5(b)]

Highest Rate of Interest

Investments in any certificates of deposit shall be placed in the depository quoting the highest rate of interest under IC 5-13-9-6(b), as determined after deducting any fee charged by the depository. If two or more depositories submit the same highest quote, the investment shall be placed as follows:

1. If only one of the highest quoters is a depository designated for the political subdivision by its local board of finance, the investment shall be placed in that depository.
2. If more than one of the highest quoters are depositories designated for the political subdivision by its local board of finance, the investment shall be placed by the investing officer in any or all of these depositories in the amount or amounts determined by the investing officer, in the investing officer's discretion.
3. If none of the highest quoters is a depository designated for the political subdivision by its local board of finance, the investment shall be placed by the investing officer in one of the depositories submitting the highest quote. [IC 5-13-9-6]

DEPOSITING RECEIPTS

IC 5-13-6-1 requires all public funds shall be deposited not later than the business day following the receipt of funds on business days of the depository:

The statute also provides public funds deposited shall be deposited in the same form in which they were received. This simply means all daily receipts received by the political subdivision must be deposited intact.

ELECTRONIC FUNDS TRANSFERS

The fiscal body may by ordinance or resolution authorize the transaction of business with a financial institution through the use of electronic funds transfer. The ordinance or resolution must:

1. Specify the types of transactions that may be conducted by electronic funds transfer; and
2. Require the proper officers to maintain adequate documentation of the transactions so that they may be audited as provided by law. [IC 5-13-6-5]

INVESTMENT OF FUNDS**AUTHORITY FOR INVESTMENTS**

Each investing officer may invest or reinvest any funds that are held by the officer and available for investment in any investment authorized in IC 5-13-9.

AUTHORIZED INVESTMENTS**United States Government Securities**

Securities backed by the full faith and credit of the United States Treasury or fully guaranteed by the United States and issued by any of the following:

- a. The United States Treasury.
 - b. A federal agency.
 - c. A federal instrumentality.
 - d. A federal government sponsored enterprise.
- [IC 5-13-9-2(a)(1)]

Discount Notes

Discount notes issued by any of the following:

- a. A federal agency.

b. A federal instrumentality.

c. A federal government sponsored enterprise.

[IC 5-13-9-2(a)(2)]

Repurchase Agreements

Repurchase agreements:

- a. With depositories designated by the state board of finance as depositories for state deposits under IC 5-13-9-5; and
- b. Involving the political subdivision's purchase and guaranteed resale of any interest-bearing obligations issued; or fully insured or guaranteed; by the United States, a United States government agency, an instrumentality of the United States, or a federal government sponsored enterprise. [IC 5-13-9-3(a)]

Definition. A repurchase agreement is defined as an agreement:

1. Involving the purchase and guaranteed resale of securities between two parties; and
2. That may be entered into for a fixed term or arranged on an open or continuing basis as a continuing contract that:
 - a. operates like a series of overnight repurchase agreements;
 - b. is renewed each day with the repurchase rate and the amount of funds invested determined daily; and
 - c. for purposes of this article, is considered to have a stated final maturity of one day. [IC 5-13-9-3(a)]

Collateral. The amount of money in this type of agreement must be fully collateralized by interest-bearing obligations as determined by their current market value. This must be determined daily by the depository. [IC 5-13-9-3(b)]

If the market value of the obligations being held as collateral falls below the level required under IC 5-13-9-3(b) or a higher level established by agreement, the depository shall deliver additional securities to the political subdivision to make the agreement collateralized to the applicable level. [IC 5-13-9-3(c)]

The collateral involved in a repurchase agreement is not subject to the maturity limitation provided by IC 5-13-9-5.6. [IC 5-13-9-3(c)]

Ownership. To insure that ownership of securities acquired under a repurchase agreement is vested in the governmental unit and to meet the requirements of IC 5-13-9, it has been suggested by an attorney for the Federal Deposit Insurance Corporation that repurchase agreements be so written as to:

1. Vest title of securities in the name of the governmental unit;
2. Describe the specific securities acquired; and
3. Represent a safekeeping receipt for the securities so acquired.

Money Market Mutual Funds

Investments commonly known as money market mutual funds that are in the form of securities of or interests in an open-end, no-load, management-type investment company or investment trust registered under the provisions of the federal Investment Company Act of 1940, as amended (15 U.S.C. 80a et seq.). [IC 5-13-9-2.5(a)]

Approval. An officer of a political subdivision or other local governmental entity designed under IC 5-13-9-1 shall annually obtain the approval of the fiscal body of the political subdivision or the governing body of the local government entity before making investments under IC 5-13-9-2.5. [IC 5-13-9-2.4]

50% Limitation. Investments in money market mutual funds, described in IC 5-13-9-2.5(a), may not exceed fifty percent (50%) of the funds held by the officer and available for investment. [IC 5-13-9-2.5(b)]

This limitation does not apply to investments made by a county treasurer between:

1. The date that is ten (10) days before each property tax installment due date described in IC 6-1.1-22-9; and
2. The property tax settlement distribution date described in IC 6-1.1-27-1(b). [IC 5-13-9-2.5(b)]

Depositories. Investments in money market mutual funds, described in IC 5-13-9-2.5(a), shall be made through depositories designated by the State Board of Finance as depositories for state deposits under IC 5-13-9-5. [IC 5-13-9-2.5(b)]

Portfolio. The portfolio of an investment company or investment trust described in IC 5-13-9-2.5(a) must be limited to the following:

1. Direct obligations of the United States.
2. Obligations issued by any of the following:
 - a. A federal agency.
 - b. A federal instrumentality.
 - c. A federal government sponsored enterprise.
3. Repurchase agreements fully collateralized by obligations described in subdivisions (1) or (2). [IC 5-13-9-2.5(d)]

Rating. The form of securities of or interests in an investment company or investment trust described in IC 5-13-9-2.5(a) must be rated as one of the following:

1. AA+, or its equivalent, by Standard and Poor's Corporation or its successor.
2. Aaa, or its equivalent, by Moody's Investors Service, Inc., or its successor. [IC 5-13-9-2.5(e)]

Final Maturity. The form of securities of an investment company or investment trust described in IC 5-13-9-2.5(a) is considered to have a stated final maturity of one day. [IC 5-13-9-2.5(f)]

Transaction Confirmations. The State Board of Accounts may rely on transaction confirmations evidencing ownership of the form of securities of or interests in an investment company or investment trust described in IC 5-13-9-2.5(a). [IC 5-13-9-2.5(g)]

Other Authorized Investments

1. Obligations issued, assumed, or guaranteed by the International Bank for Reconstruction and Development or the African Development Bank. [IC 5-13-9-3.3]
2. Participations in loans if the political subdivision is located in a county containing a consolidated city. [IC 5-13-9-3.5]

Prohibited Acts

An investing officer may not purchase securities on margin or open a securities margin account for the investment of public funds. [IC 5-13-9-9]

Maturity Limitation

Unless otherwise allowed in IC 5-13-9-2(f) or IC 5-13-9-2(g), investments made under IC 5-13-9 must have a stated final maturity of not more than two years after the date of purchase or entry into a repurchase agreement. [IC 5-13-9-5.6]

Safekeeping Receipts

The investing officer of the political subdivision is the legal custodian of securities under IC 5-13-9. They shall accept safekeeping receipts or other reporting for securities from qualified financial institutions. [IC 5-13-9-2(a)] Safekeeping receipts or other reporting for securities may be received only from:

1. A duly designated depository as prescribed in this article, or
2. A financial institution located either in or out of Indiana having custody of the securities with a combined capital and surplus of at least ten million dollars (\$10,000,000) according to the last statement of condition filed by the financial institution with its governmental supervisory body. [IC 5-13-9-2(d)]

The State Board of Accounts may rely on safekeeping receipts or other reporting from any depository or financial institution. [IC 5-13-9-2(e)]

INVESTMENTS NOT AUTHORIZED BY STATUTE

Pursuant to IC 36-1-3-6, a unit may only invest funds as expressly provided in the statutes.

Investments should only be made in accordance with statute. Expenses related to any unauthorized investments may be the personal obligation of the responsible official or employee.

Losses related to investments and investment procedures which are not authorized by statute may be the personal obligation of the responsible official or employee.

INTEREST ON INVESTMENTS

Interest is to be credited to the political subdivision funds as indicated below:

1. All interest derived from an investment by a political subdivision under the authority granted by IC 5-13-9-3 shall be deposited, except as otherwise provided by law, in the general fund of the political subdivision or in any other fund the governing board designates specifically or by rule, subject to the modifications and limitations in IC 5-13-9-6. [IC 5-13-9-6(a)]

2. Interest from investments of funds of a political subdivision that are traceable to United States government funds must be receipted to the fund of which they are a part, if required by federal law or regulation. [IC 5-13-9-6(b)]
3. Interest from investments of funds controlled by court orders must be receipted to that fund unless otherwise designated by the court order. [IC 5-13-9-6(b)]
4. A political subdivision may apply the interest derived from the investment of the proceeds from bonded indebtedness or local tax levies to the appropriate redemption bond interest or sinking fund for the bonded indebtedness. [IC 5-13-9-6(e)]

Note: Regardless of IC 5-13-9-6(e), terms of an existing bond resolution must be followed. The bond resolution should be reviewed and its terms and conditions adhered to without exception.

Interest on investments should not be added automatically to the investment. Instead, interest on investments should be paid to the governmental unit at each maturity date and posted to the appropriate fund.

"Interest from the investment of public funds may not be paid personally or for the benefit of any public officer." [IC 5-13-9-6(g)]

PUBLIC DEPOSIT INSURANCE FUND

Funds deposited in deposit accounts in accordance with IC 5-13-9 and interest earned or accrued on the funds are public funds and are covered by the insurance fund. [IC 5-13-9-8.5]

The definition of a "deposit account" is found in IC 5-13-4-7.

SERVICE CHARGES

Any investing officer of a political subdivision that makes a deposit in any deposit or other account may be required to pay a service charge to the depository in which the funds are deposited, if the depository requires all customers to pay the charge for providing that service.

The service charge imposed must be considered in the computation of the interest rate for determining which depositories are entitled to investments as prescribed by IC 5-13-9-4 and IC 5-13-9-5. If the total service charge cannot be computed before the investment, the investing officer shall estimate the service charge and adjust the interest rate based on this estimate.

The service charge may be paid by direct charge to the deposit or other account or in any other manner mutually agreed upon by the investing officer and the depository. [IC 5-13-9-8]

MANNER OF INVESTING FUNDS

A political subdivision has authority to invest its funds in the following manner:

1. By specific fund;
2. By grouping specific funds; or
3. From total monies on deposit.

PROCEDURES FOR PURCHASING INVESTMENTS

Purchase

When an investment is made the treasurer shall issue a warrant payable to the financial institution from which the investment is purchased. The warrant must show the fund or funds on which it is drawn, if the investment is from a specific fund or funds, or if from "total monies on deposit." This wording should be entered in lieu of the fund name or names. The warrant should also show the purpose for which it is issued, such as "investment in certificate of deposit" or "investment in United States Governmental Securities." The warrant shall be countersigned by the treasurer, delivered by the treasurer to the financial institution and the certificate of deposit, passbook, securities, or safekeeping receipt for such securities obtained by the treasurer. The treasurer is official custodian of all such investments.

Renewal of Certificates of Deposit

A certificate of deposit may be renewed for an additional term if authorized by the governing board, without the original certificate of deposit being paid by the depository and a warrant being issued for the purchase of a new certificate of deposit. However, if renewed, the interest due the political subdivision shall be paid to the treasurer at each maturity date, so the records will reflect the true financial condition and the amount invested at all times. The interest shall not be added to the original deposit and reinvested by the depository.

Reinvestment in Securities

In the case of the United States Government Securities, the amount received from investments must be receipted into the records and a warrant issued for the purchase of new securities. There is no authority for the "rollover" or reinvestment of securities by a depository; the transactions must be handled through the records of the treasurer.

PROCEDURE FOR POSTING RECORDS AT THE TIME INVESTMENTS ARE PURCHASED OR SOLD

1. At the time investments are purchased, the treasurer and/or bookkeeper should enter the full cost of the securities (purchase price plus accrued interest) as a disbursement from the fund or funds from which the investment is made.

Where investment is made from "total monies on deposit," the warrant issued will not be posted in the ledger, but a memorandum account should be set up in a separate section of the ledger to which investment transactions will be posted.

2. When investment is made from a specific fund, a new fund entitled "Investments Fund" should be set up on the records. The net price (purchase price less accrued interest) should be entered as a receipt to this fund.

The Investment Register, General Form 350, should be used for keeping a record of all investments purchased by the political subdivision.

3. Interest received in such investments by fund should be entered as a receipt to the fund from which the investment was purchased. Interest received from investment of total monies on deposit should be related to the general fund or the fund specified by the governing board.

4. When the investments by fund are sold, the full amount of such sale should be entered as receipt to the fund from which the investment was made. The receipt should show separately the principal (purchase price) received and the interest received from the investment. At this time, the net purchase price (purchase price less accrued interest) should also be entered as a disbursement from the "Investments Fund."

When the investment from total monies on deposit is sold the principal (purchase price) will not be posted as a receipt to the ledger but the interest thereon will be posted as a receipt to the general fund or fund designated by governing board. Proper entry shall be made also in the memorandum account, as well as in the Investment Register.

INVESTMENT CASH MANAGEMENT

A political subdivision may contract with a depository for the operation of an investment cash management system under IC 5-13-11. A cash management system provides for the management of the political subdivision's investment by a financial institution which is a designated depository.

Contract Requirements

Pursuant to IC 5-13-11-2, a written contract must:

1. Be in writing;
2. Provide for the investment of funds by the depository with the approval of the fiscal officer;
3. Provide that the depository keep those records concerning the cash management system as needed for audits by the State Board of Accounts;
4. Provide that investments will be made in accordance with IC 5-13-9;
5. Not have a term of more than two years; and
6. Be awarded under the bidding provisions of IC 6-22 (Public Purchases Law).

Service Charge

The contract may also provide for a service charge. The service charge may be paid by direct charge to the deposit or other account or in any other manner mutually agreed upon by the political subdivision and the depository. [IC 5-13-11-3]

Monthly Report

The depository must furnish the political subdivision with at least one report each month of transactions. [IC 5-13-11-4]

Interest on Investments

Any interest from an investment should be credited to the investment account of the political subdivision and become a part of the principal in that account.

Interest on investments should not be added automatically to the investment. Instead, interest on investments should be paid to the governmental unit at each maturity date and posted to the appropriate fund.

No Willing Designated Depository in Political Subdivision District

If no designated depository whose principal office or branch is located within the political subdivision district will provide an investment cash management service, then a contract may be awarded to a financial institution (as defined in IC 5-13-4-10) outside the political subdivision district as provided in IC 5-13-8-9(c). The financial institution must qualify as a depository.

TRUSTS AND ENDOWMENTS

Each governmental unit is responsible for complying with any requirements of trust agreements or endowments received which are not contrary to state statute or constitutional provisions.

INVESTMENT REPORT

Board of Finance Annual Meeting

IC 5-13-7-6 requires each local board of finance to meet annually after the first Monday and on or before the last day in January. At the annual meeting the board of finance shall elect from the board's membership a president and secretary. The officers hold office until the officer's successors are elected and qualified.

Review of Investment Report

The local board of finance shall also receive and review the written report of the investing officer that summarizes the political subdivision's investments during the previous year. The report must contain the name of each financial institution, governmental agency or instrumentality or other person with whom the political subdivision invested money during the previous calendar year. [IC 5-13-7-7]

The local board of finance is to review overall investment policy of the political subdivision. [IC 5-13-7-7]

The following suggested format is recommended to be completed and given to the local board of finance.

INVESTMENT2024

| # | Date of Purchase / Renewal Date | Investment | Purchase Price | Maturity Date | Date Liquidated | Amount Received | Date Received | Receipt # |
|---|---------------------------------|------------------------|----------------|---------------|-----------------|-----------------|---------------|-----------|
| 1 | 1/16/2023 | Pierce Enforcer Pumper | \$953,417.00 | 7/16/2026 | N/A | N/A | N/A | |

#1 Purchase a Pierce Enforcer Pumper in January 2023. We are making 2 payments a year until July 2026 when the loan will be paid in full.


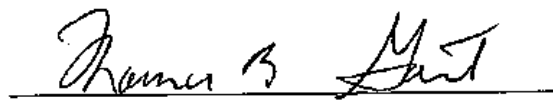
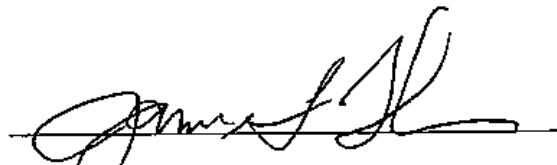
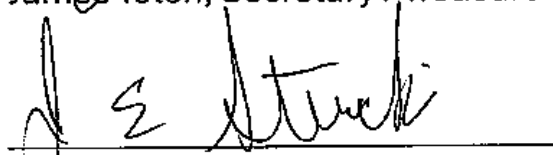
2024 Payments

1/15/24 \$132,094.13

7/1/24 \$133,603.94

In accordance with the State Board of Accounts, the Deposit and Investment Policy is hereby approved by the Cener Township Trustee & Advisory / Financial Board on Jan 7, 2025.

On said date, the attached Investments for the year 2024 were reviewed and approved.


ATTEST: Gary Burdsall, Trustee
Thomas Gant, Chairman
James Tolen, Secretary / Treasurer
J. E. Stucki, Board Member

CREDIT CARD POLICY

The State Board of Accounts will not take exception to the use of credit cards by a township provided the following criteria are observed:

1. The township board must authorize credit card use through a resolution, which has been approved in the minutes.
2. Issuance and use should be handled by an official or employee designated by the board.
3. The purposes for which the credit card may be used must be specifically stated in the ordinance or resolution.
4. When the purpose for which the credit card has been issued has been accomplished, the card should be returned to the custody of the responsible person.
5. The designated responsible official or employee should maintain an accounting system or log which would include the names of individuals requesting usage of the cards, their position, estimated amounts to be charged, fund and account numbers to be charged, date the card is issued and returned, etc.
6. Credit cards should not be used to bypass the accounting system. One reason that purchase orders are issued is to provide the fiscal officer with the means to encumber and track appropriations to provide the township board and other officials with timely and accurate accounting information and monitoring of the accounting system. An audit trail must exist for all transaction.
7. Payment should not be made on the basis of a statement or a credit card slip only. Procedures for payments should be no different than for any other claim. Supporting documents such as paid bills and receipts must be available. Additionally, any interest or penalty incurred due to late filing or furnishing of documentation by an officer or employee should be the responsibility of that officer or employee.
8. If properly authorized, an annual fee may be paid.
9. The credit card may not be used to obtain cash.
10. Transactions are accessible in accordance with the Public Records Laws.
11. Credit Card Agreements should not contain references to debt.
12. Credit Card bills must be paid by township check, not automatic withdrawal.
13. Any rewards bonuses are township property

The Center Township Advisory Board has taken the recommendation of the State Board of Accounts to implement a Credit Card policy. It was determined that the business of the Township may be performed more efficiently by using a certain store charge accounts to make certain purchases and,

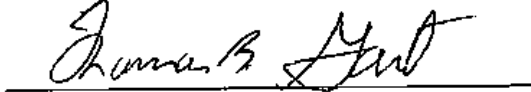
WHEREAS, as required by the State Board of Accounts, the Board of Center Township, Vanderburgh County, Indiana, has authorized credit card use through a resolution.

NOW THEREFORE, BE IT RESOLVED, that the Center Township Advisory Board hereby adopts the following policy for the use of credit cards or store charge accounts by the township officials and employees.

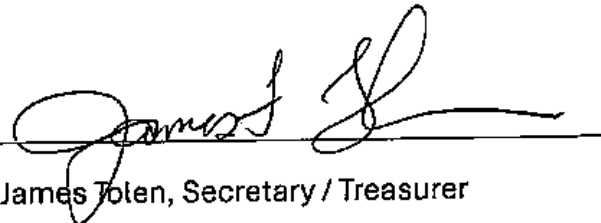
This policy is adopted on Jan 7, 2025.



ATTEST: Gary Burdsall, Trustee



Thomas Gant, Chairman



James Tolen, Secretary / Treasurer



J.E. Stucki, Board Member

Center Township Trustee, Vanderburgh County

Gary Burdsall, Trustee

2900 N. First Avenue

Evansville, IN 47710

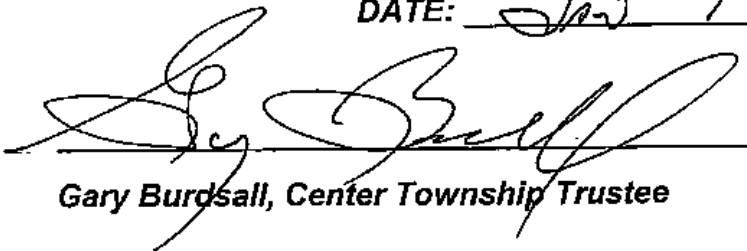
Phone Number (812) 435-5502

Fax Number (812) 435-5074

**TOWNSHIP ASSISTANCE STANDARDS,
ELIGIBILITY AND PROCEDURES**

The Center Township Trustee's Office is open to the public Monday – Friday from 8:00 a.m. - 12:00 p.m. & 1:00 p.m. - 3 p.m. The Trustee reserves the right to modify office hours in conformity to the township. In such an event, the Trustee will post notice. The Trustee's office will be closed on special holidays and at other times when it is necessary for Township and office staff to participate in educational programs and training.

DATE: Jan 7 2025



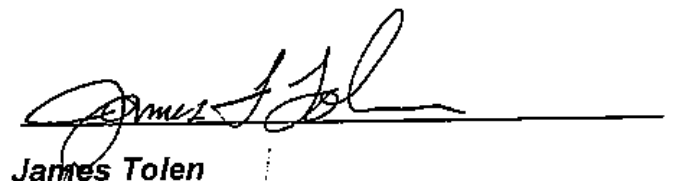
Gary Burdsall, Center Township Trustee

Vanderburgh County Board of Commissioners

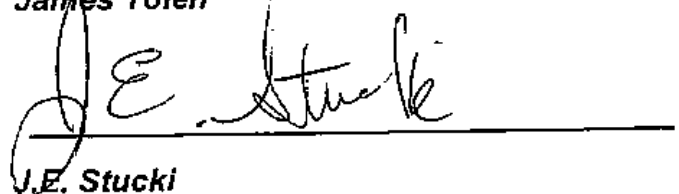
Center Township Advisory Board



Tom Gant



James Tolen



J.E. Stucki

DATE: _____

CENTER TOWNSHIP TRUSTEE'S STANDARDS AND GUIDELINES

All Township Trustees are required to establish standards of eligibility in order to ensure that relief is administered in a reasonable and fair manner. The Standards and Guidelines are proposed by the Township Trustee and then reviewed and decided on by the Center Township Trustees Advisory Board.

All decisions of the Center Township Trustee will be based on these standards and guidelines. By law, the Trustee may at any time make a decision to assist outside of these standards and guidelines. The Trustee holds the right to revise these standards and guidelines at any time with the approval of the Center Township Advisory Board.

OBJECTIVE

The Center Township Trustee's Office is responsible for providing temporary financial assistance to the qualifying residents of Center Township. State laws define what public aid can be granted and the process to receive those benefits. Services are provided to clients through purchase orders (vouchers) for assistance with shelter, utility bills, medical, burial, cremations, non-food, food, clothing and dental.

I. APPLICATION PROCESS

Applications for assistance are taken by appointment during office hours. Inquiring applicants can schedule an appointment by visiting the office or calling to schedule an appointment. Appointments will be scheduled on a first come first serve basis. The staff of Center Township Trustee will do our best to schedule all appointments in a timely manner. All applicants must provide the required documentation before a decision for assistance will be made. Applications must be updated every six months. No further assistance will be given until updates are completed. Each update will require all necessary and updated documents. Failure to provide documentation can result in denial of assistance.

***EACH MEMBER OF THE HOUSEHOLD OVER THE AGE OF 18 WILL BE REQUIRED TO SIGN THE APPLICATION.**

***I.C. 12-20-6-7 – requires that the Trustee accept and act upon each application for assistance within 72 hours of completion (excluding holidays, weekends and any closing of the office).**

***I.C. 12-20-6-8 – requires that the Trustee notify the applicant in writing of any action taken on the application, including reasons for a denial of aid, and the applicant's right to appeal.**

***There is no statutory requirement that the applicant be informed of the areas of investigation. This is merely a policy of Center Township Trustee.**

II. DOCUMENTS REQUIRED FOR APPLICATION

The following is a list of documents required to complete an application or update:

1. **Proof of ANY and ALL income received within the last 30 days** included, but not limited to wages from employer, self-employment, Social Security Income, Social Security Disability, Pensions, TANF, Child Support and any other income received.

*If you have no income, you may be asked to provide proof of dismissal from employer, sign a Work One wage inquiry, perform job searches and/or provide proof of how you are paying your current expenses.

*If you have applied and are pending for disability, please provide proof of this.

2. **Current Gas & Electric Bill** – (Centerpoint Energy or Utility Company who provides you with a bill)
3. **Current Water Bill** - (Evansville Water Department or Utility Company who provides you with a water bill)
4. **Proof of shelter expense** – rent receipt, mortgage statement, letter from landlord, Deed to Property, Section 8 documents, and/or lease.
 - If you receive a utility allotment. Please provide verification.
5. **Bank Account** – LAST 30 DAYS OF TRANSACTIONS (Checking Acct., Savings Acct., Cash app, Chime, Venmo, PayPal, etc.)
6. **Medical Insurance cards for ALL members of the household**
7. **Current Picture ID, Driver's License, State Issued ID or Passport for all members of the household that are 18 years old or older.**
8. **Social Security Cards for ALL members of the household.**
9. **Food Stamp card** - *IF THERE IS MORE THEN ONE (1) FOOD STAMP CASE IN THE HOME, PLEASE PROVIDE ALL FOOD STAMP CARDS.
10. **F.S.S.A Case Number** – provide a document from the FSSA office that has your current case number on it. *IF THERE IS MORE THEN ONE (1) FOOD STAMP CASE IN THE HOME, PLEASE PROVIDE ALL CASE NUMBERS.

*IF YOU HAVE ONLY APPLIED AND ARE PENDING FOOD STAMPS, PLEASE PROVIDE PROOF OF APPLYING.

11. **TAX RETURN FOR MOST RECENT FILING YEAR. ALL TAX RETURNS MUST BE SUBMITTED TO THE TRUSTEES' OFFICE BY MAY 1ST OF THE CURRENT YEAR. (ALL PAGES MUST BE INCLUDED)**

Resources of the applicant will be reviewed. Wasted Resources can affect the determination of approval for benefits. Wasted Resources are defined as income spent on unnecessary wants. Other resources and assets beyond those of necessary living expenses may also affect applicant's eligibility.

ELIGIBILITY

- a. Applicant must be at least 18 years of age.
- b. Applicant must be a U.S. citizen.
- c. Applicant must have identification, including verification of his/her social security number.
- d. Applicant must have spent the night prior to his/her application in Center Township. To receive extended benefits the applicant must provide proof that they are establishing a permanent residence in Center Township.
- e. Except in emergency circumstances, the applicant is required to receive Food Stamps. An applicant can receive assistance one time while an application is pending.

I.C. 12-20-8-3 – permits the Trustee to deny assistance to non-residents.

I.C. 12-20-6-3 and 5 – permit the Trustee to withhold aid until the applicant verifies either that he/she filed an application for assistance with any governmental assistance program for which he/she may qualify for benefits, or that the applicants need is an emergency which must be met immediately. In the case of emergency need, the applicant must apply for other potentially available programs within 15 days of the Trustee's assistance given.

III. INCOME LIMITATIONS -

- NET AMOUNTS WILL BE USED FOR INCOME LIMITATIONS

| <u>NUMBER OF PERSONS IN THE HOUSEHOLD</u> | <u>MAXIMUM COUNTABLE INCOME</u> |
|---|---------------------------------|
| 1 | \$1,300 |
| 2 | \$1,400 |
| 3 | \$1,500 |
| 4 | \$1,600 |
| 5 | \$1,700 |
| 6 | \$1,800 |
| 7 | \$1,900 |
| 8 | \$2,000 |

INCREASE INCOME AMOUNT \$60 FOR EACH ADDITIONAL MEMBER.

SERVICES PROVIDED

When the Trustee or staff determines an applicant is eligible for assistance, the Trustee may provide Township Assistance in one or more of the following areas in the most practical and economical manner. **PLEASE NOTE: The date your application is approved will be used as your 12th month start date for assistance. Upon the end of that 12th month period & at the 6th month point you will be asked to update your file with our office to ensure you still qualify for further assistance. You must notify our office within 15 days of any changes that are made in your household. Failure to do so could result in no further assistance.**

1. NON-FOOD ASSISTANCE

All applicants must have proof that they are currently on the Indiana Food Stamp program (SNAP) in order to receive a Non-food voucher. This voucher can be received every 30 days as long as qualifications are met. Clients are given a list of items to be purchased with the Non-food voucher. Continual violation of this list can result in denial of this type of assistance.

EFFECTIVE 02/01/2025

NON-FOOD ORDERS

| <u>NUMBER OF PERSONS IN THE HOUSEHOLD</u> | <u>NON-FOOD VOUCHER AMOUNT</u> |
|--|---------------------------------------|
| 1 | \$38.00 |
| 2 | \$40.00 |
| 3 | \$42.00 |
| 4 | \$44.00 |
| 5 or more | \$46.00 |

2. FOOD ASSISTANCE

Food Vouchers will only be granted in emergency circumstances, such as theft of food stamps, fire loss, spoilage. Applicant may be asked to provide proof of the emergency circumstance. While food vouchers are only used for emergencies, at any time the Center Township Trustee staff will kindly see if the household qualifies for a referral for a food bank.

FOOD ORDERS

| <u>NUMBER OF PEOPLE IN THE HOUSEHOLD</u> | <u>MAXIMUM FOOD AMOUNT</u> |
|---|-----------------------------------|
| 1 | \$70.00 |
| 2 | \$80.00 |
| 3 | \$90.00 |
| 4 | \$100.00 |
| 5 OR MORE | \$110.00 |

I.C. 12-20-16-6 – Prohibits the Trustee for providing direct food aid to anyone who is eligible for the food stamp program except for the period during which the applicant is waiting for acceptance into the food stamp program, loss of food stamps by fire or theft, loss of food through spoilage, a member of the household has a special diet for which food stamps are not adequate, or when the Trustee in his discretion determines supplementary food assistance is necessary.

3. SHELTER ASSISTANCE

- a. Applicant must find shelter themselves, and the landlord must agree to accept vouchers for rent.
- b. The landlord must fill out a W-9 form and agree with our "Landlord Policy" before we can establish them as a vendor. **Please note: Landlords that receive over \$600 in rent from our office could receive a 1099-MISC at the end of the year.**
- c. Rent payments are limited. When the shelter assistance amount does not cover the entire rent amount the tenant is responsible for owed amount. Tenants may receive help from other agencies.
- d. Landlord must agree to not evict tenant for 60 days after receiving assistance from the Center Township Trustee.
- e. **AS OF SEPTEMBER 1, 2023, THE CENTER TOWNSHIP ADVISORY BOARD VOTED AND INCREASED THE AMOUNT AVAILABLE TO \$800.00 PER APPLICATION YEAR FOR HOUSEHOLDS WHO MEET QUALIFICATIONS.**
- f. The Center Township Trustee is an emergency assistance. Therefore, we only assist with rent is late and grace period has passed.
- g. In certain circumstances, a Trustee approval may to be given to assist outside the normal guidelines.

I.C. 12-20-5.5-1, 12-20-16-1 and 17 – Directs the Trustee to provide shelter assistance pursuant to standards established in his discretion. Limits on shelter assistance are established by the Trustee and Advisory Board in their discretion to assist in a reasonable administration of Township funds.

4. UTILITY ASSISTANCE

- a. Applicant must show that the bill is in his/ her name.
- b. Applicant must show that the bill is for usage at the current address in Center Township.
- c. Utility assistance will be provided in limited amounts. When utility assistance does not cover the entire amount, the applicant is responsible for owed amount. Applicants may receive assistance from other agencies.
- d. The Center Township Trustee is to be used for emergency circumstances. Therefore, we only assist when a utility bill is in "Disconnect" status.
- e. **AS OF SEPTEMBER 1, 2023, THE CENTER TOWNSHIP ADVISORY BOARD VOTED AND INCREASED THE AMOUNT AVAILABLE TO \$800.00 PER APPLICATION YEAR FOR HOUSEHOLDS WHO MEET QUALIFICATIONS.**
- f. No assistance will be provided if the applicant fails to utilize the EAP program when available.
- g. No assistance will be given if applicant has not paid anything on the bill during EAP moratorium.
- h. In certain circumstances, the Trustee approval may be given to assist outside the normal guidelines.

I.C. 12-20-16-3 – allows the Trustee to provide utility assistance in his / her discretion. Limits on utility assistance are established by the Trustee and Advisory Board to assist in the reasonable administration of Township funds.

I.C. 12-20-6-3 – Permits the Trustee to deny aid until the applicant has attempted to qualify for any other potentially available public assistance.

5. CLOTHING / HOUSEHOLD FURNISHINGS

- a. Only used for applicants in extreme emergencies.
- b. Only for basic necessities.

Limits on clothing assistance is established by the Trustee and Advisory Board to aid in the reasonable administration of Township funds.

6. MEDICAL ASSISTANCE

- a. Assistance provided for prescriptions, first aid supplies for minor injuries and illnesses, optometrist, dentist, etc. We do not assist applicants with medical assistance if they are on Medicaid/ Medicare/ or have any other type of insurance that covers the assistance requested.
- b. Assistance must be obtained in advance of the service being provided unless it's an emergency.
- c. Applicant must be able to use the pharmacy and vendors used by the Township.
- d. Applicant must show refills on a bottle or have a paper prescription to have prescriptions filled.
- e. The Trustee has to discretion to decide what medicines the Township can or cannot assist with.
- f. The Trustee is required by law to help with insulin if an emergency need arises.
- g. Assistance for glasses can only be given for work or school.

I.C. 12-20-16-2 – Directs the Trustee to provide certain medical assistance.

7. BURIAL ASSISTANCE

IC 12-20-16-12(b) - PROVIDES THAT IF A PERSON QUALIFIES FOR BURIAL ASSISTANCE, "THE TOWNSHIP TRUSTEE, AS ADMINISTRATOR OF TOWNSHIP ASSISTANCE, SHALL PROVIDE A PERSON (THE TRUSTEE) TO SUPERINTEND AND AUTHORIZE THE SERVICES.

THE ELIGIBILITY REQUIREMENTS FOR BURIALS ARE AS FOLLOWS:

- A. Applicant (deceased) must be a resident of Center Township, Vanderburgh County, Indiana. If the applicant has no current established residence, the Township responsible for the care of the indigent is based on where the individual passed away. In certain cases, the decedent's residency overrides the place of death for establishing a township's duties of care. See IC 12-20-16-12(b) for further explanation.
- B. The applicant must show that they are unable to provide the financial means for the basic necessity of a burial/cremation. A person may only receive assistance if a proper application has been completed and the Trustee has determined that the indigent person qualifies for township assistance and the basic necessity cannot otherwise, be provided.

AN APPLICATION FOR BURIAL/CREMATION CAN BE FILED BY ANY PERSON OR ENTITY WHO LEGALLY HAS AUTHORITY OR CONTROL OVER THE BODY OF THE DECEDENT. IN MOST CASES THIS WILL BE A FAMILY MEMBER, BUT IT CAN BE THE HOSPITAL, NURSING HOME, COUNTY CORONER, OR A FUNERAL HOME THAT HAS CUSTODY OF THE BODY. THE FOLLOWING ITEMS ARE NEEDED TO COMPLETE THIS TYPE OF APPLICATION:

- Proof of deceased applicant's address showing a Center Township address.
- Invoice from funeral home. (Must show the amount Center Township will pay)
- Approval or Denial from Indiana Medicaid (provided by the funeral home)
- Deceased applicant's social security card / formal document stating number from a federal document or funeral home.
- Deceased applicant's photo ID (if applicable)
- Photo ID of the person completing application.

AMOUNT OF ASSISTANCE GIVEN FOR BURIAL/ CREMATION

- LIMITS ON BURIAL EXPENSES ARE ESTABLISHED BY THE TRUSTEE AND TOWNSHIP ADVISORY BOARD AT THEIR DISCRETION TO AD IN THE MOST REASONABLE ADMINISTRATION OF TOWNSHIP FUNDS WHILE ABIDING BY THE INDIANA STATUE 12-20-16-12(h) THAT STATES A TOWNSHIP MAY NOT PAY MORE THEN THE COST OF THE LEAST EXPENSIVE FUNERAL, INCLUDING ANY NECESSARY MERCHANDISE AND EMBALMING, AVAILABLE FROM THE FUNERAL DIRECTOR UNDER THE FUNERAL DIRECTOR'S PRICE LIST DISCLOSED TO THE FUNERAL TRADE COMMISSION.

MEDICAID BURIAL ASSISTANCE – THE FUNERAL HOME WILL CONTACT INDIANA MEDICAID AND INQUIRE ON WHETHER THE DECEASED INDIVIDUAL QUALIFIES FOR INDIANA MEDICAID BURIAL ASSISTANCE. THEY SHOULD THEN PROVIDE A STATEMENT TO THE TRUSTEE'S OFFICE STATING WHETHER THEY WERE APPROVED OR DENIED. THE MAXIMUM AMOUNT ALLOWED TO BE PAID BY THE TRUSTEE IS \$2,500 (As of 7/1/2023. It will increase by \$100 every year for the next 4 years). SEE THE INDIANA HEALTH CARE PROGRAM MANUAL, CHAPTER 4800 – BURIAL ASSISTANCE FOR FURTHER INFORMATION.

AN APPLICANT WITHOUT MEDICAID BURIAL ASSISTANCE RECEIVES:

- DIRECT CREMATION WITHOUT CEREMONY - \$1,000.00 -

Transfer of remains to the funeral home. Return of remains to the family. No viewing of the deceased or memorial services. May included burial of remains. The family may pay up to \$500.00 in addition. Not to exceed \$1,500.00 total.

a. CREMATION WITH A VIEWING - \$3,000.00

Open casket viewing of deceased, if possible, for a one (1) hour family viewing and a two (2) hour public viewing to include memorial service. To include basic services and preparation of the deceased. Embalming. Transfer of remains to the funeral home. Return of remains to the family. May include burial of the remains. The family may pay up to \$2,000.00 in addition. Not to exceed \$5,000.00 total.

b. FUNERAL WITH VISITATION (ADULT \$3,000.00)

Includes basic services. Local transfer of remains to the funeral home. Embalming and any other normal preparation of remains for viewing. Coach to local cemetery. Cloth covered wood casket. Minimum Concrete grave liner. Viewing held for family up to one (1) hour and two (2) hour viewing for the public. Visitation can be at the Chapel at the cemetery, at the families' request. The cost DOES INCLUDE the cost of the opening and closing of the grave site at the cemetery. The family may pay up to \$2,000.00 in addition, but not to exceed \$5,000.00 total.

c. FUNERAL WITH VISITATION (CHILD) *5 YRS. OR YOUNGER - \$1,500.00

Includes basic services. Local Transfer of remains to the funeral home. Embalming and any other normal preparation of remains for viewing. Coach to local cemetery. Cloth covered wood casket. Minimum concrete grave liner. Viewing held for family up to one (1) hour and two (2) hour viewing for the public. Visitation can be at the Chapel at the cemetery, at the families' request. This cost DOES INCLUDE the cost of the opening and closing of the grave site at the cemetery. The family may pay up to \$2,000.00 in addition, but not to exceed \$5,000.00 total.

IF A MEDICAID APPROVAL IS RECEIVED, THE INDIVIDUAL MAY THEN QUALIFY FOR THE ASSISTANCE LISTED BELOW:

- DIRECT CREMATION WITHOUT CEREMONY - (NOT TO EXCEED \$2,600)
 - (AMOUNT WILL INCREASE TO \$2,700 ON JULY 1, 2025)

This amount includes transferring of remains to the funeral home, returning remains to the family & may include burial of the remains. No viewing of the deceased or memorial service to be included. MEDICAID WILL PAY \$1,200 IN ADDITION TO THE TRUSTEE'S AMOUNT, BUT NO OTHER PAYMENTS OF ANY KIND CAN BE RECEIVED FROM ANY OTHER SOURCES.

- DIRECT CREMATION WITH A VIEWING -\$2,600
 - (AMOUNT WILL INCREASE TO \$2,700 ON JULY 1, 2025)

This amount includes basic services, locally transferring remains to the funeral home, embalming and any other normal preparation of remains for viewing. If possible, for one (1) hour family viewing and a two (2) hour public viewing to include memorial service. Returning remains to the family or burial of the remains are included as well. MEDICAID WILL PAY \$1,200 IN ADDITION TO THE TRUSTEE'S AMOUNT, BUT NO OTHER PAYMENTS OF ANY KIND CAN BE RECEIVED FROM ANY OTHER SOURCES.

- FUNERAL WITH VIEWING / VISITATION (ADULT) - \$2,600
 - (AMOUNT WILL INCREASE TO \$2,700 ON JULY 1, 2025)

This amount includes basic services, locally transferring remains to the funeral home, embalming and any other normal preparation of remains for viewing. Also includes a coach to local cemetery, cloth covered wood casket, minimum concrete grave liner and a viewing held for family up to one (1) hour and two (2) hour viewing for the public. Visitation can be at the Chapel at the cemetery, at the family's request. The cost **does include** the cost of the opening and closing of the grave site at the cemetery. MEDICAID WILL PAY \$1,200 IN ADDITION TO THE TRUSTEE'S AMOUNT, BUT NO OTHER PAYMENTS OF ANY KIND CAN BE RECEIVED FROM ANY OTHER SOURCES.

- FUNERAL WITH VIEWING / VISITATION (CHILD – 5 YEARS OR YOUNGER) - (NOT TO EXCEED \$2,600)
 - (AMOUNT WILL INCREASE TO \$2,700 ON JULY 1, 2025)

This amount includes basic services, locally transferring remains to the funeral home, embalming and any other normal preparation of remains for viewing. Also includes a coach to local cemetery, cloth covered wood casket, minimum concrete grave liner and a viewing held for the family up to one (1) hour and two (2) hour viewing for the public. Visitation can be at the Chapel at the cemetery, at the family's request. The cost **does include** the cost of the opening and closing of the grave site at the

cemetery. MEDICAID WILL PAY\$1,200 IN ADDITION TO THE TRUSTEE'S AMOUNT, BUT NO OTHER PAYMENTS OF ANY KIND CAN BE RECEIVED FROM ANY OTHER SOURCES.

INDIANA I.C. CODES MANADATE ANY ELECTED TRUSTEE HAS THE LEGAL RIGHT TO SELECT THE FUNERAL HOMES THEY CHOOSE TO HAVE A BURIAL AGREEMENT WITH.

IV. PROCEDURES

A. APPLICANT'S PROCEDURE TO OBTAIN AID

- i. Fill out and sign Application and Affidavit
- ii. Sign Release permitting investigator to examine:
 1. Personal finances and activities
 2. Family status
 3. Eligibility for other assistance
- iii. Cooperate with investigator including home visits.
- iv. Seek and accept employment including part-time employment if full-time employment is not available, or if the applicant can only work part-time. The applicant is excused from this requirement if unable to work, a minor, over 62 or required to care for others in the household.
- v. Exhaust all other options for assistance prior to applying for aid from the Trustee.
- vi. Comply with providing all documentation requested by investigator in a timely manner.

I.C. 12-20-6-1 – Requires that applicants file an application and affidavit setting forth the personal condition of the person or family before the Trustee may give aid.

I.C. 12-20-6-9 – Requires that the Trustee carefully investigate the circumstances of the applicant and information on the application. The statute specially refers to investigation of the applicant's physical condition, present and previous occupation, age, ability, and capacity for work. Along with names, ages and ability to work with family members. The cause of the condition for which the applicant is applying for aid, and the ability of the applicant's family to assist the applicant.

I.C. 12-20-7-1 – Requires that each applicant consent to disclosure and release of the information about the applicant and his/ her household.

(Cooperation is a reasonable requirement that is necessary to achieve an accurate and thorough investigation).

I.C. 12-20-10-1 – Requires that the Trustee requires that those applicants able to work shall seek employment, and before giving aid the Trustee must be satisfied that the applicant is looking for work. The exceptions to this requirement are listed in I.C. 12-20-11-3. Similarly, I.C. 12-20-16-1 – Permits

aid to be given only after the personal effort of the applicant has failed to provide one or more necessities.

IV. WORKFARE (I.C. 12-20-11-1)

The Trustee shall obligate any adult member of a household receiving Township Assistance for workfare. The Trustee shall determine a Township Assistance applicant's suitability to perform available workfare. The Township Trustee may provide for medical examinations necessary to make the determination.

The Trustee shall obligate any adult member of a "recipient" household to do any work needed to be done within the county or an adjoining township in another county for any nonprofit agency or government unit, including that state, having jurisdiction in those townships.

WORKFARE EXCEPTIONS (12-20-11-2 (a))

The obligated individual is not physically able to perform work.

The obligated individual is a minor or is over 65 years of age.

The obligated individual has employment at the time they receive Township Assistance.

The obligated individual needs to care for a person as a result of the person's age or physical condition.

The Trustee determines that there is no work available for any adult member of the recipient household.

V. PERSONAL COMMENTS OF THE TRUSTEE

I expect my staff to treat each applicant in a courteous, fair and dignified manner at all times.

I expect the applicants to behave in a dignified manner, assist us in keeping the office clean and not create disturbances. If an applicant refuses to leave when asked, the police will be requested to remove them, and criminal charges may be filed.

I was elected to serve all the residents of Center Township in a fair and impartial manner and will do my best to fulfill all my obligations and duties.

VI. DISALLOWANCE ACTION CODE

1. Income over limitations set by Center Township Trustee's standards and guidelines.
2. Failure to cooperate fully.
3. Failure to complete affidavit or sign Release.
4. Failure to apply for alternate resources which may be available (including food stamps).
5. Utility account in name other than the applicant or recipient's (for utility assistance).
6. Failure of person responsible to personally make application
- 7 Failure of applicant to return when requested by the Center Township Trustee's office within reasonable time limit.
8. Voluntary resignation from alternate programs.
- 9 Disruption of Center Township Trustee's Office (drunk, disorderly, etc.)
- 10 Fraudulently filing an affidavit.
11. Loss of other assistance because of a fraudulent act.
- 12 Failure of Landlord to agree to voucher procedures, timetable, or landlords' threat to evict even if limited payment is made.
- 13 Landlord related to those persons renting or buying on contract. (For Shelter Assistance)
- 14 Landlord and tenant living at the same address – only needier of two is eligible for assistance.
- 15 Type of assistance needed not provided by the office.
- 16 Trustee does not pay for the first month rent or deposits for housing.
- 17 No assistance will be given for death benefits if insurance policy over \$2,000.00 was in effect at the time of death.
- 18 No assistance will be given to those who have received assistance as a transient from the Center Township Trustee within the previous 18 months.
19. No rent assistance will be given unless the applicant's rent is at least 30 days in arrears.
20. No assistance for those who live in another Township or did not spend the night prior to their application in Center Township.
21. No utility assistance for those who do not utilize the EAP (I.C. 12-20-6-3)
22. Upon Trustee discretion when the applicant has the means for the repayment of the benefits given because of a personal injury, Social Security, Workman's Compensation or insurance claim, then the applicant must agree in writing , to repay the Trustee for the benefits he / she receives from

the proceeds of any such claims in the event there is a recovery under the claim less legal expenses, costs and subrogated claims, of the applicant fails to execute such a written agreement, then the application will be disallowed.

VII. APPEAL

1. Applicant should file with the County Commissioners the form, which notifies that his /her application for assistance has been denied within 15 days from the date the application was denied. The County Commissioners office is located in Room 305 of the Civic Center Complex.

2. The remaining procedures for appeal are determined by the Board of County Commissioners. The applicant should check with them.

I.C. 12-20-15-1 & 2 – Permits any applicant to appeal a decision of the Trustee to the Board of County Commissioners. The applicant must file his appeal within 15 days from the date of denial.

I.C. 12-20-15-3 – Leaves the procedure of conducting to appeal up to the written procedures of the County Commissioners.

FIRE PROTECTION SERVICES AGREEMENT

THIS AGREEMENT, by and between the undersigned, the **TRUSTEE OF CENTER TOWNSHIP**, Vanderburgh County, Indiana, hereinafter called "Trustee" and the **McCUTCHANVILLE VOLUNTEER FIRE DEPARTMENT, INC.**, an Indiana Not-For-Profit corporation located in Vanderburgh County, Indiana, hereinafter called "MVFD".

WITNESSETH THAT:

For and in consideration of the obligations and agreements of the parties herein undertaken, and the performance thereof, Trustee and MVFD do hereby agree as follows:

1. **Fire Protection Services.** MVFD shall, as it has in the past under similar agreements, provide fire protection services to areas of Center Township outside the corporate limits of the City of Evansville, in Vanderburgh County, Indiana. MVFD shall provide firefighting equipment, together with properly trained personnel, and appropriate public liability and property damage insurance. Trustee specifically acknowledges that Trustee shall acquire no ownership interest in any equipment purchased by funds provided by a federal agency, unless the agency specifies otherwise, or other than by a local government unit, and that such equipment shall, at all times during and after the term of this Agreement remain the sole and separate property of MVFD, so long as said equipment shall be physically located and based in Center Township and shall be used for the fire protection of Center Township outside the corporate limits of the City of Evansville, so long as there is no default (paragraph 15 below). MVFD recognizes a proprietary interest in and to the firefighting equipment of Trustee and the right to use the equipment so long as MVFD is not in violation of the terms of this Agreement, and no law, statute or ordinance would prohibit the use of the equipment. The Trustee shall have the right to cause said equipment to remain physically located in Center Township for the purpose of fire protection. This proprietary right may be enforced by equitable relief in a Court of proper jurisdiction. The parties recognize the Trustee's proprietary rights due to federal revenue sharing funds and other tax revenues which have been used to purchase equipment over the years. Notwithstanding anything to the contrary, any equipment purchased through funds provided by the Trustee shall be titled in the name of the Trustee, and if any other government unit contributes funds for the purchase of the equipment it shall be titled proportionately in the name of the government units.

2. **Jurisdiction.** It is understood and agreed that all firefighting equipment owned by Trustee or by MVFD, and all firefighting personnel of said MVFD, shall at all times be under the control and jurisdiction of said MVFD, with understanding MVFD shall make all said firefighting equipment and properly trained personnel available and on call to take such steps as are necessary for proper and adequate fire protection within said Township outside the City corporate limits. In the event MVFD relinquishes its control and jurisdiction for any reason over the volunteer fire department, MVFD shall give the Trustee sixty (60) days written notice of such relinquishment of control and jurisdiction, in order that the Trustee may protect Center Township's interest in the equipment of the volunteer fire department.

3. **Term.** This Agreement shall commence at midnight on December 31, 2024, and shall terminate at midnight on December 31, 2025. This Agreement may be extended by mutual written agreement of the parties.

4. **Liability Insurance.** It is understood and agreed by and between the parties that Trustee shall pay the insurance premiums directly to the appropriate provider for combined aggregate liability of MVFD for an act or failure to act that is within the scope of MVFD's duties and does not exceed \$300,000 for injury to or death of one (1) person in any one occurrence and does not exceed \$5,000,000 for injury to or death of all persons in that occurrence. If Trustee furnishes the premium amounts for said liability insurance to MVFD, then MVFD shall furnish Trustee certificates of evidence of policies of said general public liability and property damages with the limits set forth above. These provisions are in compliance with IC 36-8-12-15. This public liability insurance shall not only cover MVFD and its firefighters, but also the Center Township Trustee and the Center Township Board ("Board"), as their respective interests may appear. **It shall be specifically understood that neither the Trustee nor the Board shall be responsible for any negligence or willful misconduct of MVFD, its board of directors, employees, agents or its firefighters. Further, MVFD agrees to hold Trustee and the Board harmless and indemnify them from all liability, damages, and claims, including but not limited to, reasonable court costs and reasonable attorney's fees, if any, arising from any acts or actions of MVFD, its board of directors, employees, agents and firefighters in excess of the above insurance limits and for which such insurance does not provide coverage to the Trustee and/or Board.**

5. **Temporary Disability and Medical Expense Coverage.** The Trustee shall pay the insurance premiums directly to the appropriate provider for disability insurance and medical insurance coverage for payments to a member of MVFD for accidental injury or smoke inhalation caused by or occurring in the course of the performance of the duties of said volunteer firefighter and for cardiac disease event approximately caused within 48 hours by or occurring in the course of the performance of the duties of the volunteer firefighter while in an emergency situation in the limits and terms as follows:

- a. **Total Disability.** Total disability which prevents a firefighter from pursuing his/her usual vocation, the weekly indemnity may not be less than the Indiana minimum wage computed on the basis of a forty (40) hour week up to a maximum of 260 weeks; and
- b. **Medical Coverage.** For medical expenses, however, said policy may not have medical expense limits less than \$75,000. (IC 36-8-12-7)
- c. **Indemnification Provisions.** Said policy of insurance must also provide for indemnification to a member of MVFD, who becomes partially and permanently disabled or impaired as a result of an injury or smoke inhalation occurring in the performance of a firefighter's duties.
- d. **Center Township Coverage.** There shall be a policy of liability insurance in favor of Center Township, which policy provides a minimum of \$300,000 of insurance

coverage for the liability of all of its volunteer firefighters for bodily injury or property damages caused by the firefighters acting in the scope of their duties while on the scene of a fire or other emergency. (IC 36-8-12-8).

- e. Medical Treatment and Burial Expense Coverage. IC 36-8-12-10(a)(1)(2) states that a volunteer firefighter or an emergency medical technician working in a volunteer capacity for MVFD is covered and said volunteer working for a hazardous materials response team may be covered by the medical treatment and burial expense provisions of the Worker's Compensation Law (IC 22-3-2 through IC 22-3-6) and the Worker's Occupational Diseases Law. (IC 22-3-7)

6. Death Benefits and Permanent Disability Insurance. The Trustee shall pay the premiums for the insurance required under this paragraph directly to the appropriate provider, as follows:

- a. Death Benefit. The required insurance, at this time, will provide for the payment of a sum of not less than \$150,000 to the beneficiaries or estate of a volunteer firefighter, if the firefighter dies from an injury or smoke inhalation occurring while in the performance of the firefighter's duties as a volunteer firefighter or from a cardiac disease event approximately caused within 48 hours by or occurring while in the performance of said firefighter's duties as a volunteer firefighter. (IC 36-8-12-8)
- b. Permanent Disability. The cost of an insurance policy will be borne by the Trustee which provides for the payment of a sum not less than \$150,000 to a volunteer firefighter, if the firefighter becomes totally and permanently disabled for a continuous period of not less than 260 weeks as a result of an injury or smoke inhalation occurring in the performance of the firefighter's duty as a volunteer firefighter. (IC 36-8-12-8)

7. Payment for Services. Subject to the acceptance of the budgeted sums set forth in this paragraph and the timing of approval by the Indiana Department of Local Government Financing; Trustee shall pay to MVFD the following sums from tax revenues in the following installments set forth in this paragraph. For services provided from January 1, 2025, through June 30, 2025, Trustee shall pay MVFD the sum of Six Hundred Fifty Thousand Dollars (\$650,000.00) on or before July 31, 2025. Trustee shall pay MVFD for the services provided from July 1, 2025, to December 31, 2025, the sum of Six Hundred Fifty Thousand (\$650,000.00) to be paid on or before January 31, 2026. Notwithstanding, in the event that the Trustee has not received its portion of the Vanderburgh County Tax Distribution by the aforesaid dates that said payments to MVFD are due, the due dates for a payments shall be extended to such dates that are seven (7) days after receipt by the Trustee of said funds from Vanderburgh County.

8. Scope of Services. Although it is understood and agreed by and between the parties that no default under this Agreement shall be deemed to result when the rendering of such service as above stated might be prevented or delayed either by an emergency requiring the use of the firefighting equipment, or any circumstances beyond the control of MVFD, it will be the

responsibility and duty of MVFD to provide service and firefighting protection to the best of its ability with properly trained personnel and such equipment that it has available for such purpose, at all hours and at all times during the term of this Agreement. **The MVFD Chief will be required to meet monthly with the Trustee and present a written report of the status of the MVFD, as well as any special concerns or situations. The MVFD Chief will also be required to meet with the MVFD Board of Directors once a month and present a written report to said Directors concerning the status of the MVFD. The written reports presented in accordance with this paragraph shall include the number of volunteer firefighters and the number of paid firefighters that attended each run made, as well as a financial statement for the previous month, including all expenses, and such other issues the MVFD Board of Directors deems important.**

It is further understood that the fire protection services provided hereby shall be those as are customary to volunteer fire department companies and in keeping with the services provided in the past to Center Township, including emergency medical services for accidents. MVFD shall be responsible to secure the appropriate number of certified and qualified volunteers to provide such services for the area covered by this Agreement. In the event MVFD shall determine that the number of certified, trained and qualified volunteers available and willing to provide such services is inadequate, MVFD shall give notice of such determination to the Trustee, at which time either party may terminate this Agreement. In the event the Trustee shall determine that the number of certified, trained and qualified volunteers available and willing to provide such services is inadequate, Trustee shall give notice of such determination to MVFD. MVFD shall be given a reasonable time to cure the default, after which time either party may terminate this Agreement. In such event, MVFD or the Trustee (whichever party is giving notice) shall provide at least thirty (30) days prior written notice in order that the Trustee may secure adequate services for the area covered by this Agreement. The Trustee then may exercise his rights as to the disposition and future use of the firefighting equipment or that portion of the equipment which can be mutually agreed upon by the parties recognizing that the Trustee has paid a substantial sum of funds from tax revenues over the years which have been used to purchase much of the firefighting equipment used by MVFD's volunteer fire department. MVFD agrees that it will furnish each active member approved turnout gear clothing allowance and insurance coverage according to the current laws of the State of Indiana.

9. **Equipment Location.** It is understood and agreed that all firefighting equipment shall be stored and located in and shall be used in Center Township lying outside the corporate limits of the City of Evansville, Indiana; provided, however, nothing herein shall be construed to prevent the use of said equipment in other areas outside Center Township for training, public relations, while on duty or pursuant to any mutual aid agreement MVFD may have with other fire departments, volunteer or otherwise, and for which the Trustee and the Center Township Advisory Board has approved to the extent equipment owned by the Trustee shall be utilized during the course of said mutual aid agreement.

10. **Sub-Station Provisions.** Notwithstanding any other provision contained in this Agreement, MVFD represents and warrants to Trustee that it will continue its mutual and working

relationships with the adjoining township volunteer fire departments. If any written agreements are entered into by and between MVFD and any other township volunteer fire department, MVFD will furnish the Trustee with a copy for his files. MVFD represents and warrants to the Trustee that if, in the future, adequate fire protection cannot be maintained in any particular area of Center Township, and if at any time the Trustee deems that any particular area of Center Township is not adequately protected, due to any reason whatsoever, that the Trustee will notify the MVFD, and the MVFD will consult with the Trustee, with the parties discussing the appropriate methods to insure adequate fire protection, which discussion may include, but not be limited to, the construction of an additional sub-station in Center Township, if deemed appropriate.

11. Cumulative Firefighting Building and Equipment Fund. Pursuant to Indiana statutes IC 36-8-14 et.seq., the Trustee established a special Cumulative Fire Fighting Building and Equipment Fund, hereinafter called "the Fund", by following the procedures for the creation of said Fund with the Indiana State Board of Tax Commissioners, which Fund provides for a tax levy outside the current maximum levy limitations, and which extra tax levy will not exceed \$.0333 on each \$100.00 assessed valuation. The Fund received approval of the Indiana State Board of Tax Commissioners. The Trustee received tax levies designated for the Fund beginning in 1992, which amounts in the Fund are to be disbursed in accordance with this agreement and applicable state law. Further, the Trustee by and through the members of the Center Township Board has budgeted Three Hundred Twenty Thousand (\$320,000.00) (the "2025 Cum Fund Amount") for the year 2025 from this special levied Fund, which shall be paid in two (2) installments as follows: (1) the sum of One Hundred Thirty-two Thousand Ninety-four and 13/100 Dollars (\$132,094.13) paid directly by the Trustee to PNC Bank on or before January 16, 2025, and applied to fourth installment on that certain Master Lease – Purchase Agreement dated January 16, 2023, by and between Center Township of Vanderburgh County, Indiana, as lessee, and PNC Bank, as lessor, for the purchase of a new Enforcer 7010 HDRP 189' Body, Pumper, Heavy Duty Rescue Fire Truck (the "Fire Truck Loan"), with the balance of Twenty-seven Thousand Nine Hundred Five and 87/100 Dollars (\$27,905.87) being paid to MVFD on or before January 31, 2025; and (2) the sum of sum of One Hundred Thirty-two Thousand Ninety-four and 13/100 Dollars (\$132,094.13) paid directly by the Trustee to PNC Bank on or before July 16, 2025, and applied to the fifth installment on the Fire Truck Loan, with the balance of Twenty-seven Thousand Nine Hundred Five and 87/100 Dollars (\$27,905.87) being paid to MVFD on or before July 31, 2025. Notwithstanding, in the event that the Trustee has not received its portion of the Vanderburgh County Tax Distribution by the aforesaid dates that said payments to MVFD are due, the due dates for said payments shall be extended to such dates that are seven (7) days after receipt by the Trustee of said funds from Vanderburgh County. Further notwithstanding, in the event that the sums received by the Trustee pursuant to said special tax levy are less than the aggregate budgeted amount (including funds received as part of the Fund that are not being distributed to MVFD hereunder), then the sums to be paid to MVFD pursuant to the Paragraph 11 shall be reduced in proportion to the sums not received by the Trustee.

The expenditures from the Fund shall be solely as those permitted under IC 36-8-14 et.seq., which purposes include the purchase, construction, renovation or addition to buildings used by the MVFD; and the purchase of firefighting equipment for the use of the MVFD serving the Township.

The MVFD is to be reimbursed by the Trustee for any such allowed expenditure under the Indiana Statute in any manner prescribed by the State Board of Accounts. The MVFD may purchase with its own funds and seek reimbursement from the Trustee, or the MVFD may encumber the funds in the Fund for appropriate expenditures, or may present purchase orders or paid receipts for reimbursement. The Trustee will notify the MVFD each year of those funds that are available in the Fund; the Fund will vary from year to year depending upon the assessed valuation of the Township.

12. Financial Matters. MVFD shall during the term of this Agreement have a qualified financial administrator, who is bonded, performing bookkeeping and administrative functions on behalf of the MVFD. The MVFD Board of Directors shall establish for MVFD best practices financial policies concerning the expenditure of funds received by MVFD from the Trustee, which policies shall include but not be limited to internal controls and procedures for expenditures, equipment replacement, reimbursements and record maintenance. MVFD Board shall prepare and file with the Indiana State Board of Accounts an Entity Annual Report Form E-1, per the requirements of IC 5-11-1-4, and provide a copy thereof to the Trustee. Further, MVFD shall have its financial records reviewed by a certified public accountant with offices located in Vanderburgh County, Indiana on an annual basis and provide the Trustee with a copy of the Review report issued.

13. Equipment Use. MVFD acknowledges that assets of the Trustee may not be used in any manner unrelated to the functions and purposes of providing fire protection services hereunder. MVFD agrees that (a) the only persons authorized to operate a vehicle shall be currently active members of the MVFD, and who are not younger than twenty-one (21) years of age; and (b) the only persons authorized to be passengers in any vehicles shall be limited to active members of the MVFD who are assisting in the provision of fire protection services as described in this Agreement. MVFD agrees that it will maintain a mileage log for each township vehicle to demonstrate that each vehicle is used for its designated purposes, which log sets for the business use thereof. All logs will be provided to the Trustee on a quarterly basis.

In the event MVFD defaults in the performance of any of its duties and responsibilities contained in the Agreement, Trustee shall have the sole and absolute authority to the permanent physical possession and of, and unilateral right to liquidate, township assets for which MVFD is permitted to use hereunder.

14. Notice. Any notice which either party may desire to give to the other shall be deemed sufficiently given when actually delivered or deposited in the United States mail, certified or registered mail, return receipt requested, postage prepaid, and addressed as follows:

To Trustee: Center Township Trustee
2900 N. First Ave.
Evansville, Indiana 47710

To MVFD: Board President
McCutchanville Volunteer Fire Dept. Inc.
9219A Petersburg Road
Evansville, Indiana 47725

The address for such mailing of notice may be changed by either party at any time by giving notice of such change in accordance with the terms hereof.

15. **Default.** In the event that the MVFD defaults in the performance of any of its duties and responsibilities contained in the Agreement, then the Trustee, upon written notice to the MVFD may terminate this Agreement with thirty (30) days' notice stating the reasons of default under this Agreement. Notwithstanding the foregoing, MVFD shall be given a reasonable time to cure any alleged default before this Agreement may be terminated. In the event of such a default, the parties agree that the Trustee may exercise his right of proprietary interest in the firefighting equipment for the use of continuous fire protection in the jurisdiction set forth in the Agreement. Further, in the event of such termination, the Trustee shall not be obligated to make any payments as set forth in Paragraph 7 hereinabove, regardless of the date of termination, except for the amounts that the MVFD is required to pay for insurance premiums and clothing, automobile and other allowances (IC 36-8-12-4), pro-rated for the period of this Agreement prior to the date of termination.

16. **MVFD Warranties.** The MVFD warrants to the Trustee that it will maintain its volunteer fire department, both equipment and properly trained personnel, in accordance with all applicable government regulations, local, state, and federal, including but not limited to the rules and regulations of the Indiana State Fire Marshall as well as the Occupational Safety and Health Act, both Indiana and Federal. The MVFD further warrants that all of its volunteer firefighters shall be certified and re-certified in accordance with the rules and regulations of the Indiana Commission on Fire Fighting Personnel Standards and Education, now a part of the Indiana State Fire Marshall's office, or its successor agency exercising jurisdiction over volunteer firefighters in the State of Indiana. The MVFD further warrants that it will not transfer or otherwise dispose of title to any of its property, either real or personal, which property is used in rendering fire protection services, without the prior written consent of the Trustee. The provision pertains only to capital equipment and real estate and not to expendable or destroyed equipment such as uniforms and other similar types of equipment and supplies, which are classified as consumable.

17. **Non-Merger Provisions.** The MVFD covenants with Trustee that it will not enter into any inter-local cooperation agreements with any other political subdivision or agency for the purpose of creating a joint or county wide volunteer fire department organization, without the prior written approval of the Trustee.

18. **Equipment Ownership.** MVFD has transferred to Trustee those units of equipment, as listed on Exhibit "A" attached hereto.


19. **Annual Entity Report.** In accordance with IC 5-16-1 and other applicable law, MVFD shall file an Annual Entity Report (Form E-1) with the State Board of Accounts. The Annual Entity Report shall be filed with the State Board of Accounts within sixty (60) days after the closing of each fiscal year end. MVFD shall provide the Trustee a copy of each filed Annual Entity Report or a copy of any final letter issued by the State Board of Accounts.

IN WITNESS WHEREOF, Trustee and MVFD hereunto set their respective hands and seals this 7 day of Jan, 2024, the effective date and time of the Agreement is midnight, December 31, 2024.

**MCCUTCHANVILLE VOLUNTEER
FIRE DEPARTMENT, INC.**


By: _____
Name: _____
Title: President

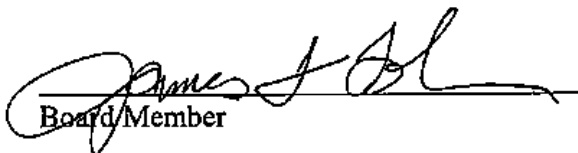
CENTER TOWNSHIP TRUSTEE

By: 
Name: Gary Burdsall
Title: Trustee

Approved by:

**CENTER TOWNSHIP
ADVISORY BOARD**


Board Member


Board Member

Board Member



BRIAN GERTH

VANDERBURGH COUNTY AUDITOR
STATE OF INDIANA

Room 2
1 NW M

RECORDER
VANDERBURGH COUNTY
DEBBIE STUCKI
2024R00024264
12/18/2024 08:46 AM
RECORDING FEES: 0.00
PAGES: 5

Date of Submission 12-17-2024
Office for which bond is filed Center Township Trustee
Officeholder name Gary Burdall
Bond amount \$90,000
Date filed in Recorder's Office 12-18-2024

I, Brian Gerth, Vanderburgh County Auditor, being duly charged under IC 5-4-1-8
Section 8 (a) (3) hereby affirm that the above named officeholder filed a surety bond in
my office on the date given above. In accordance with the provisions outlined in IC 5-4-
1-18, the bond was accepted and approved this 18th day of Dec
2024.

Brian Gerth

(Brian Gerth, Auditor)

Vanderburgh County Seal



The Cincinnati Insurance Company
6200 S Gilmore Rd
Fairfield, OH 45014-51

Indiana Public Official Bond No. B5786454

KNOW ALL MEN BY THESE PRESENTS, that

GARY BURDSALL of Evansville
State of Indiana (hereinafter called the Principal), and The Cincinnati Insurance Company, a corporation
organized under the laws of the State of Ohio with its principal office in the City of Fairfield
and the State of OH, (herein after called Surety) are held and firmly bound unto the State of Indiana, and for the benefit of
persons concerned or aggrieved (hereinafter called the Obligees) in the sum of

Ninety Thousand Dollars (\$ 90,000.00) for the payment of which
well and truly to be made, we bind ourselves, our heirs, executors, and administrators, jointly and severally, firmly by these
presents.

Sealed with out seals, and dated this 9th day of October, 2024.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that

WHEREAS, the above-named Principal has been duly appointed or elected to the office of Trustee
in and for CENTER TOWNSHIP
in the State of Indiana.

NOW, THEREFORE, if the Principal shall, during the period beginning on the 1st day of January,
2025 and ending on the 1st day of January, 2026, faithfully perform such duties as
may be imposed on him/her by law and shall honestly account for all money that may come into his/her hands in his/her
official capacity during such period, then this obligation shall be void; otherwise it shall remain in full force.

IT IS HEREBY AGREED AND UNDERSTOOD, that this obligation is executed by the Surety upon the following express
conditions, which shall be precedent to the right of recovery hereunder:

First: That Surety may, if it shall so elect, cancel this Bond by giving forty-five (45) days notice in writing to CENTER TOWNSHIP

and at the expiration of said forty-five (45) days this Bond shall be deemed canceled; the Surety remaining liable, however,
subject to all terms, conditions, and provisions herein, for any act or acts covered by this Bond which may have been
committed by the Principal up to the date of such cancellation.

Second: That the Surety shall not be liable hereunder for the loss of any public moneys or funds occurring through or resulting
from failure of, or default in payment by, any banks or depositories in which any public moneys or funds have been deposited,
or may be deposited by or placed to the credit, or under control of the Principal, whether or not such banks or depositories
were or may be selected or designed by the Principal or by other persons; or by reason of the allowance to, or acceptance by
the Principal of any interest on said public moneys or funds, any law decision, ordinance, or statute to the contrary
notwithstanding.

Third: That the Surety shall not be liable for any loss or losses, resulting from the failure of the Principal to collect any taxes,
license fees, levies, assessments, etc., with the collection of which he/she may be chargeable by reason of his/her election or
appointment as aforesaid.

Principal

The Cincinnati Insurance Company

Attorney-in-Fact: Carolyn F Johnson



I affirm, under the penalties of perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law.

State of Indiana, _____ County, SS:

Personally appeared before me, GARY BURDSALL
in said County and State, who being sworn, upon his/her oath says:

"I will support the Constitution of the United States and of the State of Indiana, and I will faithfully, honestly, and impartially
discharge the duties of the office of _____ to the best of my skill and ability."

Subscribed and sworn before me, this _____ day of _____

[Signature]

ACKNOWLEDGEMENT OF PRINCIPAL

State of Indiana, _____ County, SS:

Personally appeared before me, GARY BURDSALL
the Principal upon the bond and acknowledges the execution of such this _____ day of _____

Official Capacity

Expiration date of commission, if Notary Public

ACKNOWLEDGEMENT OF SURETY

State of IN

SS:

County of Gibson

Come now, The Cincinnati Insurance Company the Surety upon the bond by
Carolyn F Johnson its Attorney-in-Fact and acknowledges the execution of such this
3rd day of December, 2004



[Signature]

Notary Public
Official Capacity

10-07-2009
Expiration date of commission

THE
CINCINNATI
INSURANCE COMPANY

CONTINUATION CERTIFICATE

Bond Number: B6785434
Bond Amount: \$ 50,000.00
Bond Description: All Other Officers and Employees Bond (Definite)

Principal:

GARY BURNSALL
509 Wind Cir
Evansville, IN 47711-1013

Obligee:

CENTER TOWNSHIP
302 W Washington St Rm B418
Indianapolis, IN 46204-2769

It is expressly understood and agreed that the subject bond and all renewal or continuation certificates attached thereto (including this one) are not cumulative, and that the total liability of THE CINCINNATI INSURANCE COMPANY under the attached bond and all such renewal or continuation certificates shall not exceed the penalty named in the subject bond.

This bond is extended to 01/01/2026

Signed and sealed this 10/9/2024



THE CINCINNATI INSURANCE COMPANY

Carolyn F. Johnson
ATTORNEY-IN-FACT Carolyn F. Johnson

Agency: McGowan Insurance Group, LLC
13793
PO BOX 125
ROSE BURNCH, IN 47646-0125

BN-1003(3/97)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

35786454

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Carolyn F Johnson

of their true and legal Attorney-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Ninety Thousand Dollars \$ 90,000.00

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO)
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Justice

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Coggett
Keith Coggett, Attorney at Law
Notary Public - State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 9th day of October, 2024



Ed H